



City Council Regular Business Meeting Agenda
Thursday, October 15, 2015, 6:00 p.m.
City Hall – 705 North Avenue

COUNCIL MEETINGS

City Hall
Council Chambers
1st and 3rd
Thursdays at
6:00 P.M.

Tom Phillips
Mayor

Council Members:

Eric Delker
Tom Greteman
Erika Isley
Kyle Jackson
Jaki Livingston

Marketa Oliver
City Manager

Vacant
Finance Director

Jodi Eddleman
City Clerk

Vacant
Fire Chief

Greg Staples
Police Chief

Tim Hoskins
Public Works Director

Nancy Kuehl
Parks & Recreation
Director

Wade Wagoner
Planning and
Economic
Development Director

Holly Sealine
Library Director

Jim Dougherty
City Attorney

1. Call to order at 6:00 p.m.
2. Approval of agenda.
3. Presentation(s) –
4. Welcome of guests and public comment.
(3 minute limit, no action)
5. Approve minutes –
October 1, 2015 regular business meeting.
6. Consent agenda.
 - a) Expenditures.
 - b) Tax abatements.
 - c) Block party applications –
600 block of Gordon Av, October 16th
1400-1700 block of Parkhill Dr, October 23rd.
 - d) Appointments to Construction Board of Appeals.
 - e) Resolution approving disposal of workout room equipment.
 - f) Approval of change order for Holly Drive sidewalks.
 - g) Receive and file monthly treasurer's report and monthly department reports for September.
 - h) Resolution Setting date for public hearing on designation of the expanded Norwalk Urban Renewal Area and on urban renewal plan amendment.
7. Consideration of a resolution approving night staff pay schedule for the Fire Department.
8. Consideration of a resolution approving Norwalk Orchard View Plat 2 – Final Plat.
9. Consideration of a resolution approving Silverado Ranch Estates Plat 2 – Preliminary Plat.
10. Consideration of a resolution approving preliminary plans and specifications and resolution of necessity, for the Founders' District Water Main project.
11. Consideration of a resolution approving Letter of Understanding with United Properties for Elizabeth Holland Park.
12. Discussion and possible consideration of preliminary terms of development agreement with United Properties for property generally located at the NE corner of Highway 28 and Beardsley.
13. Discussion regarding Zoning Code update.
14. Update regarding NCIS project.
15. Council Inquiries and staff updates.
16. Adjournment.

MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 10-01-15 (abridged for publication)

Mayor Tom Phillips called the City Council meeting to order at 6:01 p.m. Present at roll call: Eric Delker, Tom Greteman, Erika Isley, Kyle Jackson and Jaki Livingston. (RC = roll call vote)

15-192 Isley moved, Jackson seconded, to approve **agenda**. Voice vote carried unanimously.

Charles Sinclair, 581 Beardsley St, asked council if anyone had taken a look at water problem in his front yet. Isley informed resident that Hoskins was going to take a look at some solutions.

15-193 Jackson moved, Isley seconded, to approve **minutes** of September 17th regular council meeting. Voice vote carried unanimously.

Consent included **tax abatements**; **liquor licenses** for Git N Go Convenience Store #20 and Norwalk Chamber of Commerce event; **Resolution 1001-15-106** approving MOU with Iowa DAS regarding Income Offset program participation; **Resolution 1001-15-107** approving 28E with Spring Hill for fire and EMS services; **Resolution 1001-15-108** approving disposal of workout room equipment; acceptance of 14/15 audit proposal from Shull & Co; Annual Finance Report, Outstanding Obligation Report and Continuing Disclosure Report; and **expenditures**:

ADVENTURE LIGHTING	PARTS	\$33.05	MEDICAP PHARMACY	MED SUPPLIES	\$301.77
AGRVISION	VEHICLE REPAIRS	\$53.26	MENARDS	GATE REPAIR	\$11.38
AIA CORPORATION	CLOTHING ALLOW	\$513.13	METRO WASTE AUTHORITY	MONTHLY FEES	\$28,077.16
AMERICAN LEAK DETECTION	POOL SERVICES	\$2,000.00	MICROMARKETING ASSOC	DVDS	\$1,576.46
ASHLEE SEIBERT	SIGN LANGUAGE	\$121.50	MOMAR INC	SUPPLIES	\$262.68
BAKER & TAYLOR	BOOKS AND FILMS	\$431.86	MUNICIPAL SUPPLY	SUPPLIES	\$319.60
BETHANIE LAFFERTY	YOGA	\$253.40	NANCY KUEHL	REIMBURSE	\$30.10
BOUND TREE MEDICAL	MED SUPPLIES	\$53.70	N WARREN TOWN & CTY	MINUTES 9 3 15	\$158.10
BROWN EQUIPMENT	MOWER	\$47.10	NORTHERN TOOL & EQUIP	EQUIPMENT	\$689.99
BUSINESS PUBLICATIONS	CATCH DSM	\$2,285.00	NORTHLAND	VEHICLE REPAIRS	\$2,273.30
CARPENTER UNIFORM	EQUIPMENT	\$724.43	NORWALK READY MIXED	LIMESTONE	\$756.00
CENTRAL IOWA PRSA	REGISTRATION	\$145.00	NPC INTERNATIONAL	POOL PARTY	\$99.00
DAVIS EQUIPMENT	JOC MOWER	\$293.21	O'HALLORAN INTL	REPAIR47	\$209.23
DEMCO	FURNITURE	\$374.26	ORIENTAL TRADING CO	SUPPLIES	\$297.10
DES MOINES STAMP	OPER SUPPLIES	\$50.95	OVERDRIVE	EBOOKS	\$221.73
DISCOUNT SCHOOL SUPPLY	SUPPLIES	\$290.44	PEPSI-COLA	SUPPLIES	\$250.54
ELLIOTT EQUIPMENT CO	EQUIPMENT	\$312,500.00	PETTY MOTORS	EQUIPMENT	\$1,000.00
EXCEL MECHANICAL CO	REPAIR	\$5,577.00	PITNEY BOWES	POSTAGE	\$2.39
FRED PRYOR SEMINARS	WESTVOLD	\$99.00	PITNEY BOWES	LEASE MACHINE	\$735.00
G & L CLOTHING	CLOTHING ALLOW	\$132.58	PLUMB SUPPLY	BLDG MAINT	\$95.95
GECRB/AMAZON	BOOKS	\$33.26	RECORDED BOOKS	CD	\$120.00
GRAINGER INC	EQUIPMENT	\$109.08	SCHOLASTIC BOOK FAIR	SUBSCRIPTION	\$152.10
HARLAND TECHNOLOGY	SERVICE AGREEMENT	\$1,444.00	SMITH PROMOTIONAL	MAGNETS	\$283.88
HARVEY'S AUTOMOTIVE	REPAIRS	\$465.05	DES MOINES REGISTER	SUBSCRIPTIONS	\$445.59
HEWLETT PACKARD CO	RAM	\$2,330.16	TREASURER, CITY HALL	CIP	\$85,850.50
IMFOA	FALL CONF	\$151.00	TREVOR SCHMIDT	WORKOUT EQUIPMENT	\$1,900.00
INDOFF INC	OFFICE SUPPLIES	\$1,509.33	ULTRA GREEN	LED CONVERT	\$72,888.70
IOWA ONE CALL	LOCATES	\$590.40	USA BLUE BOOK	SUPPLIES	\$194.76
IOWA RADIOLOGY	PRE EMPLOY	\$215.00	VERIZON WIRELESS	SERVICE	\$2,533.32
MARY JANE SHARP	REC CLASSES	\$823.20	WADE WAGONER	MILEAGE	\$17.83
MCCLURE ENGINEERING	NCIS 2014	\$153,964.17	ZIEGLER INC.	EQUIPMENT	\$489.90

Phillips noted the address listed on consent agenda for Chamber event should read 1104 Sunset Drive.

15-194 Delker moved, Livingston seconded, to approve **consent** agenda. Passed unanimously, RC.

15-195 Delker moved, Greteman seconded, to approve **liquor license** application from Norwalk Student Education Foundation. Passed 4-0 with Livingston abstaining for conflict of interest, RC.

15-196 Livingston moved, Greteman seconded, to reconvene **public hearing** for proposed rezoning request from Kruse Development, DBA Kruse Construction, to rezone land located north of Highway G14 and approximately 1,000 feet east of South Orilla Road from A-R to R-1(70) & R-1(80) passed unanimously, RC. Phillips reconvened public hearing at 6:07 p.m. Eddleman reported receiving no further comments. Receiving no public comment, Phillips closed public hearing at 6:11 p.m.

15-197 Livingston moved, Greteman seconded, to pass first, of three, readings of proposed **ordinance 15-08 amending City of Norwalk Zoning map per request from Kruse Development, DBA Kruse Construction, to rezone land located north of Highway G14 and approximately 1,000 feet east of South Orilla Road from A-R to R-1(70) & R-1(80)** passed 4-1, with Isley voting against, RC.

15-198 Greteman moved, Livingston seconded, to waive second and pass on third reading of **Ordinance 15-08** passed 4-1, with Isley voting against, RC.

Phillips opened **public hearing** for proposed rezoning request from Diligent Warrior Run LLC to change zoning of clubhouse at Warrior Run Golf Course from R-1(70) to C-2 at 6:32 p.m. Eddleman reported receiving no comments. Receiving no public comment, Phillips closed public hearing at 6:33 p.m.

15-199 Livingston moved, Greteman seconded, to pass first, of three, readings of proposed **ordinance 15-09 amending City of Norwalk Zoning map per request from Diligent Warrior Run LLC to change zoning of the clubhouse at Warrior Run Golf Course from R-1(70) to C-2** passed unanimously, RC.

15-200 Livingston moved, Isley seconded, to waive second and pass on third reading of **Ordinance 15-09** passed unanimously, RC.

Phillips opened **public hearing** for proposed amendment to the following sections of the City of Norwalk Zoning Ordinance: Architectural Standards, Definitions, Non-conforming Accessory Structures, Exceptions and Modifications, Accessory Structures and Fences, Privately Owned Improvements, Bulk Regulations Table, Multi-Family Off-Street Parking, and Buffers at 6:35 p.m.

Eddleman reported no comments were received. Jill Larsen spoke in favor of an ordinance that includes a special use permit for state-rated, C-2 child care providers. Phillips closed public hearing at 7:04 p.m. No action taken.

15-201 Livingston moved, Greteman seconded, to **adopt Resolution 1001-15-109 approving request from Diligent Orchard Hills LLC to approve Orchard Trail Plat 4 final plat**. Passed unanimously, RC.

15-202 Isley moved, Livingston seconded, to **adopt Resolution 1001-15-110 approving request from Hubbell Realty Company to approve Brownstones at the Legacy Plat 8 final plat**. Passed unanimously, RC.

15-203 Delker moved, Isley seconded, to **adopt Resolution 1001-15-111 approving request from Hubbell Realty Company to approve Legacy Commercial Plat 7 final plat**. Passed unanimously, RC.

15-204 Delker moved, Isley seconded, to **adopt Resolution 1001-15-112 accepting improvements known as Old School Plat 1**. Passed unanimously, RC.

15-205 Jackson moved, Greteman seconded, to **adjourn** meeting at 7:33 p.m. Voice vote carried unanimously.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk

MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 10-01-15
(Unabridged version)

Mayor Tom Phillips called the City Council meeting to order at 6:01 p.m. Present at roll call: Eric Delker, Tom Greteman, Erika Isley, Kyle Jackson and Jaki Livingston. Absent at roll call: none. (RC = roll call vote)

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, City Clerk; Tim Hoskins, Public Works Director; Nancy Kuehl, Parks and Recreation Director; Ryan Coburn, Assistant Fire Chief; Holly Sealine, Director of Library Services; Greg Staples, Police Chief; Wade Wagoner, Planning and Economic Development Director; Luke Parris, City Planner and Jim Dougherty, City Attorney.

15-192 Phillips noted that in item 6c, the Chamber would like to change their liquor license to 1104 Sunset, not to Wright Place. Isley moved, Jackson seconded, to approve the **agenda** as amended. Voice vote carried unanimously.

Presentation(s)
None.

Welcome of Guests and Public Comment
Charles Sinclair, 581 Beardsley St, asked council if anyone had looked at the water problem in his front yard yet. Isley informed resident that council would discuss with Hoskins if he found any possible solutions.

15-193 Jackson moved, Isley seconded, to approve **minutes** of the September 17th regular council meeting. Voice vote carried unanimously.

Consent included **tax abatements; liquor licenses** for Git N Go Convenience Store #20 and Norwalk Chamber of Commerce event; **Resolution 1001-15-106** approving MOU with Iowa DAS regarding the Income Offset Program participation; **Resolution 1001-15-107** approving 28E with Spring Hill regarding fire and EMS services; **Resolution 1001-15-108** approving disposal of work out room equipment; acceptance of audit proposal for FY 14/15 from Shull & Co.; Annual Finance Report, Outstanding Obligation Report and Continuing Disclosure Report and **expenditures**:

ADVENTURE LIGHTING	PARTS	\$33.05	MEDICAP PHARMACY	MED SUPPLIES	\$301.77
AGRIVISION	VEHICLE REPAIRS	\$53.26	MENARDS	GATE REPAIR	\$11.38
AIA CORPORATION	CLOTHING ALLOW	\$513.13	METRO WASTE AUTHORITY	MONTHLY FEES	\$28,077.16
AMERICAN LEAK DETECTION	POOL SERVICES	\$2,000.00	MICROMARKETING ASSOC	DVDS	\$1,576.46
ASHLEE SEIBERT	SIGN LANGUAGE	\$121.50	MOMAR INC	SUPPLIES	\$262.68
BAKER & TAYLOR	BOOKS AND FILMS	\$431.86	MUNICIPAL SUPPLY	SUPPLIES	\$319.60
BETHANIE LAFFERTY	YOGA	\$253.40	NANCY KUEHL	REIMBURSE	\$30.10
BOUND TREE MEDICAL	MED SUPPLIES	\$53.70	N WARREN TOWN & CTY	MINUTES 9 3 15	\$158.10
BROWN EQUIPMENT	MOWER	\$47.10	NORTHERN TOOL & EQUIP	EQUIPMENT	\$689.99
BUSINESS PUBLICATIONS	CATCH DSM	\$2,285.00	NORTHLAND	VEHICLE REPAIRS	\$2,273.30
CARPENTER UNIFORM	EQUIPMENT	\$724.43	NORWALK READY MIXED	LIMESTONE	\$756.00
CENTRAL IOWA PRSA	REGISTRATION	\$145.00	NPC INTERNATIONAL	POOL PARTY	\$99.00
DAVIS EQUIPMENT	JOC MOWER	\$293.21	O'HALLORAN INTL	REPAIR47	\$209.23
DEMCO	FURNITURE	\$374.26	ORIENTAL TRADING CO	SUPPLIES	\$297.10
DES MOINES STAMP	OPER SUPPLIES	\$50.95	OVERDRIVE	EBOOKS	\$221.73
DISCOUNT SCHOOL SUPPLY	SUPPLIES	\$290.44	PEPSI-COLA	SUPPLIES	\$250.54
ELLIOTT EQUIPMENT CO	EQUIPMENT	\$312,500.00	PETTY MOTORS	EQUIPMENT	\$1,000.00
EXCEL MECHANICAL CO	REPAIR	\$5,577.00	PITNEY BOWES	POSTAGE	\$2.39
FRED PRYOR SEMINARS	WESTVOLD	\$99.00	PITNEY BOWES	LEASE MACHINE	\$735.00
G & L CLOTHING	CLOTHING ALLOW	\$132.58	PLUMB SUPPLY	BLDG MAINT	\$95.95
GEGRB/AMAZON	BOOKS	\$33.26	RECORDED BOOKS	CD	\$120.00
GRAINGER INC	EQUIPMENT	\$109.08	SCHOLASTIC BOOK FAIR	SUBSCRIPTION	\$152.10
HARLAND TECHNOLOGY	SERVICE AGREEMENT	\$1,444.00	SMITH PROMOTIONAL	MAGNETS	\$283.88
HARVEY'S AUTOMOTIVE	REPAIRS	\$465.05	DES MOINES REGISTER	SUBSCRIPTIONS	\$445.59
HEWLETT PACKARD CO	RAM	\$2,330.16	TREASURER, CITY HALL	CIP	\$85,850.50
IMFOA	FALL CONF	\$151.00	TREVOR SCHMIDT	WORKOUT EQUIPMENT	\$1,900.00
INDOFF INC	OFFICE SUPPLIES	\$1,509.33	ULTRA GREEN	LED CONVERT	\$72,888.70
IOWA ONE CALL	LOCATES	\$590.40	USA BLUE BOOK	SUPPLIES	\$194.76
IOWA RADIOLOGY	PRE EMPLOY	\$215.00	VERIZON WIRELESS	SERVICE	\$2,533.32
MARY JANE SHARP	REC CLASSES	\$823.20	WADE WAGONER	MILEAGE	\$17.83
MCCLURE ENGINEERING	NCIS 2014	\$153,964.17	ZIEGLER INC.	EQUIPMENT	\$489.90

Phillips noted that the address listed on the consent agenda for the Chamber event should have been 1104 Sunset Drive.

15-194 Motion by Delker, Livingston seconded, to approve **consent** agenda passed unanimously, RC.

15-195 Motion by Delker, Greteman seconded, to approve **liquor license** application from the Norwalk Student Education Foundation for their event passed 4-0 with Livingston abstaining as she is a board member of the foundation, RC.

15-196 Motion by Livingston, Greteman seconded, to reconvene the **public hearing** for the proposed rezoning request from Kruse Development, DBA Kruse Construction, to rezone land located north of Highway G14 and approximately 1,000 feet east of South Orilla Road from A-R to R-1(70) & R-1(80) passed unanimously, RC.

Phillips reconvened the public hearing that was continued from the September 17 council meeting, at 6:07 p.m. Eddleman reported no further comments were received.

Brad Cooper, Cooper Crawford Associates, stated the preliminary plat presented at the last meeting, was submitted to the city yesterday. There are one hundred forty-five (145) lots including a couple large outlots for a proposed pond and park. The smallest lot is seventy-three (75) feet wide and approximately two hundred and two feet deep (202). The majority of lots are seventy-five to eighty (75-80) feet wide with square footage of the lots exceeding the R-1(80) designated lot size.

Isley asked if the lots conform to setback and side yard requirements and Cooper answered yes.

Jackson asked what will happen on the lot to the west, which is being sold to the Zimplemans. Cooper said the zoning will be the same as the rest of the area.

Phillips closed the public hearing at 6:11 p.m.

Isley said council had discussed approving a PUD in this development, as it was requested by some of the residents in the area. She expressed concern with not requiring a PUD because there are multiple developers involved and she would like continuity in development with regard to design elements.

Kruse said most cities do not require a PUD. Cooper added that a plat is more defining of the project and firms up the project more so than a PUD would.

Isley said she still wants to see one hundred (100) foot lots required, as the Planning and Zoning Commission recommended.

Kruse responded that when looking at Blooming Heights' slowed sales, it does not make sense to develop one hundred (100) foot lots. Isley said that lots are being sold in Silverado. Kruse said those lots do not have curb and gutters and added that The Ridge has eighty (80) foot lots.

Jackson said the Zimpleman's attorney reported that they are satisfied.

Kruse commented that they have been at this for months and have worked to address all concerns, including the Zimplemans. They have held ten meetings; spoken to Steve Swackhammer, who understands that development needs to happen; and found the Applegate's, the house to the west, is all for it. The biggest opposition has been the Isleys.

Greteman said this has been the most talked about, land use compliant, opposition to rezoning the council has had. He stated that neighbor input is important when you are looking at something that is inconsistent with the comp plan, but this is not.

Marilyn Isley, 2986 South Orilla Road, said she resents Mr. Kruse's implication that Council Member Isley speaks for her and her husband.

15-197 Motion by Livingston, Greteman seconded, to pass the first, of three, readings of proposed **ordinance amending the City of Norwalk Zoning map per the request from Kruse Development, DBA Kruse Construction, to rezone land located north of Highway G14 and approximately 1,000 feet east of South Orilla Road from A-R to R-1(70) & R-1(80)** passed 4-1 with Isley voting against, RC.

Greteman said this has been discussed ad nauseam and he would like to make a motion to waive the second and third reading; with two public hearing dates, I cannot imagine they were thinking of talking on the second or third reading.

Delker said he does not support that and Greteman added this can lose procedurally if a council member does not show up. The bottom line is that this council has not had all members here for three meetings in a row all year.

Livingston agreed if council could not proceed because we do not have a full council, that is not the developer's fault.

15-198 Motion by Greteman, seconded by Livingston, to waive the second and pass on third readings of **Ordinance 15-08** amending the City of Norwalk Zoning map per the request from Kruse Development, DBA Kruse Construction, to rezone land located north of Highway G14 and approximately 1,000 feet east of South Orilla Road from A-R to R-1(70) & R-1(80) passed 4-1 with Isley voting against, RC.

Phillips opened the **public hearing** for the proposed rezoning request from Diligent Warrior Run LLC to change the zoning of the clubhouse at Warrior Run Golf Course from R-1(70) to C-2 at 6:32 p.m. Eddleman reported receiving no comments.

Phillips closed the public hearing at 6:33 p.m.

Dave Brown, Diligent Development, said it puts the club house, a few holes and the easement area for MidAmerican Energy into a commercial area. They are preparing for residential development and would like to have the houses know what can be in the area in the future before they sell lots.

15-199 Motion by Livingston, seconded by Greteman, to pass the first, of three, readings of proposed **ordinance amending the City of Norwalk Zoning map per the request from Diligent Warrior Run LLC to change the zoning of the clubhouse at Warrior Run Golf Course from R-1(70) to C-2** passed unanimously, RC.

15-200 Motion by Livingston, seconded by Isley, to waive the second and pass on third readings of **Ordinance 15-09** amending the City of Norwalk Zoning map per the request from Diligent Warrior Run LLC to change the zoning of the clubhouse at Warrior Run Golf Course from R-1(70) to C-2 passed unanimously, RC.

Phillips opened the **public hearing** for the proposed amendment to the following sections of the City of Norwalk Zoning Ordinance: Architectural Standards, Definitions, Non-conforming Accessory Structures, Exceptions and Modifications, Accessory Structures and Fences, Privately Owned Improvements, Bulk Regulations Table, Multi-Family Off-Street Parking, and Buffers at 6:35 p.m. Eddleman reported the city received an email opposing child care provider zoning recommendations, from Lori Schervisch, in addition to the comments, from Planning and Zoning, that were included in the council packet.

Jill Larsen, 1027 Norwood Court, gave a power point presentation on behalf of the in-home daycare providers. They are in support of the Planning and Zoning recommendation to approve a special use permit application option for State-rated "C2" providers. She reported that there are thirty-four (34) in-home daycare centers for three hundred thirty-two (332) children who can be cared for in Norwalk and currently only three vacancies.

Larsen explained the different categories of in-home daycare. Category A can have six (6) children with one provider; Category B can have eight (8) children with one provider; Category C can have up to sixteen (16) kids, but no more than eight per provider, and is state regulated. She concluded by inviting council members to visit their homes.

Greteman said he is sure the providers are outstanding. The question is what should or should not be allowed in Norwalk; and in his opinion, he is not in favor of the special use permit application option that Planning and Zoning recommended. He expressed concern stating that the Board of Adjustment is not qualified to decide this and no

criteria has been set. He feels the city has to make a decision about how many kids can be in an in-home day care in a residential neighborhood. He does not want neighbor against neighbor.

Greteman continued saying that he has asked eighty-one (81) people and they have all said they would not be in favor of a day care with sixteen (16) children opening up next to them. He said the city needs to decide what is or is not appropriate in an R1 zone; it is not clear to him what the Board of Adjustment's special qualifications are to grant this special use permit. It either is or is not okay.

Larsen said she has been a C2 provider in Norwalk for seven (7) years. Greteman noted that has never been allowed in the zoning code and it is the in-home business provider's responsibility to find out and follow zoning requirements. Larsen said the providers are willing to work with the city to develop regulations.

Livingston said that everyone she has talked to has said there is not enough daycare and you cannot take that option away.

Greteman asked if C2's are allowed in R1 districts in other cities. Parris distributed information about other cities' regulations and Greteman said just to be clear we are not trying to bring Norwalk into compliance with other cities. We are trying to determine if C2 in-home daycare providers should be allowed in residential districts in Norwalk.

Greteman noted that only West Des Moines allows up to a C2 provider. Larsen said that all of those cities have centers that Norwalk does not.

Isley said that she appreciated the information Larsen provided.

Delker asked if they can take the special use permit out of the code.

Larsen asked what the next step is and Oliver answered that the plan is to bring back the zoning code at the next meeting for discussion and get additional direction from Council prior to submitting an ordinance to be considered for a vote in November.

Isley asked about the proposed requirement for two-car garages; specifically if the language refers to new construction homes, or if she built a garage, would it also have to be two-car. Wagoner said he does not believe so.

Phillips closed the public hearing at 7:04 p.m. No action was taken.

Norwalk Orchard Trail Plat 4

Greteman asked if this final plat connects Orchard Hills Drive to Wright Road. Wagoner said no; the connection is in Plat 3.

Isley pointed out that the side yard setbacks are less than normal and that was approved many years ago. Wagoner said PUD's make zoning more cumbersome to administer. The setbacks in this PUD are actually less than the current R-1(60).

15-201 Motion by Livingston, Greteman seconded, to **adopt Resolution 1001-15-109 approving request from Diligent Orchard Hills LLC to approve the Orchard Trail Plat 4 final plat** passed unanimously, RC.

15-202 Motion by Isley, Livingston seconded, to **adopt Resolution 1001-15-110 approving request from Hubbell Realty Company to approve the Brownstones at the Legacy Plat 8 final plat** passed unanimously, RC.

15-203 Motion by Delker, Isley seconded, to **adopt Resolution 1001-15-111 approving request from Hubbell Realty Company to approve Legacy Commercial Plat 7 final plat** passed unanimously, RC.

15-204 Motion by Delker, Isley seconded, to **adopt Resolution 1001-15-112 accepting improvements known as Old School Plat 1** passed unanimously, RC.

Fire Chief Discussion

Next on the agenda is discussion regarding organizational structure, recruitment options and a timeline for hiring a Fire Chief. Oliver distributed possible scenarios and timelines for Fire Chief recruitment and asked council about their expectation.

Livingston said there is no need to rush, asked what other positions are open and if Coburn is the acting chief. Oliver responded that there are currently two positions open in public works, the Building Inspector recruitment closed today; and the Finance Director position closes October 5th, with interviews scheduled for October 14th.

Livingston said council should address hiring a Fire Chief once the Finance Director is hired.

Delker stated he thinks Assistant Chief Coburn is the right person for the job and council should wait six (6) months to give the department time to adjust and Coburn time to decide if he wants to be chief. He said in his opinion, the next council should decide.

Isley stated that she agrees with both of them.

Livingston said she is uncomfortable talking about the future of the department with Delker serving as both councilmember and fire fighter.

Greteman said whether we hire a new chief in one month or six he does not want the department in flux and asked if Coburn, as acting chief, is empowered to manage the Fire Department and Oliver responded that the city can officially name Coburn as Interim or Acting Fire Chief and give compensation for doing those additional duties, but currently, as Assistant Fire Chief, he is empowered to act at the Fire Chief in the Fire Chief's absence. Oliver noted when our Police Chief position was open we had an officer in charge who was not compensated for the additional responsibilities and she would like to address that if addressing the fire position.

Livingston asked the difference between acting and interim chief and Delker stated that it is statutory to have a Fire Chief or Interim Fire Chief in place for Medicare reasons. Dougherty added that Coburn has the same authority as Fire Chief from the city's standpoint.

Livingston said she is not ready today to commit to any timeline; and feels the primary focus should be to hire a Finance Director.

Oliver suggested Coburn could be named Interim Fire Chief for an indefinite timeline.

Jackson stated he would like to talk about it immediately after the Finance Director is decided.

NCIS Update

Hoskins said the Wakonda Drive contractor, over the last two weeks, has brought in more personnel and is making a lot of progress. They are almost finished with the sidewalk and driveways between Lakewood Drive and Happy Hollow.

Dougherty added that the city is getting cooperation from bonding companies.

Hoskins said the city will contact MidAmerican Energy tomorrow about relocating the necessary utilities.

Hoskins reported that the subgrade on Holly Drive is happening tomorrow and paving should be on Tuesday or Wednesday of next week. He then stated that Dougherty deserves a lot of credit as far as what has been happening on the project.

Reports

Staples said there was a robbery Tuesday evening. The suspect has been arrested. We held a community meeting and he was pleased with how that turned out. Tomorrow, join police officers at the Montessori School in their reading garden.

Hoskins said they are scrambling to complete as many street repairs as they can. They are prepping snow removal equipment. They have poured pads for the picnic tables.

Oliver noted that a week from Saturday (October 10th) Community Chat is in the morning then Norwalktoberfest is at 1104 Sunset. Also, the Lions Club is having their pancake breakfast that morning.

Dougherty thanked Dave Hixenbaugh for his efforts reviewing the surety bonds.

15-205 Jackson moved, Greteman seconded, to **adjourn** meeting at 7:33 p.m. Voice vote carried unanimously.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6
For Meeting of 10.01.2015

ITEM TITLE: Consent Agenda

CONTACT PERSON: Marketa George Oliver, City Manager

Expenditures

This item is on the agenda for the approval of payment per the attached claims list.

Tax abatements

The following tax abatement applications were submitted for approval; the paperwork is in order and I recommend approval for further processing.

R.M. Madden Construction Inc	2865 Jaden Ln	New SFR	\$165,000
Happe Homes	502 Orchard Hills Dr	New SFR	\$205,000
Happe Homes	509 Orchard Hills Dr	New SFR	\$225,000
Jerry's Homes Inc	128 Orchard Trail	New SFR	\$200,000
R.M. Madden Construction Inc	2880 Park Pl	New SFR	\$165,000
R.M. Madden Construction Inc	2882 Park Pl	New SFR	\$165,000
B. Bengard	1927 Wethersfield Dr	New SFR	\$350,000

Block Parties

The following block party applications were submitted for approval; the paperwork is in order and I recommend approval.

600 block Gordon Av
1400-1700 block of Parkhill Dr

Board Appointment

This item is on the agenda for approval per the attached recommendation to the Construction Board of Appeals.

Justin Craig
Scott Hughes
Tim Ballard
Eric Simon

Resolutions

The attached resolutions are on the agenda for approval.

Disposal of workout room equipment
Holly Drive C.O. No. 2
Resolution Setting date for public hearing on designation of the expanded Norwalk Urban Renewal Area and on urban renewal plan amendment

Receive and file

The attached reports are submitted for informational purposes.

Monthly treasurer's report for September
Monthly department reports for September

STAFF RECOMMENDATION: Approve consent agenda on a roll call vote.

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002889 ACK ENTERPRISES						
I-20037085		DUMP TRUCK	387.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		DUMP TRUCK		110 5-210-2-6332	VEHICLE REPAIR	387.00
=== VENDOR TOTALS ===			387.00			
=====						
01-001648 ANDY MOGLE						
I-201510071899		CHEFS CLUB	550.80			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CHEFS CLUB		001 5-440-2-6413	PAYMENT FOR SERVICES	550.80
=== VENDOR TOTALS ===			550.80			
=====						
01-003275 ASI						
I-213216		OPERATING SUPPLIES	52.50			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		OPERATING SUPPLIES		001 5-430-2-6507	OPERATING SUPPLIES	52.50
=== VENDOR TOTALS ===			52.50			
=====						
01-000113 CARPENTER UNIFORM						
I-398277		POLICE	125.97			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		POLICE		001 5-110-1-6181	ALLOWANCES - UNIFORMS	125.97
I-398478		POLICE	13.48			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		POLICE		001 5-110-1-6181	ALLOWANCES - UNIFORMS	13.48
I-398723		POLICE	319.95			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		POLICE		001 5-110-1-6181	ALLOWANCES - UNIFORMS	319.95
I-398738		POLICE	34.99			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		POLICE		001 5-110-1-6181	ALLOWANCES - UNIFORMS	34.99
I-398757		EMS	49.99			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EMS		001 5-150-1-6181	ALLOWANCES - UNIFORMS	49.99
I-398759		EMS	216.97			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EMS		001 5-150-1-6181	ALLOWANCES - UNIFORMS	216.97

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000113	CARPENTER UNIFORM			(** CONTINUED **)		
=====						
I-398897		POLICE	80.47			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		POLICE		001 5-110-1-6181	ALLOWANCES - UNIFORMS	80.47
=== VENDOR TOTALS ===			841.82			
=====						
01-000118	CITY BRAKE & IMPORT AUTO					
=====						
I-056603		PARTS	142.92			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PARTS		001 5-110-2-6332	VEHICLE REPAIR	142.92
=====						
I-056608		PARTS	255.40			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PARTS		001 5-110-2-6332	VEHICLE REPAIR	255.40
=====						
=== VENDOR TOTALS ===			398.32			
=====						
01-005092	CONCENTRA MEDICAL CENTERS					
=====						
I-255391003		RANDOM	86.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		RANDOM		001 5-299-2-6490	CONSULTANT & PROFESSIONA	43.00
		RANDOM		001 5-170-2-6490	CONSULTANT & PROFESSIONA	43.00
=====						
=== VENDOR TOTALS ===			86.00			
=====						
01-001490	CONSTRUCTION & AGGREGATE					
=====						
I-0275671-IN		EQUIPMENT	577.50			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EQUIPMENT		110 5-210-2-6332	VEHICLE REPAIR	577.50
=====						
=== VENDOR TOTALS ===			577.50			
=====						
01-000500	CONTRACT SPECIALTY LC					
=====						
I-38193		OPERATING SUPPLIES	545.60			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		OPERATING SUPPLIES		001 5-440-2-6507	OPERATING SUPPLIES	545.60
=====						
=== VENDOR TOTALS ===			545.60			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001765 D HAUPTMAN COMPANY INC						
I-201510071904		EQUIPMENT	170.75			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EQUIPMENT		001 5-440-2-6507	OPERATING SUPPLIES	170.75
=== VENDOR TOTALS ===			170.75			
=====						
01-003558 DAVIS EQUIPMENT CORPORATION						
I-JI02648		PARTS	68.17			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	68.17
=== VENDOR TOTALS ===			68.17			
=====						
01-003353 DELAGE LANDEN						
I-47290840		LEASE	125.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LEASE		001 5-599-2-6413	PAYMENT FOR SERVICES	41.67
		LEASE		001 5-110-2-6415	RENTS & LEASES	41.67
		LEASE		001 5-410-2-6415	RENTS & LEASES	41.66
I-47352286		LEASE	269.33			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LEASE		001 5-110-2-6415	RENTS & LEASES	89.78
		LEASE		001 5-410-2-6415	RENTS & LEASES	89.78
		LEASE		001 5-599-2-6413	PAYMENT FOR SERVICES	89.77
=== VENDOR TOTALS ===			394.33			
=====						
01-000158 DES MOINES WATER WORKS						
I-201510071882		DMWW	36,558.75			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PAYMENT FOR SERVICES		600 5-811-2-6413	PAYMENT FOR SERVICES	36,558.75
=== VENDOR TOTALS ===			36,558.75			
=====						
01-000090 DOWNEY TIRE						
I-42160		EQUIPMENT	92.93			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EQUIPMENT		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	92.93
=== VENDOR TOTALS ===			92.93			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002549 EMERGENCY SERVICES MARKETING C						
I-9891		IamResponding.com	650.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		IamResponding.com		001 5-160-1-6220	SUBSCRIPTIONS & EDUCATIO	650.00
=== VENDOR TOTALS ===			650.00			
=====						
01-003054 EMS PROFESSIONALS INC						
I-08562		EQUIPMENT	823.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EQUIPMENT		001 5-160-2-6331	VEHICLE OPERATIONS	823.00
=== VENDOR TOTALS ===			823.00			
=====						
01-001482 ENVIRONMENTAL SYSTEMS RESEARCH						
I-201510071883		ANNUAL ESRI	5,700.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		ANNUAL ESRI		001 5-599-2-6490	CONSULTANT & PROFESSIONA	5,700.00
=== VENDOR TOTALS ===			5,700.00			
=====						
01-003565 EXPENSE REDUCTION SERVICES						
I-201510071884		CONSULTANT	1,313.60			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CONSULTANT		001 5-650-2-6413	PAYMENT FOR SERVICES	1,313.60
=== VENDOR TOTALS ===			1,313.60			
=====						
01-000030 FREEDOM TIRE & AUTO CENTER						
I-47670		TIRES	621.36			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		TIRES		001 5-110-2-6332	VEHICLE REPAIR	621.36
I-47740		REPAIR 38	597.60			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		REPAIR 38		001 5-430-2-6332	VEHICLE REPAIR	597.60
=== VENDOR TOTALS ===			1,218.96			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001518 G & L CLOTHING						
I-2-731737		G & L CLOTHING	412.33			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		G & L CLOTHING		110 5-210-1-6181	ALLOWANCES - UNIFORMS	412.33
=== VENDOR TOTALS ===			412.33			
=====						
01-001312 GE CAPITAL						
I-63499798		COPIER LEASE	520.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		COPIER LEASE		001 5-650-2-6415	RENTS & LEASES	260.00
		COPIER LEASE		001 5-150-2-6415	RENTS & LEASES	260.00
=== VENDOR TOTALS ===			520.00			
=====						
01-003058 GRAYBAR						
I-981134906		BATTERIES	331.36			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		BATTERIES		001 5-150-2-6504	MINOR EQUIPMENT	331.36
=== VENDOR TOTALS ===			331.36			
=====						
01-003363 GREGG YOUNG						
I-1644		REPAIR 38	118.66			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		REPAIR 38		001 5-430-2-6332	VEHICLE REPAIR	118.66
I-605478		PARTS	633.94			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PARTS		001 5-110-2-6332	VEHICLE REPAIR	633.94
I-605545		EQUIPMENT	177.14			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EQUIPMENT		001 5-110-2-6332	VEHICLE REPAIR	177.14
=== VENDOR TOTALS ===			929.74			
=====						
01-000547 HEARTLAND TECHNOLOGY						
I-INV00196050		COMPUTER EQUIP	2,674.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		COMPUTER EQUIP		001 5-670-3-6727	CAPITAL EQUIPMENT	2,674.00
=== VENDOR TOTALS ===			2,674.00			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000133 INDIANOLA FIRE DEPARTMENT						
I-15-64		BILLING SERVICE	1,995.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		BILLING SERVICE		001 5-160-2-6504	MINOR EQUIPMENT	1,995.00
=== VENDOR TOTALS ===			1,995.00			
=====						
01-000143 INDOFF INC						
I-2651101		PHONE CORD	6.12			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PHONE CORD		001 5-440-2-6506	OFFICE SUPPLIES	6.12
I-2694126		OFFICE SUPPLIES	42.56			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		OFFICE SUPPLIES		001 5-170-2-6506	OFFICE SUPPLIES	42.56
I-2696286		OFFICE SUPPLIES	37.62			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		OFFICE SUPPLIES		001 5-110-2-6506	OFFICE SUPPLIES	37.62
=== VENDOR TOTALS ===			86.30			
=====						
01-002214 INTERSTATE POWER SYSTEMS						
I-22781		SUPPLIES	5.36			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		001 5-150-2-6331	VEHICLE OPERATIONS	5.36
=== VENDOR TOTALS ===			5.36			
=====						
01-002734 IOWA DIVISION OF LABOR SERVICE						
I-145210		BOILER	80.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		BOILER		001 5-499-2-6350	OPERATIONAL EQUIPMENT RE	80.00
=== VENDOR TOTALS ===			80.00			
=====						
01-005919 IOWA LAW ENFORCEMENT ACADEMY						
I-303340		DUNLOP	6,285.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		DUNLOP		001 5-110-1-6230	EDUCATION AND TRAINING	6,285.00
=== VENDOR TOTALS ===			6,285.00			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002835 IOWA RADIOLOGY						
I-201510081907		PHYSICAL TEST	33.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PHYSICAL TEST		001 5-110-2-6413	PAYMENT FOR SERVICES	33.00
=== VENDOR TOTALS ===			33.00			
=====						
01-003641 IOWA WILD HOCKEY						
I-201510121910		TICKETS	104.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		TICKETS		001 5-440-2-6413	PAYMENT FOR SERVICES	104.00
=== VENDOR TOTALS ===			104.00			
=====						
01-002839 IOWA WINDOW SERVICE INC						
I-76819		WINDOW CLEANING	85.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		WINDOW CLEANING		001 5-650-2-6310	BUILDING MAINTENANCE/REP	85.00
=== VENDOR TOTALS ===			85.00			
=====						
01-001597 IOWA WORKFORCE DEVELOPMENT						
I-3RD QTR UNEMPLOY		3RD QTR UNEMPLOY	250.24			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		3RD QTR UNEMPLOY		112 5-210-1-6170	UNEMPLOYMENT COMPENSATIO	3.01
		3RD QTR UNEMPLOY		112 5-110-1-6170	UNEMPLOYMENT COMPENSATIO	42.11
		3RD QTR UNEMPLOY		112 5-160-1-6170	UNEMPLOYMENT COMPENSATIO	4.44
		3RD QTR UNEMPLOY		112 5-170-1-6170	UNEMPLOYMENT COMPENSATIO	6.06
		3RD QTR UNEMPLOY		112 5-299-1-6170	UNEMPLOYMENT COMPENSATIO	1.25
		3RD QTR UNEMPLOY		112 5-410-1-6170	UNEMPLOYMENT COMPENSATIO	32.76
		3RD QTR UNEMPLOY		112 5-430-1-6170	UNEMPLOYMENT COMPENSATIO	3.69
		3RD QTR UNEMPLOY		112 5-440-1-6170	UNEMPLOYMENT COMPENSATIO	35.49
		3RD QTR UNEMPLOY		112 5-460-1-6170	UNEMPLOYMENT COMPENSATIO	12.37
		3RD QTR UNEMPLOY		112 5-499-1-6170	UNEMPLOYMENT COMPENSATIO	48.91
		3RD QTR UNEMPLOY		112 5-599-1-6170	UNEMPLOYMENT COMPENSATIO	3.69
		3RD QTR UNEMPLOY		112 5-610-1-6170	UNEMPLOYMENT COMPENSATIO	1.88
		3RD QTR UNEMPLOY		112 5-650-1-6170	UNEMPLOYMENT COMPENSATIO	12.11
		3RD QTR UNEMPLOY		600 5-810-1-6170	UNEMPLOYMENT COMPENSATIO	5.33
		3RD QTR UNEMPLOY		600 5-811-1-6170	UNEMPLOYMENT COMPENSATIO	5.71
		3RD QTR UNEMPLOY		610 5-815-1-6170	UNEMPLOYMENT COMPENSATIO	12.63
		3RD QTR UNEMPLOY		610 5-816-1-6170	UNEMPLOYMENT COMPENSATIO	5.71
		3RD QTR UNEMPLOY		740 5-865-1-6170	UNEMPLOYMENT COMPENSATIO	8.88
		3RD QTR UNEMPLOY		110 5-210-1-6170	UNEMPLOYMENT COMPENSATIO	4.21
=== VENDOR TOTALS ===			250.24			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000296 JODI EDDLEMAN						

I-201510071889		FUEL REIMBURSEMENT	13.20			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		FUEL REIMBURSEMENT		001 5-650-1-6240	MEETING & CONFERENCES	13.20
=====						
=== VENDOR TOTALS ===			13.20			
=====						
01-000329 KABEL BUSINESS SERVICES						

I-201504266		HRA CKS	9,632.79			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		HRA CKS		113 5-660-1-6152	SELF FUNDING REIMBURSEME	9,632.79
=====						
=== VENDOR TOTALS ===			9,632.79			
=====						
01-001750 KELTEK INCORPORATED						

I-10008800		REPAIR	32.02			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		REPAIR		001 5-110-2-6350	OPERATIONAL EQUIPMENT RE	32.02

I-8767		ONBOARD MOBILE	4,044.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		ONBOARD MOBILE		001 5-110-2-6373	TELECOMMUNICATIONS EXPEN	4,044.00
=====						
=== VENDOR TOTALS ===			4,076.02			
=====						
01-002588 KENNY MCCAULEY						

I-201510071901		BALLROOM DANCING	603.73			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		BALLROOM DANCING		001 5-440-2-6413	PAYMENT FOR SERVICES	603.73
=====						
=== VENDOR TOTALS ===			603.73			
=====						
01-000013 LANDS END BUSINESS OUTFITTERS						

I-3122258		CLOTHING ALLOWANCE	359.97			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CLOTHING ALLOWANCE		001 5-170-1-6181	ALLOWANCES - UNIFORMS	60.00
		CLOTHING ALLOWANCE		001 5-610-1-6182	ALLOWANCES	79.50
		CLOTHING ALLOWANCE		600 5-810-1-6181	ALLOWANCES - UNIFORMS	37.24
		CLOTHING ALLOWANCE		610 5-815-1-6181	ALLOWANCES - UNIFORMS	37.24
		CLOTHING ALLOWANCE		110 5-210-1-6181	ALLOWANCES - UNIFORMS	60.00
		CLOTHING ALLOWANCE		001 5-610-1-6182	ALLOWANCES	64.00
		CLOTHING ALLOWANCE		001 5-650-1-6182	ALLOWANCES	21.99
=====						
=== VENDOR TOTALS ===			359.97			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003337 LASER RESOURCES						
=====						
I-101674		COPIER LEASE	279.37			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		69.17		001 5-110-2-6415	RENTS & LEASES	279.37
		103.86		001 5-410-2-6415	RENTS & LEASES	0.00
		106.34		001 5-650-2-6415	RENTS & LEASES	0.00
=== VENDOR TOTALS ===			279.37			
=====						
01-002230 LIVING MAGAZINE						
=====						
I-201510071887		LIVING MAGAZINE	999.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LIVING MAGAZINE		160 5-520-2-6413	PAYMENT FOR SERVICES	999.00
=== VENDOR TOTALS ===			999.00			
=====						
01-000427 MATHESON TRI-GAS, INC.						
=====						
I-50884725		CHEMICALS	37.52			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CHEMICALS		001 5-499-2-6501	CHEMICALS	37.52
=== VENDOR TOTALS ===			37.52			
=====						
01-000093 MENARDS						
=====						
I-16802		LED'S	269.97			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LED'S		001 5-110-2-6310	BUILDING MAINTENANCE/REP	269.97
=== VENDOR TOTALS ===			269.97			
=====						
01-000644 MENARDS						
=====						
I-336		SUPPLIES	20.40			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		001 5-110-2-6310	BUILDING MAINTENANCE/REP	16.91
		SUPPLIES		001 5-410-2-6310	BUILDING MAINTENANCE/REP	3.49
=====						
I-5951		EQUIPMENT	116.84			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EQUIPMENT		001 5-430-2-6507	OPERATING SUPPLIES	116.84
=====						
I-6670		SUPPLIES	239.88			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		405 5-751-3-6729	CAPITAL IMPROVEMENT WAKO	239.88
=== VENDOR TOTALS ===			377.12			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002554		MERCY COLLEGE OF HEALTH SCIENC				
I-201510071890		CEH	10.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CEH		001 5-160-1-6230	EDUCATION AND TRAINING	10.00
=== VENDOR TOTALS ===			10.00			
=====						
01-005343		METRO WASTE AUTHORITY				
I-201510071891		CURB IT	8,557.36			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CURB IT		001 5-290-2-6404	COLLECTION COSTS	8,557.36
I-SEPT		PREM COMPOST IT	240.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PREM COMPOST IT		001 5-290-2-6404	COLLECTION COSTS	240.00
=== VENDOR TOTALS ===			8,797.36			
=====						
01-001502		NANCY KUEHL				
I-201510071902		CRAFT CLUB	76.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CRAFT CLUB		001 5-440-2-6507	OPERATING SUPPLIES	76.00
=== VENDOR TOTALS ===			76.00			
=====						
01-000654		NOBLE FORD				
I-126506		AMBULANCE	417.24			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		AMBULANCE		001 5-160-2-6331	VEHICLE OPERATIONS	417.24
=== VENDOR TOTALS ===			417.24			
=====						
01-000656		NORTH WARREN TOWN & COUNTY NEW				
I-201510071892		MINUTES	105.40			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		MINUTES		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	105.40
I-201510071893		ORDINANCE	8.89			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		ORDINANCE		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	8.89
=== VENDOR TOTALS ===			114.29			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000682	NORWALK COMMUNITY SCHOOLS					
I-201510071900		CHEFS CLUB	137.70			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CHEFS CLUB		001 5-440-2-6413	PAYMENT FOR SERVICES	137.70
		=== VENDOR TOTALS ===	137.70			
=====						
01-000659	NORWALK HARDWARE & AUTO					
I-201510081909		SUPPLIES	516.85			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		001 5-650-2-6507	OPERATING SUPPLIES	4.49
		SUPPLIES		001 5-499-2-6507	OPERATING SUPPLIES	297.02
		SUPPLIES		001 5-440-2-6507	OPERATING SUPPLIES	46.94
		SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	33.78
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	106.14
		SUPPLIES		001 5-110-2-6507	OPERATING SUPPLIES	28.48
		=== VENDOR TOTALS ===	516.85			
=====						
01-000664	NORWALK READY MIXED					
I-164073		GOLDEN VALLEY	499.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		GOLDEN VALLEY		110 5-210-2-6417	STREET MAINTENANCE SUPPL	499.00
I-164195		WAKONDA	499.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		WAKONDA		110 5-210-2-6417	STREET MAINTENANCE SUPPL	499.00
I-164408		80TH & BEARDSLEY	2,861.50			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		80TH & BEARDSLEY		110 5-210-2-6417	STREET MAINTENANCE SUPPL	2,861.50
I-164560		LIMESTONE	499.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LIMESTONE		110 5-210-2-6417	STREET MAINTENANCE SUPPL	499.00
I-164593		NORTH AVE	340.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		NORTH AVE		110 5-210-2-6417	STREET MAINTENANCE SUPPL	340.00
I-164780		LIMESTONE	798.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LIMESTONE		001 5-430-2-6507	OPERATING SUPPLIES	798.00
I-164929		MAPLE & CHERRY	215.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		MAPLE & CHERRY		610 5-815-2-6417	STREET MAINTENANCE SUPPL	215.00

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000664	NORWALK READY MIXED	(** CONTINUED **)				
I-165036		HAULING LIMESTONE	742.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		HAULING LIMESTONE		001 5-430-2-6507	OPERATING SUPPLIES	742.00
I-165288		LIMESTONE	954.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LIMESTONE		001 5-430-2-6507	OPERATING SUPPLIES	954.00
=== VENDOR TOTALS ===			7,407.50			
=====						
01-007042	NORWALK SOCCER CLUB					
I-201510071903		REFEREES	400.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		REFEREES		001 5-440-2-6413	PAYMENT FOR SERVICES	400.00
=== VENDOR TOTALS ===			400.00			
=====						
01-001690	OVERHEAD DOOR COMPANY					
I-62094		REPAIR	156.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		REPAIR		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	156.00
=== VENDOR TOTALS ===			156.00			
=====						
01-001407	PAPER FREE TECHNOLOGY INC					
I-20150288		SOFTWARE/ANNUAL MAINT	2,530.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SOFTWARE/ANNUAL MAINT		001 5-670-3-6727	CAPITAL EQUIPMENT	2,200.00
		SOFTWARE/ANNUAL MAINT		001 5-670-2-6490	CONSULTANT & PROFESSIONA	330.00
=== VENDOR TOTALS ===			2,530.00			
=====						
01-000753	PLUMB SUPPLY					
I-3559450		PLUMB SUPPLY	42.03			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PLUMB SUPPLY		001 5-650-2-6310	BUILDING MAINTENANCE/REP	42.03
I-3580697		PARTS	111.84			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PARTS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	68.65
		PARTS		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	43.19
=== VENDOR TOTALS ===			153.87			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002818 PURCHASE POWER						
=====						
I-201510071894		POSTAGE	991.98			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		POSTAGE		001 5-650-2-6508	POSTAGE AND SHIPPING	71.07
		POSTAGE		001 5-599-2-6508	POSTAGE AND SHIPPING	118.30
		POSTAGE		600 5-811-2-6508	POSTAGE AND SHIPPING	469.47
		POSTAGE		610 5-816-2-6508	POSTAGE AND SHIPPING	202.98
		POSTAGE		740 5-865-2-6507	OPERATING SUPPLIES	78.98
		POSTAGE		001 5-150-2-6508	POSTAGE AND SHIPPING	19.86
		POSTAGE		001 5-110-2-6508	POSTAGE AND SHIPPING	17.74
		POSTAGE		001 5-410-2-6508	POSTAGE AND SHIPPING	9.43
		POSTAGE		001 5-440-2-6508	POSTAGE AND SHIPPING	4.15
=====						
=== VENDOR TOTALS ===			991.98			
=====						
01-002838 PUSH PEDAL PULL						
=====						
I-10943		EQUIPMENT FITNESS ROOM	2,640.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		EQUIPMENT FITNESS ROOM		112 5-650-1-6180	WELLNESS PROGRAM	2,640.00
=====						
=== VENDOR TOTALS ===			2,640.00			
=====						
01-001196 RADAR ROAD TEC						
=====						
I-4963		RADAR CERTIFICATION	292.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		RADAR CERTIFICATION		001 5-110-2-6350	OPERATIONAL EQUIPMENT RE	292.00
=====						
=== VENDOR TOTALS ===			292.00			
=====						
01-000004 REASONER'S GARAGE INC.						
=====						
I-6581		SUPPLIES	303.56			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	303.56
=====						
=== VENDOR TOTALS ===			303.56			
=====						
01-003236 REGISTER MEDIA						
=====						
I-0008970183		PUBLIC HEARINGS	101.24			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PUBLIC HEARINGS		001 5-599-2-6402	ADVERTISING & LEGAL PUBL	101.24
=====						
=== VENDOR TOTALS ===			101.24			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001498 ROYS SERVICE						
I-60707		VEHICLE REPAIR	100.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		VEHICLE REPAIR		001 5-430-2-6332	VEHICLE REPAIR	100.00
=== VENDOR TOTALS ===			100.00			
=====						
01-002833 SAMS CLUB						
I-201510081906		SUPPLIES	382.60			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		001 5-440-2-6507	OPERATING SUPPLIES	382.60
=== VENDOR TOTALS ===			382.60			
=====						
01-000765 SCOTTS FOODS						
I-1001201		SUPPLIES	120.73			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		001 5-410-2-6507	OPERATING SUPPLIES	21.29
		SUPPLIES		001 5-190-2-6507	OPERATING SUPPLIES	56.51
		SUPPLIES		001 5-650-1-6240	MEETING & CONFERENCES	25.63
		SUPPLIES		001 5-650-2-6507	OPERATING SUPPLIES	7.98
		SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	5.98
		SUPPLIES		001 5-110-2-6507	OPERATING SUPPLIES	3.34
=== VENDOR TOTALS ===			120.73			
=====						
01-001085 SENECA COMPANIES						
I-1113363 RI		OFFICE SUPPLIES	22.07			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		OFFICE SUPPLIES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	22.07
=== VENDOR TOTALS ===			22.07			
=====						
01-001676 SHRED IT						
I-9407632095		ON SITE SVC	46.06			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		ON SITE SVC		001 5-110-2-6413	PAYMENT FOR SERVICES	46.06
=== VENDOR TOTALS ===			46.06			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002788		ST JOHN THE APOSTLE CATHOLIC C				
=====						
I-201510071905		DADDY DAUGHTER DANCE	75.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		DADDY DAUGHTER DANCE		001 5-440-2-6507	OPERATING SUPPLIES	75.00
=== VENDOR TOTALS ===			75.00			
=====						
01-002355		STRAUSS SECURITY SOLUTIONS				
=====						
I-933449-000		SUPPLIES	15.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		001 5-110-2-6310	BUILDING MAINTENANCE/REP	15.00
=== VENDOR TOTALS ===			15.00			
=====						
01-003640		SWANA				
=====						
I-201510071895		MEMBERSHIP	190.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		MEMBERSHIP		001 5-290-1-6230	EDUCATION AND TRAINING	190.00
=== VENDOR TOTALS ===			190.00			
=====						
01-000956		TERMINIX INTERNATIONAL				
=====						
I-348883080		PEST CONTROL	3.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		PEST CONTROL		001 5-650-2-6310	BUILDING MAINTENANCE/REP	3.00
=== VENDOR TOTALS ===			3.00			
=====						
01-000404		TREASURER, STATE OF IOWA				
=====						
I-3rd QUARTER		SALES TAX	9,004.35			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SALES TAX		600 5-811-2-6418	TAXES (PROPERTY/SERVICE/	7,330.42
		SALES TAX		610 5-816-2-6418	TAXES (PROPERTY/SERVICE/	1,113.24
		SALES TAX		740 5-865-2-6418	TAXES (PROPERTY/SERVICE/	199.06
		SALES TAX		001 5-290-2-6418	TAXES (PROPERTY/SERVICE/	3.40
		SALES TAX		001 5-440-2-6418	TAXES (PROPERTY/SERVICE/	358.23
=== VENDOR TOTALS ===			9,004.35			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002435 TYLER TECHNOLOGIES						
I-025-135760		SERVICE	115.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SERVICE		001 5-650-2-6413	PAYMENT FOR SERVICES	25.00
		SERVICE		600 5-811-2-6413	PAYMENT FOR SERVICES	90.00
=== VENDOR TOTALS ===			115.00			
=====						
01-001784 UNITY POINT CLINIC OCCUPATIONA						
I-186718		TESTING	74.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		TESTING		001 5-170-2-6490	CONSULTANT & PROFESSIONA	37.00
		TESTING		600 5-810-2-6490	CONSULTANT & PROFESSIONA	12.33
		TESTING		740 5-865-2-6490	CONSULTANT & PROFESSIONA	12.33
		TESTING		610 5-815-2-6490	CONSULTANT & PROFESSIONA	12.34
=== VENDOR TOTALS ===			74.00			
=====						
01-003589 UNITYPOINT HEALTH PHYSICIANS						
I-201510081908		UNITYPOINT HEALTH PHYSICIANS	421.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		UNITYPOINT HEALTH PHYSICIANS		001 5-110-2-6413	PAYMENT FOR SERVICES	300.00
		UNITYPOINT HEALTH PHYSICIANS		001 5-460-2-6413	PAYMENT FOR SERVICES	121.00
=== VENDOR TOTALS ===			421.00			
=====						
01-001999 USA BLUE BOOK						
I-756285		SUPPLIES	56.98			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	56.98
I-759809		SUPPLIES	275.77			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	275.77
=== VENDOR TOTALS ===			332.75			
=====						
01-001052 VEENSTRA & KIMM INC.						
I-14267-022-3		ORCHARD VIEW	158.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		ORCHARD VIEW		001 5-599-2-6490	CONSULTANT & PROFESSIONA	158.00
I-14267-027-2		ESTATES ON THE RIDGE	28.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		ESTATES ON THE RIDGE		001 5-599-2-6490	CONSULTANT & PROFESSIONA	28.00

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001052	VEENSTRA & KIMM INC.	(** CONTINUED **)				
I-14267-028-2		CORT LANDING	158.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		CORT LANDING		001 5-599-2-6490	CONSULTANT & PROFESSIONA	158.00
I-14267-029-2		LEGACY COMM	28.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		LEGACY COMM		001 5-599-2-6490	CONSULTANT & PROFESSIONA	28.00
I-14267-030-1		ORCHARD TRAIL	242.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		ORCHARD TRAIL		001 5-599-2-6490	CONSULTANT & PROFESSIONA	242.00
I-14267-031-1		SILVERADO RANCH	84.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		SILVERADO RANCH		001 5-599-2-6490	CONSULTANT & PROFESSIONA	84.00
I-14273-6		GEN ENG SVCS	474.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		GEN ENG SVCS		001 5-599-2-6490	CONSULTANT & PROFESSIONA	474.00
I-14277-1		REG DET AND PARK	632.00			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		REG DET AND PARK		420 5-599-2-6407	ARCHITECTURE & ENGINEERI	632.00
I-14282-3		WATER DIST	6,676.27			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		WATER DIST		600 5-810-3-6728	CAPITAL IMPROVEMENTS	6,676.27
I-14285-3		COLONIAL PKWY	5,440.37			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		COLONIAL PKWY		385 5-210-2-6407	ENGINEERING EXPENSE	5,440.37
=== VENDOR TOTALS ===			13,920.64			
=====						
01-003545	WADE WAGONER					
I-201510071896		MILEAGE REIMB	195.51			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		WCEDC		160 5-520-1-6240	MEETING & CONFERENCES	16.68
		BUSINESS LUNCH		160 5-520-1-6240	MEETING & CONFERENCES	5.75
		PRACTITIONERS MTG		160 5-520-1-6240	MEETING & CONFERENCES	13.80
		PROF DEV OF IA CONF		160 5-520-1-6240	MEETING & CONFERENCES	159.28
I-201510071897		MILEAGE REIMB	16.68			
10/15/2015	AP	DUE: 10/15/2015 DISC: 10/15/2015		1099: N		
		COMM RE EXPO		001 5-599-1-6240	MEETING & CONFERENCES	16.68
=== VENDOR TOTALS ===			212.19			
=== PACKET TOTALS ===			130,950.03			

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 130,950.03

DEBIT MEMO TOTALS 0.00

CREDIT MEMO TOTALS 0.00

BATCH TOTALS 130,950.03

** G/L ACCOUNT TOTALS **

					=====LINE ITEM=====		=====GROUP BUDGET=====	
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	001-2020		ACCOUNTS PAYABLE	50,657.64-*				
	001-5-110-1-6181		ALLOWANCES - UNIFORMS	574.86	14,950	8,785.60		
	001-5-110-1-6230		EDUCATION AND TRAINING	6,285.00	13,000	4,333.35		
	001-5-110-2-6310		BUILDING MAINTENANCE/REP	370.53	40,000	33,746.00		
	001-5-110-2-6332		VEHICLE REPAIR	1,830.76	17,500	13,063.08		
	001-5-110-2-6350		OPERATIONAL EQUIPMENT RE	324.02	2,000	1,550.99		
	001-5-110-2-6373		TELECOMMUNICATIONS EXPEN	4,044.00	21,000	10,185.22		
	001-5-110-2-6413		PAYMENT FOR SERVICES	379.06	15,000	102.80		
	001-5-110-2-6415		RENTS & LEASES	410.82	4,000	2,635.11		
	001-5-110-2-6506		OFFICE SUPPLIES	37.62	4,500	3,750.08		
	001-5-110-2-6507		OPERATING SUPPLIES	31.82	17,000	14,706.21		
	001-5-110-2-6508		POSTAGE AND SHIPPING	17.74	1,300	903.14		
	001-5-150-1-6181		ALLOWANCES - UNIFORMS	266.96	6,000	3,328.48		
	001-5-150-2-6331		VEHICLE OPERATIONS	5.36	9,000	4,869.21		
	001-5-150-2-6415		RENTS & LEASES	260.00	3,120	1,337.28		
	001-5-150-2-6504		MINOR EQUIPMENT	331.36	4,300	3,813.64		
	001-5-150-2-6507		OPERATING SUPPLIES	39.76	4,500	1,628.62		
	001-5-150-2-6508		POSTAGE AND SHIPPING	19.86	0	38.50- Y		
	001-5-160-1-6220		SUBSCRIPTIONS & EDUCATIO	650.00	3,500	1,650.00		
	001-5-160-1-6230		EDUCATION AND TRAINING	10.00	5,800	5,729.00		
	001-5-160-2-6331		VEHICLE OPERATIONS	1,240.24	14,000	12,581.89		
	001-5-160-2-6504		MINOR EQUIPMENT	1,995.00	350	1,645.00- Y		
	001-5-170-1-6181		ALLOWANCES - UNIFORMS	60.00	400	340.00		
	001-5-170-2-6490		CONSULTANT & PROFESSIONA	80.00	2,500	736.02- Y		
	001-5-170-2-6506		OFFICE SUPPLIES	42.56	400	640.35- Y		
	001-5-190-2-6507		OPERATING SUPPLIES	56.51	300	243.49		
	001-5-290-1-6230		EDUCATION AND TRAINING	190.00	2,000	1,810.00		
	001-5-290-2-6404		COLLECTION COSTS	8,797.36	440,000	262,160.46		
	001-5-290-2-6418		TAXES (PROPERTY/SERVICE/	3.40	100	62.60		
	001-5-299-2-6350		OPERATIONAL EQUIPMENT RE	43.19	4,500	3,488.93		
	001-5-299-2-6490		CONSULTANT & PROFESSIONA	43.00	200	157.00		

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		001-5-410-2-6310	BUILDING MAINTENANCE/REP	3.49	14,000	9,763.92		
		001-5-410-2-6415	RENTS & LEASES	131.44	3,000	1,606.00		
		001-5-410-2-6507	OPERATING SUPPLIES	21.29	12,000	10,922.79		
		001-5-410-2-6508	POSTAGE AND SHIPPING	9.43	3,500	3,457.11		
		001-5-430-2-6332	VEHICLE REPAIR	816.26	3,000	2,072.74		
		001-5-430-2-6507	OPERATING SUPPLIES	2,663.34	4,000	500.89-	Y	
		001-5-440-2-6413	PAYMENT FOR SERVICES	1,796.23	40,000	20,051.77		
		001-5-440-2-6418	TAXES (PROPERTY/SERVICE/	358.23	3,000	1,182.15		
		001-5-440-2-6506	OFFICE SUPPLIES	6.12	800	708.43		
		001-5-440-2-6507	OPERATING SUPPLIES	1,296.89	30,000	18,024.99		
		001-5-440-2-6508	POSTAGE AND SHIPPING	4.15	500	493.27		
		001-5-460-2-6413	PAYMENT FOR SERVICES	121.00	500	379.00		
		001-5-499-2-6350	OPERATIONAL EQUIPMENT RE	80.00	3,000	4,180.19-	Y	
		001-5-499-2-6501	CHEMICALS	37.52	7,500	2,126.90		
		001-5-499-2-6507	OPERATING SUPPLIES	297.02	3,500	2,469.14		
		001-5-599-1-6240	MEETING & CONFERENCES	16.68	3,200	2,673.00		
		001-5-599-2-6402	ADVERTISING & LEGAL PUBL	101.24	1,000	751.89		
		001-5-599-2-6413	PAYMENT FOR SERVICES	131.44	3,000	307.68-	Y	
		001-5-599-2-6490	CONSULTANT & PROFESSIONA	6,872.00	55,000	39,966.53		
		001-5-599-2-6508	POSTAGE AND SHIPPING	118.30	400	177.38		
		001-5-610-1-6182	ALLOWANCES	143.50	750	440.05		
		001-5-650-1-6182	ALLOWANCES	21.99	850	642.24		
		001-5-650-1-6240	MEETING & CONFERENCES	38.83	2,500	1,901.92		
		001-5-650-2-6310	BUILDING MAINTENANCE/REP	130.03	6,000	863.12		
		001-5-650-2-6402	ADVERTISING & LEGAL PUBL	114.29	2,500	1,186.19		
		001-5-650-2-6413	PAYMENT FOR SERVICES	1,338.60	4,000	887.56		
		001-5-650-2-6415	RENTS & LEASES	260.00	5,000	3,099.05		
		001-5-650-2-6507	OPERATING SUPPLIES	12.47	3,000	555.17		
		001-5-650-2-6508	POSTAGE AND SHIPPING	71.07	4,500	4,339.93		
		001-5-670-2-6490	CONSULTANT & PROFESSIONA	330.00	43,000	42,670.00		
		001-5-670-3-6727	CAPITAL EQUIPMENT	4,874.00	51,000	39,274.70		
		110-2020	ACCOUNTS PAYABLE	6,888.41-*				
		110-5-210-1-6170	UNEMPLOYMENT COMPENSATIO	4.21	0	27.67-	Y	
		110-5-210-1-6181	ALLOWANCES - UNIFORMS	472.33	4,550	2,072.91		
		110-5-210-2-6332	VEHICLE REPAIR	964.50	18,000	16,459.54		
		110-5-210-2-6350	OPERATIONAL EQUIPMENT RE	642.73	12,000	7,869.51-	Y	
		110-5-210-2-6417	STREET MAINTENANCE SUPPL	4,698.50	80,000	45,099.77		
		110-5-210-2-6507	OPERATING SUPPLIES	106.14	15,000	11,530.38		
		112-2020	ACCOUNTS PAYABLE	2,847.77-*				
		112-5-110-1-6170	UNEMPLOYMENT COMPENSATIO	42.11	7,996	677.83-	Y	
		112-5-160-1-6170	UNEMPLOYMENT COMPENSATIO	4.44	2,520	1,070.21		
		112-5-170-1-6170	UNEMPLOYMENT COMPENSATIO	6.06	600	30.02		
		112-5-210-1-6170	UNEMPLOYMENT COMPENSATIO	3.01	2,650	471.37-	Y	
		112-5-299-1-6170	UNEMPLOYMENT COMPENSATIO	1.25	288	47.91		
		112-5-410-1-6170	UNEMPLOYMENT COMPENSATIO	32.76	2,500	2,169.85		

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
		112-5-430-1-6170	UNEMPLOYMENT COMPENSATIO	3.69	300	230.74-	Y			
		112-5-440-1-6170	UNEMPLOYMENT COMPENSATIO	35.49	1,120	359.56-	Y			
		112-5-460-1-6170	UNEMPLOYMENT COMPENSATIO	12.37	600	93.88-	Y			
		112-5-499-1-6170	UNEMPLOYMENT COMPENSATIO	48.91	900	264.61				
		112-5-599-1-6170	UNEMPLOYMENT COMPENSATIO	3.69	500	169.93				
		112-5-610-1-6170	UNEMPLOYMENT COMPENSATIO	1.88	100	202.16-	Y			
		112-5-650-1-6170	UNEMPLOYMENT COMPENSATIO	12.11	900	4,486.96-	Y			
		112-5-650-1-6180	WELLNESS PROGRAM	2,640.00	10,000	5,290.87				
		113-2020	ACCOUNTS PAYABLE	9,632.79-*						
		113-5-660-1-6152	SELF FUNDING REIMBURSEME	9,632.79	39,000	17,353.92				
		160-2020	ACCOUNTS PAYABLE	1,194.51-*						
		160-5-520-1-6240	MEETING & CONFERENCES	195.51	16,000	15,062.63				
		160-5-520-2-6413	PAYMENT FOR SERVICES	999.00	56,988	34,206.00				
		385-2020	ACCOUNTS PAYABLE	5,440.37-*						
		385-5-210-2-6407	ENGINEERING EXPENSE	5,440.37	25,000	15,525.85				
		405-2020	ACCOUNTS PAYABLE	239.88-*						
		405-5-751-3-6729	CAPITAL IMPROVEMENT WAKO	239.88	1,853,157	1384,465.81				
		420-2020	ACCOUNTS PAYABLE	632.00-*						
		420-5-599-2-6407	ARCHITECTURE & ENGINEERI	632.00	151,940	135,741.65				
		600-2020	ACCOUNTS PAYABLE	51,518.27-*						
		600-5-810-1-6170	UNEMPLOYMENT COMPENSATIO	5.33	1,658	14,266.32-	Y			
		600-5-810-1-6181	ALLOWANCES - UNIFORMS	37.24	1,500	968.26				
		600-5-810-2-6490	CONSULTANT & PROFESSIONA	12.33	12,500	10,878.98				
		600-5-810-2-6507	OPERATING SUPPLIES	332.75	65,000	56,088.25				
		600-5-810-3-6728	CAPITAL IMPROVEMENTS	6,676.27	332,000	296,695.17				
		600-5-811-1-6170	UNEMPLOYMENT COMPENSATIO	5.71	608	6,723.00-	Y			
		600-5-811-2-6413	PAYMENT FOR SERVICES	36,648.75	445,000	286,552.01				
		600-5-811-2-6418	TAXES (PROPERTY/SERVICE/	7,330.42	75,000	45,532.52				
		600-5-811-2-6508	POSTAGE AND SHIPPING	469.47	10,000	5,178.31				
		610-2020	ACCOUNTS PAYABLE	1,599.14-*						
		610-5-815-1-6170	UNEMPLOYMENT COMPENSATIO	12.63	1,270	388.21-	Y			
		610-5-815-1-6181	ALLOWANCES - UNIFORMS	37.24	2,500	1,238.14				
		610-5-815-2-6417	STREET MAINTENANCE SUPPL	215.00	5,000	4,785.00				
		610-5-815-2-6490	CONSULTANT & PROFESSIONA	12.34	17,000	8,031.66				
		610-5-816-1-6170	UNEMPLOYMENT COMPENSATIO	5.71	398	7,077.89-	Y			
		610-5-816-2-6418	TAXES (PROPERTY/SERVICE/	1,113.24	9,500	4,404.50				
		610-5-816-2-6508	POSTAGE AND SHIPPING	202.98	7,000	6,652.68				
		740-2020	ACCOUNTS PAYABLE	299.25-*						
		740-5-865-1-6170	UNEMPLOYMENT COMPENSATIO	8.88	746	302.02				
		740-5-865-2-6418	TAXES (PROPERTY/SERVICE/	199.06	2,000	1,207.06				
		740-5-865-2-6490	CONSULTANT & PROFESSIONA	12.33	7,000	6,987.67				
		740-5-865-2-6507	OPERATING SUPPLIES	78.98	8,500	8,338.12				
		999-1300	DUE FROM 001-GENERAL FUN	50,657.64 *						
		999-1303	DUE FROM 110-ROAD USE TA	6,888.41 *						
		999-1304	DUE FROM 112-SPECIAL REV	2,847.77 *						

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
		999-1307	DUE FROM 160-ECONOMIC DE	1,194.51 *						
		999-1317	DUE FROM 600-WATER FUND	51,518.27 *						
		999-1324	DUE FROM 740-STORM WATER	299.25 *						
		999-1331	DUE FROM 610-SEWER FUND	1,599.14 *						
		999-1341	DUE FROM -- 405 CIP Lake	239.88 *						
		999-1343	DUE FROM 113 T A SELF FU	9,632.79 *						
		999-1385	DUE FROM 385	5,440.37 *						
		999-1405	DUE FROM 420 STORM WATER	632.00 *						
			** 2015-2016 YEAR TOTALS	130,950.03						

PACKET: 03403 101515

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	10/2015	50,657.64
110	10/2015	6,888.41
112	10/2015	2,847.77
113	10/2015	9,632.79
160	10/2015	1,194.51
385	10/2015	5,440.37
405	10/2015	239.88
420	10/2015	632.00
600	10/2015	51,518.27
610	10/2015	1,599.14
740	10/2015	299.25

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6d
For Meeting of 10.15.2015

ITEM TITLE: Appointments to the Construction Board of Appeals

CONTACT PERSON: Tony Stravers, Chief Building Official

SUMMARY EXPLANATION: There is not currently a Chairman of the Construction Board of Appeals. In absence of a Chairman, Tony Stravers, Chief Building Official is recommending that the City Council approve the appointment of Justin Craig and Scott Hughes to the CBA.

Mr. Craig desires to become a member of the Board. He has been a resident of Norwalk for over 30 years and is an electrical contractor who owns his own business. Mr. Craig would like to serve the city and residents with knowledge and experience gained through 20+ years of construction. Mr. Craig lives at 9220 Lakewood Circle.

Mr. Hughes also desires to become a member of the Board. He has been a resident of Norwalk for over 18 years and is a plumbing contractor who owns his own business. Mr. Hughes would like to assist the community by volunteering. Mr. Hughes lives at 1016 Meadow Drive.

In addition, Tim Ballard and Eric Simon have both indicated their desire to serve another term on the Construction Board of Appeals. Both members are assets to the group and it is my recommendation that council approve another term for both individuals.

____ Resolution ____ Ordinance ____ Contract ____ Other (Specify) ____ consent ____

Funding Source: _____ N/A _____

APPROVED FOR SUBMITTAL _____
Marketa Oliver, City Manager

STAFF RECOMMENDATION:
Staff recommends approval



APPLICATION TO SERVE ON A CITY BOARD OR COMMISSION

Name: W Scott Hughes Occupation: Plumber
Address: 1016 Meadow Dr Home Phone: 515-981-4588
Work Phone: 515-202-9211

Email: Hughesrunning@gmail.com How long have you been a resident: 18 years

I am interested in serving on the following Boards/Commission(s): Construction Board of Appeals
Plumbing

List Boards/Commission(s) you currently serve: _____

List Boards/Commission(s) you have served on in the past: _____

Describe why you are interested and what knowledge and/or experience you have that would be beneficial to the community: _____

Help the community

W Scott Hughes
Signature

8-12-14
Date

Please return to:

**Norwalk City Hall
705 North Ave
Norwalk, IA 50211**



APPLICATION TO SERVE ON A CITY BOARD OR COMMISSION

Name: Justin Craig Occupation: Electrical Contractor

Address: 9220 Lakewood Cr. Home Phone: _____

Norwalk, IA 50211 Work Phone: 515-720-2348

Email: craigcustom777@hotmail.com How long have you been a resident: ~30 yrs

I am interested in serving on the following Boards/Commission(s): construction board of appeals

List Boards/Commission(s) you currently serve: _____

List Boards/Commission(s) you have served on in the past: _____

Describe why you are interested and what knowledge and/or experience you have that would be beneficial to the community: To serve the city and residents with knowledge and experience gained through 20+ years of construction.

[Signature]
Signature

3-5-15
Date

Please return to:

**Norwalk City Hall
705 North Ave
Norwalk, IA 50211**

RESOLUTION NO. _____

Authorizing the Disposal Workout Room Equipment

WHEREAS, the City of Norwalk has ownership of the following equipment:
dumb bell weight rack and universal weight machine; both located at the Public Safety facility;
and,

WHEREAS, the city is in the process of replacing the above equipment with more efficient
equipment; and,

WHEREAS, the above equipment will be offered for sale via sealed bids: and,

WHEREAS, if no bids are received, the equipment is deemed to have no marketable
value, is of no further use to the city, and will be disposed of appropriately.

NOW THEREFORE BE IT RESOLVED By the City Council of the City of Norwalk, Iowa, that
staff is authorized to dispose of the equipment.

PASSED and APPROVED, this 15th day of October, 2015

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	_____	_____	_____
Greteman	_____	_____	_____
Isley	_____	_____	_____
Jackson	_____	_____	_____
Livingston	_____	_____	_____



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6f
For Meeting of 10.15.2015

ITEM TITLE: Consideration of Change Order No. 3 for the Holly Drive Reconstruction Project

CONTACT PERSON: Tim Hoskins, Public Works Director

SUMMARY EXPLANATION: The proposed change order is requested by city staff and adjacent property owners to replace the remaining sidewalks on the west side of the Holly drive project. Initially sidewalk replacements were identified on a panel by panel basis by determining the overall condition of the walk and its compliance with the Americans with Disabilities Act. There have been additional sidewalk panels that were damaged by the contractor during construction that will be replaced at their cost. This change order requests that all the remaining sidewalk segments be removed and replaced in entirety. This will allow for uniformity throughout the project, enhance the overall appearance of the project, as well as the individual properties. Also included in this change order is the removal of a segment of the bike trail along Sunset Drive near the intersection of Richard George and adjustments to the manhole casting to meet the grade of the trail in that area.

COST: This change order amount is an \$8,408. increase to the project. The adjusted total contract amount will be \$1,153,304. The funds needed for this change order will be covered by the project contingency.

 X Resolution ____ Ordinance ____ Contract ____ Other (Specify) _____

Funding Source: _____ Project Contingency _____

APPROVED FOR SUBMITTAL _____
Marketa Oliver, City Manager

STAFF RECOMMENDATION: Approval of the Resolution.

RESOLUTION NO. _____

**Resolution Approving Change Order No. 3 for the Holly Drive Reconstruction Project
with MPS Engineering PC**

WHEREAS, the City of Norwalk entered into a construction contract with MPS Engineering PC for the Holly Drive Reconstruction Project; and,

WHEREAS, in the project plans the sidewalk on the west side of Holly Drive was to be replaced as necessary panel by panel; and,

WHEREAS, upon further examination, the spot replacements does not appear to be the best solution in achieving a satisfactory finished project; and,

WHEREAS, additional work has been requested by City of Norwalk staff to remove and replace all the existing sidewalk on the west side of the project; and,

WHEREAS, additional work has also been requested by City of Norwalk staff to remove and replace a portion of the bike trail and adjust the grade of the manhole casting to meet the grade of the trail along Sunset Drive near the Richard George intersection.

NOW THEREFORE BE IT RESOLVED By the City Council of the City of Norwalk, Iowa, that Change Order No. 3 resulting in an add to the original contract of \$8,408. for a new total of contract amount of \$1,153,304.00 is hereby approved.

PASSED AND APPROVED, this 15th day of October, 2015

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___



McClure Engineering Company

Change Order Details

HOLLY DR RECONSTRUCTION NCIS IMPROVEMENT

Description: Holly Drive Reconstruction:
Construction of Holly Drive from Sunset Drive to Shady Lane Drive.

Change Order: 3 **Date Created:** 09/16/2015

Status: Draft **Date Approved:**

Type: Changed Conditions

Summary: Additional Sidewalk

Change Order Description: During the storm sewer construction the sidewalks and driveways were damaged and undermined.

Awarded Project Amount: \$1,135,659.00

Authorized Project Amount: \$1,144,896.00

Change Order Amount: \$8,408.00

Revised Project Amount: \$1,153,304.00

Increases/Decreases

Line Number	Item	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 7000 - STREETS AND RELATED WORK									
7.03	7030-108-A-0	SY	\$8.000	350.00	\$2,800.00	-148.00	-\$1,184.00	202.00	\$1,616.00
	REMOVAL OF SIDEWALK								
	Reason: Sidewalks were damaged and undermined during the storm sewer construction, since all the sidewalk is being replaced the contractor agreed to revise his unit price.								
7.04	7030-108-A-0	SY	\$8.000	323.00	\$2,584.00	25.00	\$200.00	348.00	\$2,784.00
	REMOVAL OF DRIVEWAY								
	Reason: Driveways were damaged and undermined during the storm sewer construction.								
7.05	7030-108-E-0	SY	\$39.000	480.00	\$18,720.00	-148.00	-\$5,772.00	332.00	\$12,948.00
	SIDEWALK, PCC, 4 IN.								
	Reason: Sidewalks were damaged and undermined during the storm sewer construction, since all the sidewalk is being replaced the contractor agreed to revise his unit price.								
7.07	7030-108-H-1	SY	\$42.000	343.00	\$14,406.00	25.00	\$1,050.00	368.00	\$15,456.00
	DRIVEWAY, PAVED, PCC, 6 IN.								
	Reason: Driveways were damaged and undermined during the storm sewer construction.								
7.17	7030-108-A-0	SY	\$7.000	227.00	\$1,589.00	308.00	\$2,156.00	535.00	\$3,745.00
	REMOVAL OF SIDEWALK (REVISED UNIT PRICE)								
	Reason: Sidewalks were damaged and undermined during the storm sewer construction.								

Line Number	Item	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
7.18	7030-108-E-0	SY	\$36.000	227.00	\$8,172.00	308.00	\$11,088.00	535.00	\$19,260.00
SIDEWALK, PCC, 4 IN. (REVISED UNIT PRICE)									
Reason: Sidewalks were damaged and undermined during the storm sewer construction.									
(6 Items)			Totals		\$48,271.00		\$7,538.00		\$55,809.00

New Items

Line Number	Item	Unit	Proposed Quantity	Unit Price	Dollar Amount
Section: 6000 - STRUCTURES FOR SANITARY AND STORM SEWERS					
6.13	6010-108-E-0	EA	1.00	\$870.000	\$870.00
MANHOLE OR INTAKE ADJUSTMENT, MINOR					
Reason: A manhole was adjusted during the trail construction to match the new finish grade.					
(1 Item)				Total:	+\$870.00

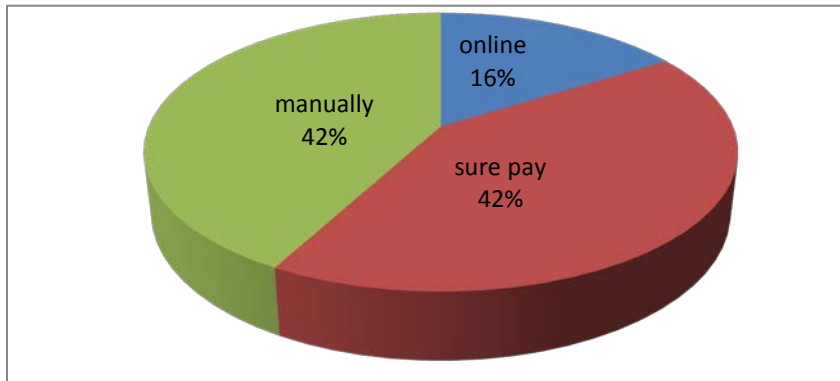
This Document will become a supplement to the Contract dated December 18, 2014, and all provisions will apply hereto.

McClure Engineering Company	Date
City of Norwalk	Date
MPS Engineers PC	Date



Water Department

Meters were read on September 1 (for August consumption). Residents received bills in the mail on September 15th; payments were due, on these 3,582 **Utility bills**, by October 5th. We received 2,256 payments in September. In all, 363 payments were received through our online payment site; 943 were processed through SurePay and the remaining 959 were receipted in manually by City Hall administrative staff from mail, drop box and walk-ins or call-ins.



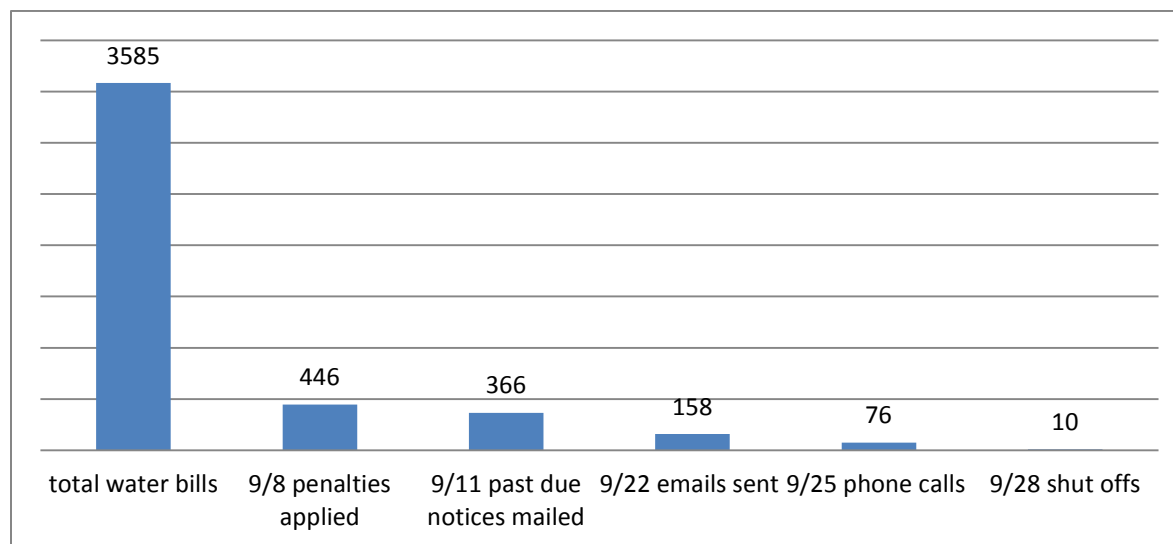
On September 8th, penalties were applied to 446 unpaid accounts. Past due notices were mailed out September 11th, to 366 utility customers, which included 68 rental properties. Copies were mailed to the landlords as well. Delinquent notices are not sent to accounts that are below the threshold for water disconnection.

As of September 22nd, we had current email addresses on file for 158 past due accounts and reminders were sent. An additional 31 unpaid accounts did not receive this reminder because they did not provide this information to us.

A third reminder was sent September 25th. An automated phone message regarding their account being subject to shut off went out to 76 residents, who

have given us current contact information. The calls were answered, or voicemail picked up, for all except 2.

The last 10 delinquent accounts were processed for **shut off** on September 28th. The curb stop was broken and could not be shut off at 4 addresses. All water was turned back on by 3:30 p.m. Curb stop repair letters were sent to 3 owners, and one is in the Wakonda Drive project area.



The water department processed 65 **work orders** this month for meter reads and installations; new or transferred accounts and disconnections. Included were 6 meters that were changed out, 26 new residents who signed up for service and 7 current residents who relocated within the City. Nine builders had water usage in September.

Utility Advisory Commission did not meet in September.

City Hall Administration

One new **Compost it!** premium service cart was sold in September. To date we have sold 30 new carts and 117 renewal stickers to residents for the 2015 season.

One **Parking ticket** was paid at City Hall in September and 0 tickets, written 30 days ago, were returned to the Police Department for non-payment processing.

There were 12 new **dog licenses** issued this month with 850 registered year-to-date. There were 2 impounds processed for a total of 34 this year. Both of the dogs were 1st time offenders.

Also at the front counter, approximately 17 **new resident** packets were distributed and explained in September.

September included the usual monitoring and maintenance of the City's website and facebook pages; Norwalk Living and Norwalk Notes publications and media releases. Amy continues to work with Tim Hoskins handling the **communications** to residents regarding the NCIS projects that are underway. Project updates are available at: www.norwalk.iowa.gov/Departments/PublicWorks/NCISProjectUpdates.aspx

The **Wellness Committee** met in September to discuss purchase of requested equipment for the Public Safety workout room.

City Council held the regular 1st and 3rd Thursday meetings in September. Agendas, packets and minutes for each of these meetings can be viewed on the city website at: www.norwalk.iowa.gov/YourGovernment/AgendasandMinutes.aspx

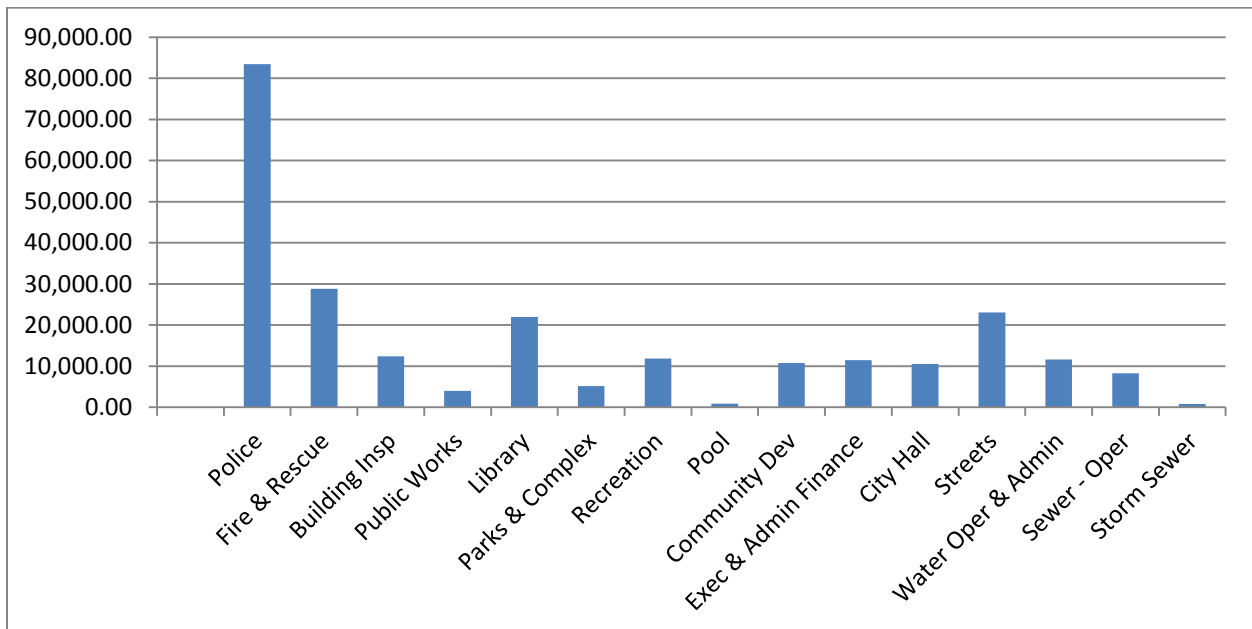
Finance Office

We currently apply to collect on bad debts with **Iowa Income Offset** for utility bills and EMS fees. The City is able to capture payments from individuals due an Iowa Income Tax Refund and from casino winnings. To date we have submitted 119 names to the program, for an accumulated total of \$44,469.28 debt, to be collected. Of that amount, we have seen matches and collected \$6,320.18; \$4,521.78 in unpaid EMS fees and \$1,798.40 of unpaid utility bills. We also collected directly from customers who were submitted to Iowa Income Offset \$300 in EMS fees and \$213.49 for utility bills.

The City's bank accounts were **balanced and reconciled** for the current month.

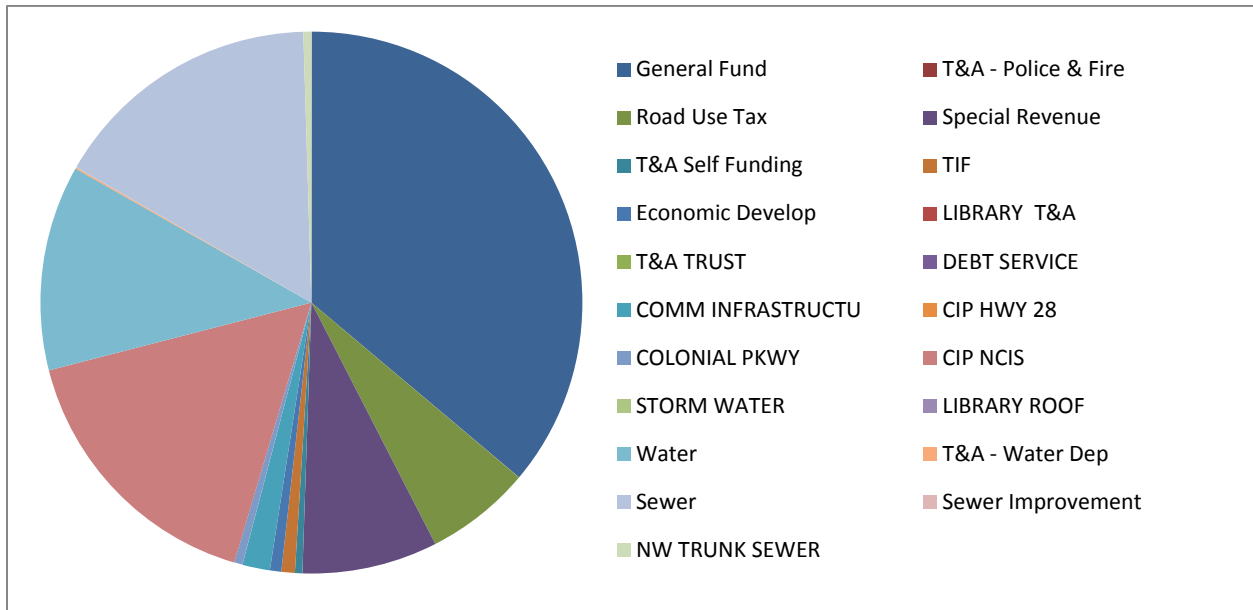
Recruitment for a Finance Director continues.

Payrolls processed for 9/11 and 9/25 included 160 timesheets, totaling \$244,915.94.



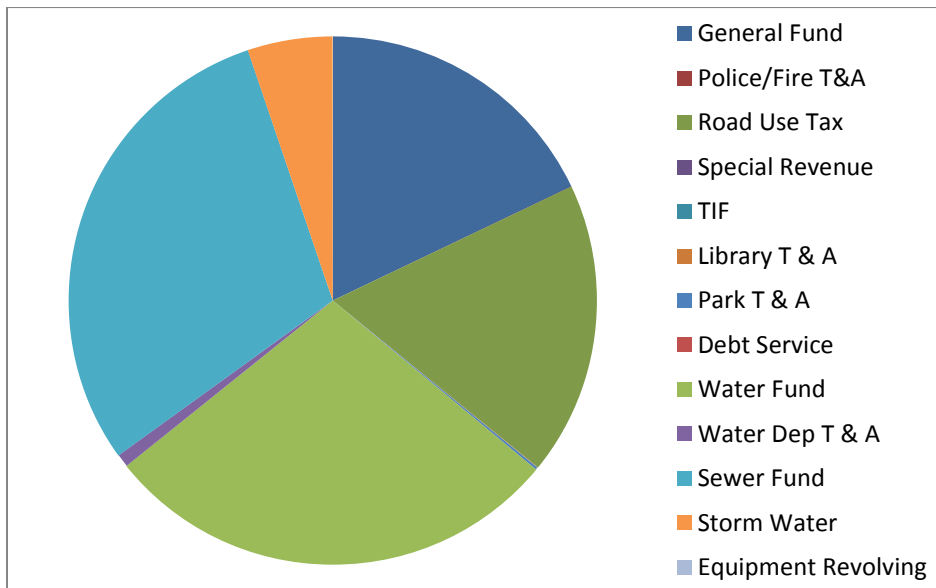
*Information provided from Incode – 10/09/15.

Expenditures (monthly bills, council payables and miscellaneous debt payments) for the month totaled \$838,506.77.



*Information provided from Incode – 10/09/15.

Revenues received this month totaled \$612,271.76.



*Information provided from Incode – 10/09/15.

Norwalk Community Development September 2015 Monthly Report



Planning

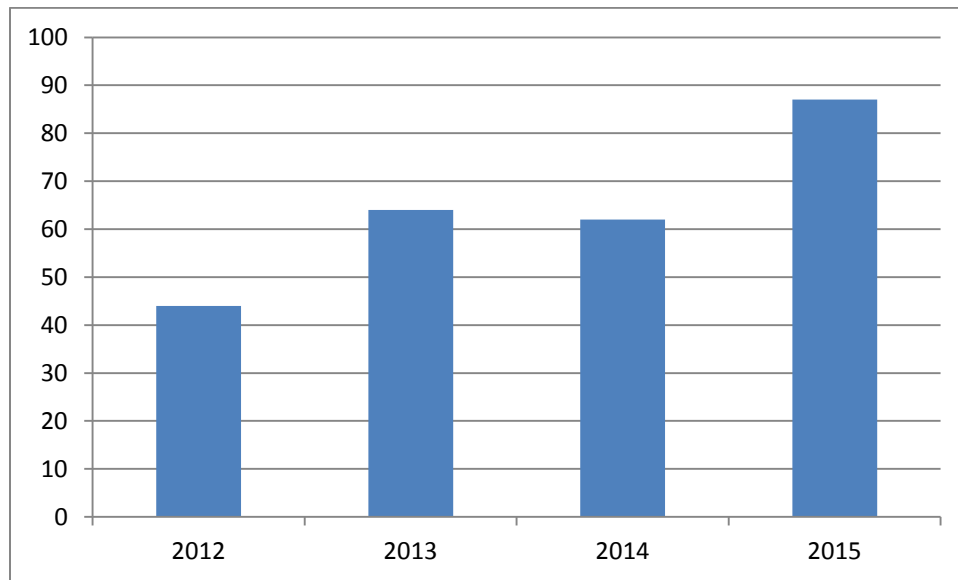
The Planning and Zoning Commission met twice in September to discuss and make recommendations on multiple projects. On September 14, 2015, the Commission reviewed and voted on three final plats. The final plats for Orchard Trail Plat 4, Brownstones at the Legacy Plat 8, and Legacy Commercial Plat 7 were all forwarded to the City Council recommendations for approval from the Planning and Zoning Commission. These final plat submissions went to City Council on October 1, 2015, and all were approved. These plats create several new opportunities for development in Norwalk: the Orchard Trail Plat 4 creates 32 new single-family lots in Orchard Hills; the Brownstones at the Legacy Plat 8 creates 40 new lots for townhome units on the north side of Billy O'Phillips park; and, the Legacy Commercial Plat 7 creates a 4.38 acre commercial lot that is south of Beardsley Street and west of the Cedar Street extension that is currently beginning construction.

On September 28, 2015, the Commission held a public hearing and considered a rezoning request, a preliminary plat, and a final plat. The rezoning request for 14.74 acres of land that encompassed the Grille at Warrior Run was proposed to be rezoned from R-1 to C-2. The owners of the Grille at Warrior Run are also developing nearby single family homes and wished to rezone the property before any homes were built so that everyone that would buy a home in the new neighborhood would understand the adjacent uses. The Commission recommended approval of the rezoning to City Council, which approved the rezoning at their October 1, 2015 meeting. The Commission also discussed a preliminary plat for Silverado Ranch Estates Plat 1. This new plat would create new rural subdivision, south of the existing Silverado Ranch Estates, that 31 new single family lots. The Planning and Zoning Commission discussed a staff recommendation that a second access road be provided into the subdivision. The Commission ultimately decided that a second connection was not needed because there are several other similar developments in town and that there was no requirement for the connection in the City's Subdivision Regulations. The Commission recommended approval to the City Council which will consider the issue at their October 15, 2015 meeting. Lastly, the Commission considered approval of the final plat for Norwalk Orchard View Plat 2. This plat is the second phase of the Norwalk Orchard View development and creates 15 new single family lots. The Commission recommended approval to the City Council which will consider the issue at their October 15, 2015 meeting.

Economic Development. The council approved the final PUD of Farms of Holland in September and moving forward with this largely commercial development. We are finalizing the terms with Mike Coppola to the east and are excited to report that we are on track to build Elizabeth Holland Park this winter.

Building Department - Permit Information:

City of Norwalk - August New Construction Building Permits								
BP Issued	Single Family	Value	Townhome	Value	Multi-Family	Value	Commercial	Value
2015								
This month	11	\$ 2,406,734	2	\$ 619,534	0	\$ -	0	\$ -
YTD	87	\$ 26,415,159	36	\$ 7,532,824	0	\$ -	0	\$ -
FYD	31	\$ 8,634,408	11	\$ 2,375,568	0	\$ -	0	\$ -
2014								
This month	6	\$ 1,611,277	0	\$ -	4 (120 units)	\$ 12,340,784	0	\$ -
YTD	62	\$ 18,616,914	4	\$ 1,233,745	6 (180 units)	\$ 19,285,963	1	\$ 4,072,969
FYD	18	\$ 4,926,101	2	\$ 611,923	4 (120 units)	\$ 12,340,784	0	\$ -
2013								
This month	9	\$ 2,347,064	8	\$ 3,227,531	0	\$ -	0	\$ -
YTD	64	\$ 16,657,925	21	\$ 5,516,923	0	\$ -	1	\$ 1,471,204
FYD	24	\$ 6,607,966	21	\$ 5,516,923	0	\$ -	0	\$ -
2012								
This month	5	\$ 1,060,378	0	\$ -	0	\$ -	0	\$ -
YTD	44	\$ 12,419,473	2	\$ 419,533	0	\$ -	0	\$ -
FYD	19	\$ 5,471,745	0	\$ -	0	\$ -	0	\$ -



Tony average 18.33 inspections a day during the 21 working days in September.

Building Permit Revenue Report			
PERMIT TYPE	MONTHLY TOTAL	SEPTEMBER REVENUE	FYD REVENUE
Apartment Building	0	\$ -	\$ -
Commercial Addition	0	\$ -	\$ -
Commercial Building	0	\$ -	\$ -
Commercial Remodel	0	\$ -	\$ 519.90
Deck	3	\$ 75.00	\$ 200.00
Demolition	0	\$ -	\$ -
Driveway	7	\$ 175.00	\$ 250.00
Electrical	6	\$ 345.00	\$ 2,025.00
Fence	9	\$ 225.00	\$ 500.00
Garage	2	\$ 292.83	\$ 623.39
Misc	0	\$ -	\$ 118.99
Mechanical	6	\$ 255.00	\$ 1,612.00
Plumbing	6	\$ 390.00	\$ 2,891.00
Porch	0	\$ -	\$ -
Pool	1	\$ 40.00	\$ 40.00
Residential (Single Family)	11	\$ 22,612.89	\$ 76,846.78
Residential Addition	0	\$ -	\$ -
Residential Remodel	0	\$ -	\$ 971.07
Shed	0	\$ -	\$ 125.00
Sidewalk	1	\$ 25.00	\$ 25.00
Sign	2	\$ 65.00	\$ 271.20
Townhome	2	\$ 5,441.57	\$ 25,657.54

SEPTEMBER BUILDING INSPECTIONS	
Deck	9
Electrical	44
Final	61
Footing	25
Foundation Drain	1
Foundation Wall	17
Framing	79
Mechanical	42
Plumbing	65
Sheer Wall	7
Sidewalk/Approach	28
Tar/Tile/Gravel	7
TOTAL INSPECTIONS	385

Total	Sept Revenue	FYD Revenue	FY 14-15 Budget	Balance*
56	\$ 29,942.29	\$ 112,676.87	\$120,000	\$ (7,323.13)

*We are only one quarter of the way through the budget year and we only need roughly \$7000 more to meet it. ¼ of the budget would be \$30,000. So you can either multiply the revenues by 4 or divide the FY 14-15 budget by 4 to get a picture of how much above budget we are.





TO: HONORABLE MAYOR AND MEMBERS OF COUNCIL
FROM: RYAN COBURN, ASSISTANT FIRE CHIEF
SUBJECT: MONTHLY REPORT – SEPTEMBER 2015
DATE: OCTOBER 8, 2015
CC: MARKETA OLIVER, CITY MANAGER

Significant Incidents

- There were no significant incidents in the month of September to report.

Training

- Norwalk Fire Department hosted EMS training with the topic of Sports Related Injuries to coincide with football season. Guest speaker Peter Sand, the Athletic Trainer for the Norwalk School System, was present and assisted in delivery of the education.
- Norwalk Fire Department completed Fire Training on the use of ground and aerial ladders utilizing an acquired structure from the Microsoft Corporation. This structure was a house located on the East side of the Microsoft property and is scheduled for demolition. This gave our firefighters the ability to utilize ladders and practice a variety of techniques on an actual structure that did not risk cosmetic damage.

Statistical Reporting

- Total number of responses for September - 71
- Fire - 18
- EMS - 53
- Rental inspections completed - 21

New Ambulance Construction:





**Board of Trustees
Fiscal Year 2016**

Board of Trustees

Tom Dunn
President

Andrea Johnson
Treasurer

Dyann Vilez
Secretary

Elizabeth Thompson

Judy Corcoran

Steve Clarke

Cindy Gavin

Holly Sealine
Library Director

**Norwalk Easter Public Library
Monthly Director's Report
October 2015**

Statistics:

- Library Visitors during previous month: 5,315
 - 7.2 % increase from September 2014
- Circulation of items during previous month:
 - 6,267 (items within library)
 - 535 (Bridges/Wilbor items)
 - 32 (Zinio items)
 - **6,834 Total**
- New Accounts during previous month:
 - 41 adult accounts
 - 16 juvenile accounts
- Children's Programs during previous month:
 - 17 (433 participants)
- Teen Programs during previous month:
 - 1 (30 participants)
- Adult Programs during previous month:
 - 6 (36 participants)

Youth Services Update:

We got back into the swing of regular programming in September, continuing story-times and Early Out Wednesdays and adding a new playtime after story-times and a new monthly Baby Time. We've had big crowds of 30+ at story times this month! For Early Outs, we built with Legos, made prints with leaves, and more hands-on activities.

This month's teen event was a throwback lock-in! 30 teens hung out at the library after hours and pretended to be kids again, with Play-Doh, parachutes, Legos, crafts, and more.

Coming up in October is a showing of the movie Paper Towns for teens and our Trick or Treat at the Library party for toddlers and preschoolers!

Adult Services Update:

The programs included:

- Three book club nights – the book was “Wild” by Cheryl Strayed; Logan Roberts, an naturalist with Warren Co, presented a program on hiking Iowa parks and trails, with an emphasis on Warren County and on how to pack and dress for a hike. We have 17 registrants for this year so far.
- Liz Dace taught beginning “Crochet” at Adult Craft night, with 8 attendees
- Before Hours tech class had 1 attendee and I spent over an hour with her on “Computer Basics.”
- 6 attended the Trending Topic Talk on “Bridges e-library.” Holly and Mary Kay helped the participants navigate the site and go through the process of borrowing materials.
- The “Banned Books” display was featured during the month of September. Patrons asked questions about the area of challenged and banned books and checked out materials on display.



September 2015 Park and Recreation Activities

September Highlights

Summer was officially over for our department; the pool was drained! Fall is off and running with numerous programs starting: Fall soccer, youth football, Jr Warrior Café, Coed Volleyball, American Sign Language, various fitness classes and family taekwondo classes. The sports complex hosted three tournaments. Unfortunately, we didn't have enough teams to support the men's flag football. We had a couple of nasty nights that caused the soccer and football to be postponed into Oct.

Park Commission Board

The commission meeting scheduled for September 2 was cancelled; didn't have enough for a quorum.

Staff

Our staff attended the IPRA Fall Workshop that was held in WDM and Norwalk. The brochure was printed and arrived. It was posted on our website and the hard copies were dispersed throughout the city at various businesses. The summer staff is down to three fall mowing personnel and a few field maintenance workers for the remaining tournaments.

Activity	Team	Participants
Norwalk Family TKD		18
ASL		10
Fitness; Step		9
Fitness; Cir		10
Fitness; EB		15
Fitness; Yoga		8
Jr Chef Club		18
Comm Ed; Bat house		cxl'd
5th/6th Basketball		42*
PreK Basketball		36*
Kindergarten Basketball		52*

Submitted by
Nancy Kuehl, Director



TO: HONORABLE MAYOR AND MEMBERS OF COUNCIL
FROM: GREG STAPLES, CHIEF OF POLICE
SUBJECT: MONTHLY REPORT –SEPTEMBER 2015
DATE: OCTOBER 15, 2015
CC: MARKETA OLIVER, CITY MANAGER

Significant Incidents

- A robbery occurred on the 19th. Two unknown suspects attempted to take a vehicle from a driveway. The vehicle was unlocked with the keys in it. When the owner came outside to try and stop the incident, one suspect displayed a knife. The suspects left the car and ran.
- A robbery occurred at the Kum and Go located at 530 North Ave on the 29th. A suspect entered the store demanded money while holding her hand in her pocket as if she had a gun. The suspect then left. Courtney Mortier was arrested the next day and still had the money that she took.
- Multiple burglaries of garages and vehicles occurred on the 2nd. 19 incidents were reported.
- Multiple burglaries of garages and vehicles occurred on the 14th. 13 incidents were reported.
- Multiple burglaries of vehicles occurred on the 21st. 9 incidents were reported.
- Calls for service are up 20% year to date

Community Policing / Involvement

- On the 1st, Chief Staples was presented with a new AED from Cardiac Science
- On the 12th, Chief Staples attended Community Chat
- On the 17th Chief Staples attended the Norwalk Ministerial Association meeting
- On the 20th Chief Staples and Mayor Phillips participated in the Ministerial Association Golf Tournament
- On the 22nd a City Wide community meeting to discuss crime prevention and neighborhood policing was held. There were over 80 attendees including Assistant Chief Westvold, Sergeants Martin and Downing, Officer Hutchinson and Chief Staples
- On the 24th, Chief Staples attended the Chamber breakfast meeting
- On the 28th, Kyle Munson with the Des Moines Register participated in a bike ride a long and wrote a great story about the Norwalk Police Bike Patrol for the paper
- On the 29th, Chief Staples attended the Family Pet Vet ribbon cutting ceremony
- The bike patrol operated for a total of 40.5 hours. Bike patrol officers answered 18 calls for service, Issued 6 traffic warnings and made 1 arrest

Training

- The remaining half of the department completed firearms qualifications. The other half completed training in August
- All officers completed the on-line course "Community Policing Defined"
- Officer Dunlop continues to do well in the Police Academy with graduation scheduled for December 4th
- Officer Parker completed the two week DARE Instructor school
- Officer Albers completed Child Seat Technician Training
- Officer Spurr assisted the ILEA training staff with the Academy Driver Training

Statistical Reporting

Traffic and General Activities

	July	July		Aug	Aug		Sept	Sept		Quarter	Quarter	
	2014	2015	Change	2014	2015	Change	2014	2015	Change	2014	2015	Change
Traffic Related												
Traffic Stops	129	192	63	163	171	8	116	104	-12	408	467	59
Moving Violations	23	51	28	40	45	5	28	25	-3	91	121	30
Speeding	19	34	15	37	38	1	19	15	-4	75	87	12
Impaired Driving	2	4	2	2	5	3	5	3	-2	9	12	3
Equipment / License Citations	10	22	12	8	16	8	15	17	2	33	55	22
Occupant Protection	1	5	4	0	3	3	0	2	2	1	10	9
Written Warnings	79	76	-3	95	59	-36	61	52	-9	235	187	-48
Crash Investigations	12	12	0	11	5	-6	7	9	2	30	26	-4
General Activities												
Drug Investigations	5	3	-2	8	4	-4	5	4	-1	18	11	-7
Officer Initiated Incidents	8	3	-5	8	4	-4	7	5	-2	23	12	-11
Public Service Calls	65	68	3	73	88	15	74	71	-3	212	227	15
Calls For Service	606	642	36	499	607	108	407	658	251	1512	1907	395

Calls for service increased 26.1% this quarter

Calls for service are up 20% year to date

Traffic stops are down due to the increase in crime and work on investigations

Criminal Incidents

	July	July		Aug	Aug		Sept	Sept		Quarter	Quarter	
	2014	2015	Change	2014	2015	Change	2014	2015	Change	2014	2015	Change
Crimes Against Person												
Assault Offenses	2	0	-2	5	3	-2	6	2	-4	13	5	-8
Sexual Assault Forcible	1	0	-1	0	0	0	1	1	0	2	1	-1
Sexual Assault Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	2	2	0	2	2
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	3	0	-3	5	3	-2	7	5	-2	15	8	-7
Crimes Against Property												
Burglary	1	2	1	1	0	-1	1	16	15	3	18	15
Fraud / Forgery / Embezzle	0	0	0	1	0	-1	1	1	0	2	1	-1
Theft / Larceny	16	8	-8	13	5	-8	4	27	23	33	40	7
Motor Vehicle Theft	2	1	-1	0	3	3	0	0	0	2	4	2
Property Damage	0	12	12	4	3	-1	0	8	8	4	23	19
Subtotal	19	23	4	19	11	-8	6	52	46	44	86	42
Total	22	23	1	24	14	-10	13	57	44	59	94	35

Increase in property crime is due to multiple incidents on three different nights

Clearance Rates

	July				Aug				Sept			
	2015	Cleared	Inactive	Active	2015	Cleared	Inactive	Active	2015	Cleared	Inactive	Active
Crimes Against Person												
Assault Offenses	0				3	3			2	2		
Sexual Assault Forcible	0				0				1	1		
Sexual Assault Non-Forcible	0				0				0			
Robbery	0				0				2	1	1	
Homicide	0				0				0			
Subtotal	0				3	3			5	4	1	
Crimes Against Property												
Burglary	2	1	1		0				16		4	12
Fraud / Forgery / Embezzle	0				0				1		1	
Theft / Larceny	8	3	5		5	2	3		27	2	5	20
Motor Vehicle Theft	1		1		3	3			0			
Property Damage	12	10	2		3	2	1		8		6	2
Subtotal	23	14	9		11	7	4		52	2	16	34
Total	23	14	9		14	10	4		57	6	17	34

Third Quarter 2014 Clearance Rates Norwalk Police

Crimes Against Person	Total	Cleared	Clear %
Assault Offenses	5	5	100%
Sexual Assault Forcible	1	1	100%
Sexual Assault Non-Forcible	0	0	NA
Robbery	2	1	50%
Homicide	0	0	NA
Subtotal	8	7	88%
Crimes Against Property			
Burglary	18	1	6%
Fraud / Forgery / Embezzle	1	0	0%
Theft / Larceny	40	7	18%
Motor Vehicle Theft	4	3	75%
Property Damage	23	12	52%
Subtotal	86	23	27%
Total	94	30	32%

2014 Year to Date Clearance Rates VS the National Averages

Type	Crimes Against Persons	Crimes Against Property
National	47%	18%
Cities under 10,000	56%	22%
Midwest	41%	18%
NORWALK	90%	28%

Out and About with the NPD



Chief Staples speaking to the community at the crime prevention meeting



Officer Criswell passing out stickers during bike patrol

MEMORANDUM

TO: Tom Phillips, Mayor; Norwalk City Council
FROM: Tim Hoskins, Public Works Director
CC: Marketa Oliver, City Manager
DATE: October 15, 2015
RE: Public Works Activity Report
Period: September, 2015

Norwalk
NOTICEABLY NORWALK.

WATER ACTIVITIES:

- Daily master pit readings
- Installation of meters with new development and change-outs
- Monitor several locations for suspected distribution leaks
- Utility locates are starting to slow down now with cold weather
- Perform chlorine samples as required for IDNR reporting
- Test tracer wire for water mains in Orchard Trail Plat 4 subdivision
- Complete Monthly Operating Report for IDNR
- Transport bacterial tests to DMWW Lab
- Conduct service disconnects due to failure to pay

WASTEWATER ACTIVITIES:

- Perform lift station daily checks and recording
- Clean collection system mains
- Inspect sewer mains at identified locations
- Clean lift station grit baskets

ANIMAL CONTROL:

- Pick up dogs
- Clean and sanitize kennel
- Paint walls in kennel
- Sweep streets
- Maintain retained dogs
- Dispose of dead animals

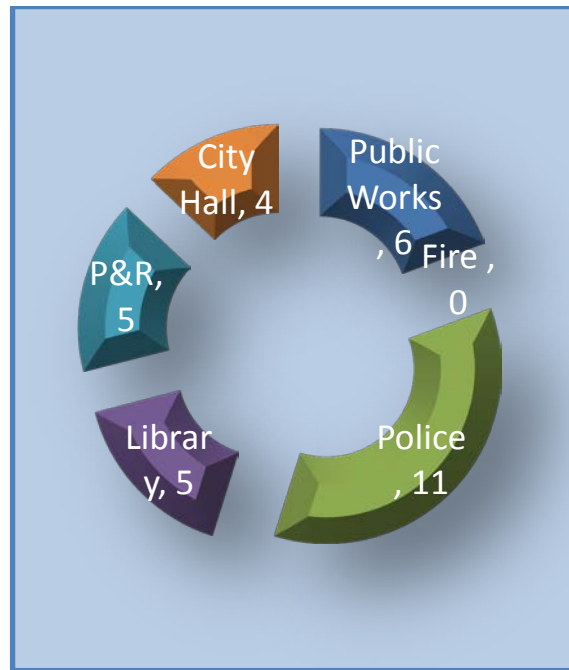
ROADWAY RELATED ACTIVITIES:

- Pavement repairs and panel replacements.
- Deliver and pick up barricades for football games
- Repairs to Beardsley road failure
- Water flowers and trees
- Grade rural cross section shoulders
- Mowing of rural right of way
- Check outlets for Christmas Lights
- Pull weeds on Hwy 28 islands
- Repairs to Hakes Drive caused by void under slab
- Patching of pot holes

CUSTODIAL/BUILDING & GROUNDS MAINTENANCE ACTIVITIES:

- Conduct monthly inspections
- General cleaning & custodial at city buildings
- Remove bushes at the library
- Remove tires and construction debris from Safety Complex
- Provide estimate for extending water line for dog park
- Mow City Hall as needed
- Fix security light on Cherry St storage building
- Pour Slabs for picnic tables in Parks
- Repairs to auto fill for splash pool
- Repairs to locks at Police Department
- Pull weeds at Public Safety
- Repairs to hallway light in front of boiler room at Library
- Set up training room at Safety Complex for meeting
- Handicap buttons at City Hall
- Repairs to urinal at City Hall
- Repairs exhaust fan in woman's restroom at complex
- Repairs to lights in men's restroom at complex
- Repairs to lock on meeting room at library

MONTHLY WORK ORDERS BY DEPARTMENT



TRANSPORTATION:

- Repairs to bat wing mower
- Remove trees and weeds from bridge ends
- Installation of retaining walls around trees on Happy Hollow
- Install temporary sidewalks on the Wakonda Project

STORMWATER INSPECTIONS AND REPORTING:

- Intake repairs and reconstructions in a number of locations
- Staff attends annual training at IAMU
- Clean debris from Culvert on Sycamore

We were busy keeping up with construction activities in September. Listed below is the list of inspections that took place.

3367 SILVERADO DR	DAWN COLLINS		RANDOM
9085 42ND LANE	FORD HOMES OF IOWA		RANDOM
ORCHARD TRAIL 4	TROST DEVELOPMENT		RETURN COMPLIANCE
409 VALENCIA CT	GROUNDBREAKER HOMES		RANDOM
418 VALENCIA CT	JERRY'S HOMES		RANDOM
401 VALENCIA CT	ORTON HOMES		RETURN COMPLIANCE

LEGACY PLAT 18	HUBBELL	STRAW & SEED APPLIED	RANDOM
50TH & BEARDSLEY	NEWT MARINE SERVICE	SEEDED AND GROWING	RANDOM
BROWNSTONES AT CANTERBURY PLACE	HUBBELL		RANDOM
122 WEST HIGH RD	ORTON HOMES	DIRT ON STREETS	RANDOM
ORCHARD TRAIL 4	TROST DEVELOPMENT	DIRT ON STREETS	RANDOM
630, 634, 638 & 642 NEWPORT PLACE	HUBBELL	EROSION CONTROLS	RANDOM
629, 633, 637, 641 & 645 NEWPORT PLACE	HUBBELL	EROSION CONTROLS	RANDOM
703, 707, 711, 715 & 719 NEWPORT PLACE	HUBBELL	EROSION CONTROLS	RANDOM
CEDAR STREET	HUBBELL	POTTY/EROSION CONTROLS/WASH OUT	RANDOM
1425 MISTY LANE	HICKORY RIDGE BUILDERS	WASH-OUT/EROSION CONTROLS	RANDOM
9040 PRAIRIE CLOVER CT	BRIGHTON HOMES	EROSION CONTROLS	RANDOM
LEGACY PLAT 18	HUBBELL	EROSION CONTROLS	RANDOM
414 VALENCIA CT	DAVID MORAWSKI	WASH-OUT/EROSION CONTROLS	RANDOM
417 SYCAMORE DR	ORTON HOMES	WASH-OUT	RANDOM
504 ORCHARD HILLS DR	HAPPE HOMES	EROSION CONTROLS	RANDOM
3504 PRAIRIE SAGE CIRCLE	CEDARBROOK BUILDERS	EROSION CONTROLS	RANDOM
317 & 321 W. WRIGHT RD	GROUNDBREAKER HOMES	WASH-OUT	RANDOM
405 & 409 W. WRIGHT RD	GROUNDBREAKER HOMES		RANDOM
1425 MISTY LANE	HICKORY RIDGE BUILDERS	WASH-OUT	RANDOM
CEDAR STREET	HUBBELL	CONTROLS/MUD ON STREET	RANDOM
117 WEST HIGH ROAD	HUBBELL	STABILIZED	RANDOM
1723 WETHERSFIELD DR	HUBBELL	STABILIZED	RANDOM
1722 WETHERSFIELD DR	HUBBELL	EROSION CONTROLS	RANDOM
1903 WETHERSFIELD DR	HUBBELL	EROSION CONTROLS	RANDOM
1915 WETHERSFIELD DR	HUBBELL	EROSION CONTROLS	RANDOM
130 WEST HIGH RD	ORTON HOMES		RANDOM
201 WEST HIGH RD	ORTON HOMES		RANDOM
ROLLING GREENS PLATS 5, 6 & 7	DAVID ALBRIGHT	CONTROLS/MUD ON STREET	COMPLAINTN
9040 PRAIRIE CLOVER CT	BRIGHTON HOMES	EROSION CONTROLS	RANDOM
1802 WETHERSFIELD DR	HUBBELL	WASH-OUT	RANDOM
414 VALENCIA CT	DAVID MORAWSKI	WASH-OUT	RANDOM
ROLLING GREENS PLATS 5, 6 & 7	DAVID ALBRIGHT	ROCK ENTRANCE /EXIT CONTROLS ACROSS STREET	RETURN COMPLIANCE
ORCHARD TRAIL 4	TROST DEVELOPMENT	EROSION CONTROLS	RANDOM
2734 SHADY LANE DR	BRENIZER BUILDERS	EROSION CONTROLS	RANDOM
409 VALENCIA CT	GROUNDBREAKER HOMES	DIRT ON STREETS	RANDOM
3367 SILVERADO DR	DAWN COLLINS	DIRT ON STREETS	RANDOM
417 SYCAMORE DR	HAPPE HOMES	WASH-OUT	RANDOM

1808 WETHERSFIELD DR	CLASSIC BUILDERS	WASH-OUT	RANDOM
703, 707, 711, 715 & 719 NEWPORT PLACE	HUBBELL	DIRT ON STREETS	RANDOM
112 BALFOUR DR	HUBBELL		RANDOM
ORCHARD TRAIL 4	TROST DEVELOPMENT		RETURN COMPLIANCE
401 VALENCIA CT	ORTON HOMES	STABILIZED	RANDOM
2734 SHADY LANE DR	BRENIZER BUILDERS		RETURN COMPLIANCE
9306 ECHO RIDGE TRAIL	CLASSIC BUILDERS	Wash-out/mud on street	RANDOM
9040 PRAIRIE CLOVER CT	BRIGHTON HOMES	EROSION CONTROLS	RANDOM
ROLLING GREENS PLATS 5, 6 & 7	DAVID ALBRIGHT	EROSION CONTROLS	RANDOM
9454 FOXTAIL CIRCLE	SUNDANCE HOMES	EROSION CONTROLS	RANDOM
112 BALFOUR DR	HUBBELL		RANDOM
196 HIGH RD	ORTON HOMES	WASH-OUT	RANDOM
129 WEST HIGH RD	MEADOWBROOKE BUILDERS		RANDOM
506 ORCHARD HILLS DR	HAPPE HOMES		RANDOM
504 ORCHARD HILLS DR	HAPPE HOMES	EROSION CONTROLS	RANDOM
116 ORCHARD TRAIL	FLYNN HOMES		RANDOM

NUISANCE ACTIVITY:

Listed below are the monthly activities associated with Nuisance Abatements:

08/31/2015	1422 E 13TH ST	STEELE, BRIAN/RENEA	GRASS/WEEDS
09/01/2015	213 MAIN STREET	GRIFFITH, RITA K/JEFFREY A	GRASS/WEEDS
09/01/2015	814 E 17TH ST	LEFF, SCOTT ROTH 401K TST	GRASS/WEEDS
09/01/2015	816 E 17TH STREET	LEFF, SCOTT ROTH 401K TST	GRASS/WEEDS
09/01/2015	1021 RICHARD GEORGE DR	BUTLER, MARY ROSE	VEHICLE ON GRASS
09/02/2015	1204 EDMONT PLACE	GIDEON, JOSHUA/JENNIFER	GRASS/WEEDS
09/02/2015	1109 PARKHILL DR	DAVIS, RICKY A/NICKY	NOXIOUS WEEDS
09/03/2015	720 SYCAMORE DR	LEWIS, MARY E	GRASS/WEEDS
09/03/2015	213 MAIN STREET	GRIFFITH, RITA K/JEFFREY A	TOTES ON PARKING
09/04/2015	126 MAIN ST	WHITCOMB, PHILLIP/ZIMMERMAN,JACLYN	GRASS/WEEDS
09/04/2015	1422 E 13TH ST	STEELE, BRIAN/RENEA	GRASS/WEEDS
09/09/2015	1950 SWAN COURT	ROUSE, STEPHANIE/DAVID E	JUNK VEHICLE
09/09/2015	1115 PARKHILL DR	WESTFALL, MARILYN R	LIMBS OVER NEIGHBORS GARAGE
09/14/2015	914 HUNTER DR	SHIPMAN, JAMES R	JUNK VEHICLES/GRASS & WEEDS
09/16/2015	PARCEL #64025140831 & 64025140832	ROAD CONTRACTORS,INC/ORCHARD VIEW LLC	GRASS/WEEDS
09/21/2015	PARCEL #64025140831 & 64025140832	NORWALK LAND COMPANY, LLC	GRASS/WEEDS
09/22/2015	2026 AVERY AVE	THACKER, JERRY E JR	GRASS/WEEDS

09/28/2015	2026 AVERY AVE	THACKER, JERRY E JR	GRASS/WEEDS
09/23/2015	4772 LAKEWOOD DR	HUEGERICH, MARK A/RHONDA K	GRASS/WEEDS
09/28/2015	4696 WAKONDA DR	FELS, RONALD/MADGE JT REV TST	JUNK VEHICLE

ADMINISTRATIVE:

- Prepare documents for council meetings
- Attend council meetings
- Review excavation and utility requests
- Attend weekly department head meetings
- Attend WRA Tech committee meeting
- Attend weekly progress meetings for NCIS projects
- Meet with contractor for driveway repairs in Old Orchard Plat 4
- Participate in meetings involving construction progress/lack of
- Attend meeting with developers
- Meet with prospective home builder
- Meet with City Manager to discuss employee issues and staffing
- Attend Library Roof Replacement construction staging meeting
- Attend Metro Water Users Group meeting
- Meet with LED contractor for coordination process
- Meet with public works staff to discuss internal organizational changes
- Perform construction of Northwest Area Trunk Sewer No. 4
- Attend WRA Board meeting
- Attend MWA Board meeting
- Participate in CIRDWC Technical Advisory Committee meeting
- Investigate and inspect end loader options
- Meet with property owner to discuss storm water issues
- Meet with school to discuss installation of conduit for ball diamonds



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 7
For Meeting of 10.15.2015

ITEM TITLE: Resolution Approving Night Staff Pay Schedule for the Fire Department

CONTACT PERSON: Ryan Coburn, Assistant Fire Chief


SUMMARY EXPLANATION:

The Norwalk Fire Department began staffing in-house on Friday, Saturday and Sunday nights on July 1, 2015. Since the initial roll out, current practices for compensation have caused significant concern within the department. This has created staffing issues that have made it difficult to meet the objective of staffing at an Advance Life Support (ALS) or paramedic level at all times. Current practices allow for medics to be paid \$7.75/hour (Norwalk's minimum wage) during certain times of their shift. Staff is proposing to pay medics an average of \$11.05/hour for EMT and \$14.75/hour for Paramedics. This staffing model can be accomplished within the current budget and does not require a budget amendment.

☒ Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____

Funding Source: _____

APPROVED FOR SUBMITTAL _____


Marketa Oliver, City Manager

STAFF RECOMMENDATION: Adopt Resolution by roll call vote.

RESOLUTION NO. _____

Resolution Approving Pay structure for the Norwalk Fire Department

WHEREAS, the City of Norwalk is a duly organized municipality; and,

WHEREAS, The Norwalk Fire Department is organized and comprised of Full-time and part-time staff members currently staffing Monday-Thursday 6am-5pm, and Friday 6am to Monday at 6 a.m., providing Advanced Level EMS care to the citizens of Norwalk and the surrounding jurisdiction; and

WHEREAS, Current staffing models have all levels of EMS providers being compensated at minimum wage after 12:00 a.m. - 06:00 a.m., including during responses; and

WHEREAS, the Norwalk Fire Department has researched and recommends that staff be compensated at the hourly rate as per normal working hours, to coincide with neighboring departments and municipalities; and

WHEREAS, the City pays medics on average of \$11.05/hour for EMT and \$14.75/hour for Paramedics.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa that a change in the hourly pay rates of staff members be made for 12-hour night shifts to their regular pay rates.

PASSED AND APPROVED this 1st day of October, 2015.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 8
For Meeting of 10.15.2015

REQUEST:	Request from Norwalk Land Co. LLC to approve the Final Plat of the <i>Norwalk Orchard View Plat 2</i>
STAFF CONTACT:	Luke Parris, AICP City Planner
APPLICANT(S):	Norwalk Land Co. LLC 475 Alice's Road, Suite A Waukee, Iowa 50263
GENERAL DESCRIPTION:	This request would create 15 single family lots in the Orchard View development, part of the Orchard View PUD.
IMPACT ON NEIGHBORHOOD:	The request would not appear to have a negative impact on the area.
VEHICULAR & PEDESTRIAN TRAFFIC:	The request would not appear to have a negative impact on traffic conditions. This development is west of Orchard View Plat 1 and connects to Orchard Hills Drive.
TRAIL PLAN:	The subdivision would have standard city sidewalks. An 8' trail will be developed on the east side of Orchard Hills Drive.
ZONING HISTORY FOR SITE AND IMMEDIATE VICINITY:	The site is zoned as Parcel 2 of the Orchard View PUD, which allows for R-1(60) uses. A proposed City park is to the north. Platted R-1(60) is to the east with undeveloped R-1(60) to the south and west.
BUFFERS REQUIRED/ NEEDED:	No specific buffering is required for the subdivision.
DRAINAGE:	Storm water for the development is collected into a storm sewer system that is part of the overall storm sewer system for the Orchard View development. The storm water will ultimately end up in a detention area located on the City park to the north.
DEVELOPMENT HISTORY:	The Orchard View PUD was approved on July 18, 2013 and the Preliminary Plat was approved on January 16, 2014. The City is also working with Veenstra and Kimm on finalizing development of the detention area in the City park.

None of the proposed lots are located within a floodplain.

Per the PUD, Parcel 1 of the PUD was to be dedicated to the City as a Park. Orchard View Plat 1 created the lot for the City park.

- The final plat shows a 30' front setback on all lots.
- The final plat shows a 35' rear setback on all lots.
- A proposed 10' PUE's run the rear of the lots.
- A proposed 5' PUE's are on the side of lots 2, 5, 6, 7, 9, and 10.
- A proposed 30' sanitary sewer is easement is located at the front of lots 7 & 8, and lots 10-15.
- A proposed 15' sanitary sewer is easement is located on the south lot line of lot 15.
- A proposed 15' sanitary sewer is easement is located on the south lot line of lot 15.
- A proposed 20' private stormwater flowage easement is located at the rear of lots 1-6.

The Future Land Use Map designates the area in question as Medium Density Residential. This request would be in compliance with such designation.

The Final Plat consists of 15 R-1(60) single family lots and a 29.22 acre Outlot (which is unbuildable), containing approximately 34.1 acres of land, east of Orchard View Plat 1 and Orchard Hills Drive.

The setbacks, identified in the PUD, are 30' front yard, 5' side yard (12' total), and 35' rear yard.

The Final Plat shows platted building lines, property lines with dimensions, easements and right-of-way widths. The Subdivision Ordinance requires that Final Plat submissions include such criteria as boundaries of property, engineer's certificate, easements and right-of-way widths. The applicant will need to submit all other required documents prior to release of the final plat for recording.

City Manager

**PLANNING AND ZONING
RECOMMENDATION:**

The Planning and Zoning Commission recommends that the request for the Final Plat of Norwalk Orchard View Plat 2 be approved with the following conditions:

- That the applicant provides all supporting documentation required within the Norwalk Subdivision Regulations.
- That any significant modifications to the final plat be reviewed and approved by the Planning & Zoning Commission and City Council.
- That the Planning and Economic Development Director or his designee be authorized to sign off on the plat for recording once public works has indicated the infrastructure is acceptable. In an effort to be developer friendly, the formal (council action) acceptance of the infrastructure and the approval of the final plat needn't occur at the same council meeting.

RESOLUTION NO. _____

A Resolution Approving the Norwalk Orchard View Plat 2 – Final Plat

WHEREAS, the Planning & Zoning Commission reviewed this request at their regular meeting on September 28, 2015 and recommends approval of the Final Plat; and,

WHEREAS, that upon final approval of the final plat, the developer adheres to all provisions detailed in the Norwalk Subdivision Regulations and Norwalk Municipal Code of Ordinances; and,

WHEREAS, that any significant modifications to the final plat be reviewed and approved by the Planning & Zoning Commission and City Council; and,

WHEREAS, the Planning and Economic Development Director, or his designee, is authorized to stamp, sign, and release the final plat if all conditions of the City Subdivision Ordinance are met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa, that the Final Plat for Norwalk Orchard View Plat 2, as described and shown in Attachment "A", attached hereto and made a part thereof by reference is hereby approved.

PASSED AND APPROVED this 15th day of October, 2015.

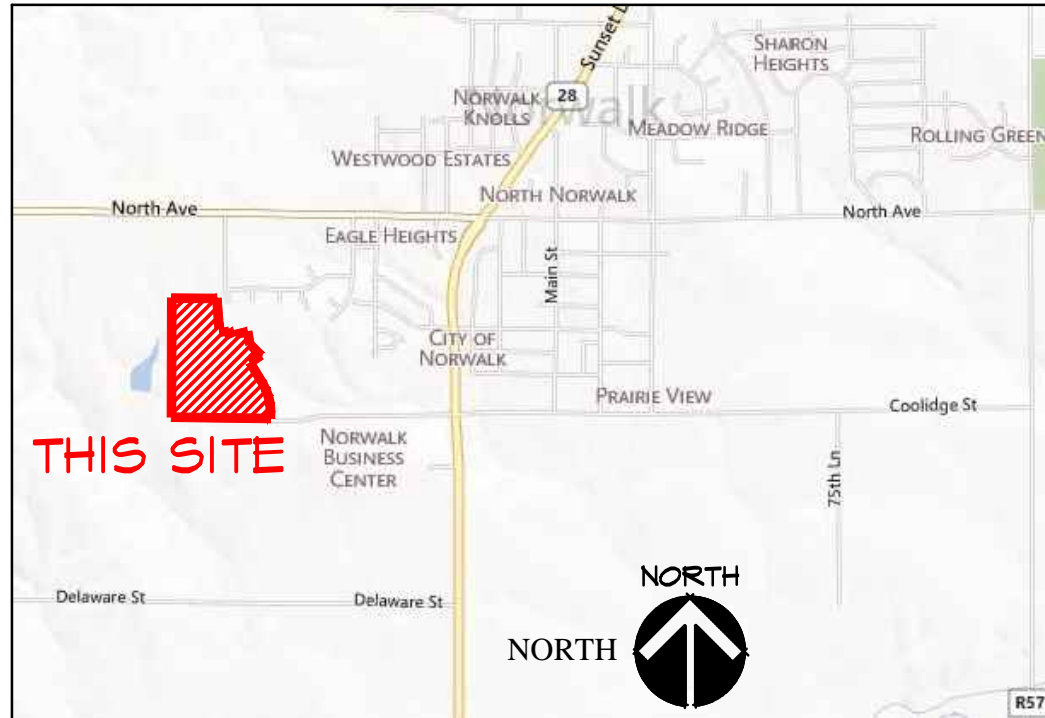
Tom Phillips, Mayor

ATTEST:

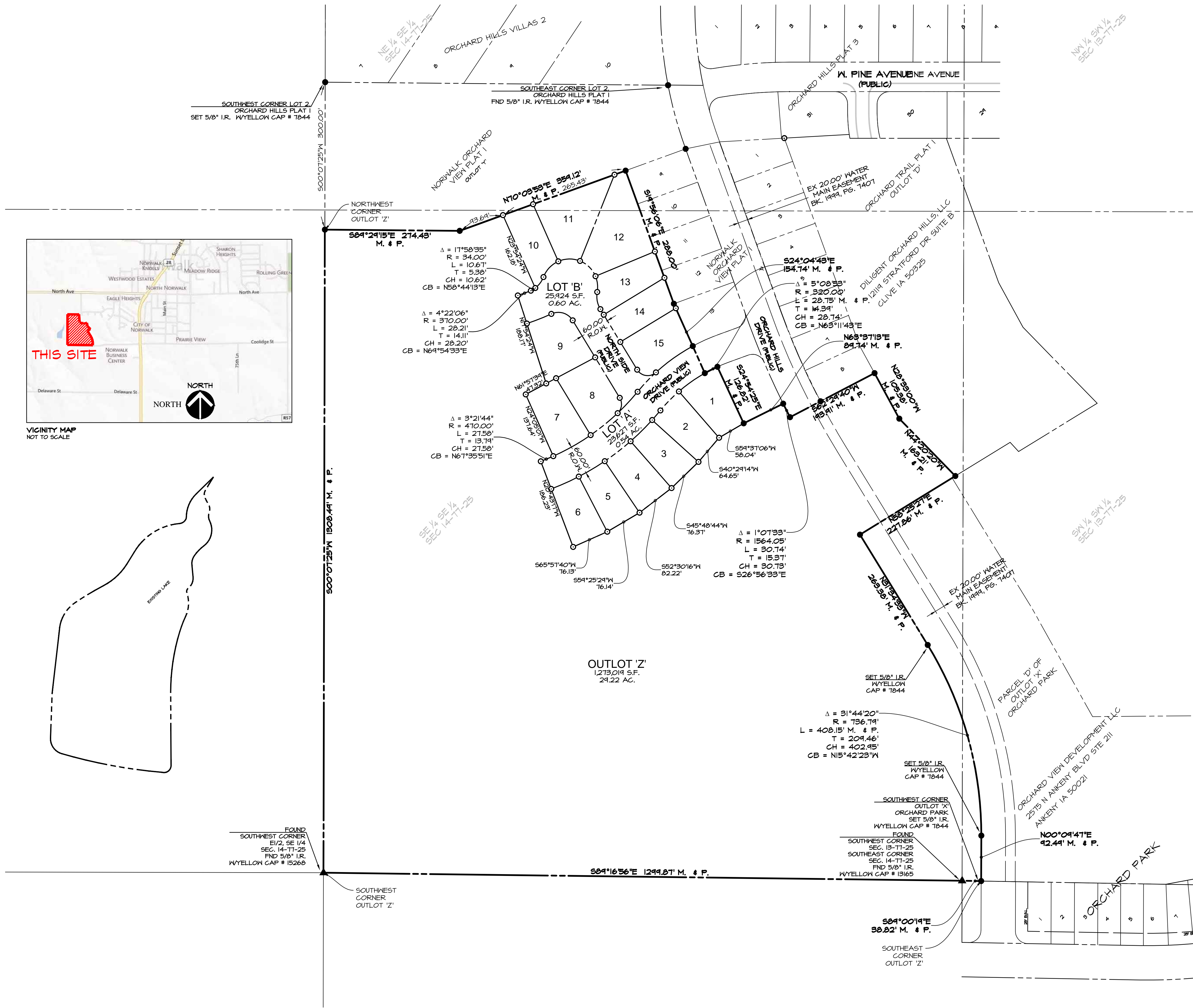
Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___

Q:\E-FILES\7000\7146\DWG\7146 FINAL PLAT sheet 1.dwg, 9/23/2015 10:05:42 AM, jclausen, 1:1



VICINITY MAP
NOT TO SCALE



FINAL PLAT NORMALK ORCHARD VIEW PLAT 2 NORMALK, IOWA

DEVELOPER:
NORMALK LAND CO., LLC
475 ALICE'S RD, SUITE A
WAKEEF, IA 50263
PH. 515-441-4090

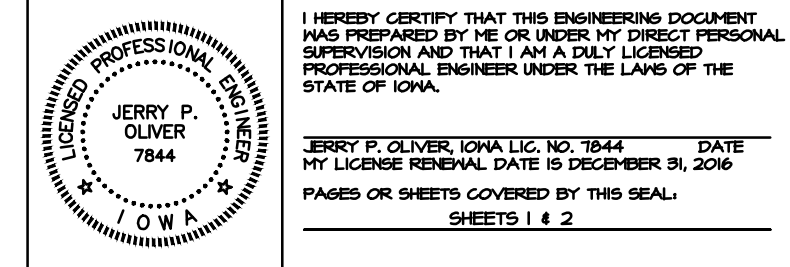
PROPERTY OWNERS:
NORMALK LAND CO., LLC
475 ALICE'S RD, SUITE A
WAKEEF, IA 50263
PH. 515-441-4090

LEGAL DESCRIPTION:
OUTLOT 'Z', NORMALK ORCHARD VIEW PLAT 1, AN OFFICIAL PLAT, CITY OF
NORMALK, HARRIS COUNTY, IOWA.

ZONING:
ORCHARD VIEW P.U.D.

SETBACKS:
FRONT YARD - 30'
REAR YARD - 30'
SIDE YARD - 12' TOTAL (5' MIN)

CERTIFICATION



NOTES

- ANY UTILITY UTILIZING THE PUBLIC UTILITY EASEMENT DOES SO AS A SUBORDINATE INTEREST TO THE CITY'S USE OF ITS DESIGNATED SANITARY SEWER EASEMENT AND ANY UTILITY UTILIZING THE PUBLIC UTILITY EASEMENT MUST RELOCATE AT ITS COST IF IN CONFLICT WITH THE CITY'S USE OF THE DESIGNATED SANITARY SEWER EASEMENT.
- LOTS 'A' AND 'B' TO BE DEEDED TO THE CITY OF NORMALK FOR STREET PURPOSES.
- STORM WATER FLOWAGE EASEMENTS ARE PRIVATE.

LEGEND

- PLAT BOUNDARY
- SECTION CORNER
- FOUND CORNER W/ 5/8" I.R. WYELLOW CAP #1844
- SET CORNER W/ 5/8" I.R. WYELLOW CAP #1844
- IRON ROD
- G.P. GAS PIPE
- D. DEEDED DISTANCE
- M. MEASURED DISTANCE
- P. PREVIOUSLY RECORDED DISTANCE
- P.U.E. PUBLIC UTILITY EASEMENT
- P.O.B. POINT OF BEGINNING
- 1234 ADDRESS
- B.S.L. BUILDING SETBACK LINE
- N.R. NOT RADIAL

NORMALK ORCHARD VIEW PLAT 2
NORMALK, IOWA

FINAL PLAT

SHEET
01
OF 02

E-1146

Civil Engineering Consultants, Inc.



2400 86th Street, Unit 12, Des Moines, Iowa 50322
515.276.4884 . Fax: 515.276.7084 . mail@cecinc.com

DATE:	REVISIONS	COMMENTS
SEPTEMBER 23, 2015	1	
	2	
	3	
	4	
	5	
	6	

DATE OF SURVEY: JFO
DESIGNED BY: JFO
DRAWN BY: MEH

Q:\E-FILES\7000\7146\DWG\7146 FINAL PLAT sheet 2.dwg, 9/23/2015 10:05:45 AM, jclausen, 1:1

NORWALK
ORCHARD VIEW
PLAT 1
OUTLOT 'Y'

FINAL PLAT
NORWALK
ORCHARD VIEW
PLAT 2
NORWALK, IOWA

DEVELOPER:
NORWALK LAND CO., LLC
475 ALICES RD, SUITE A
WAIKKEE, IA 50263
PH. 515-441-4040

PROPERTY OWNERS:
NORWALK LAND CO., LLC
475 ALICES RD, SUITE A
WAIKKEE, IA 50263
PH. 515-441-4040

PROPOSED LOTS

PARCEL CURVE DATA					
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD
C1	16°43'56"	320.00'	43.45'	47.06'	43.12'
C2	9°40'48"	320.00'	54.06'	27.10'	54.00'
C3	2°46'28"	530.00'	25.67'	12.84'	25.66'
C4	6°39'56"	530.00'	61.66'	30.86'	61.62'
C5	7°10'51"	530.00'	66.42'	33.26'	66.38'
C6	6°39'01"	530.00'	61.52'	30.79'	61.48'
C7	6°39'01"	530.00'	61.52'	30.79'	61.48'
C8	3°21'44"	410.00'	21.58'	13.79'	21.58'
C9	10°39'04"	410.00'	87.37'	43.81'	87.25'
C10	8°39'03"	410.00'	70.96'	35.55'	70.90'
C11	77°53'42"	25.00'	33.99'	20.21'	31.43'
C12	83°45'51"	34.00'	49.71'	30.49'	45.40'
C13	7°08'17"	430.00'	53.57'	26.82'	53.54'
C14	4°22'06"	370.00'	28.21'	14.11'	28.20'
C15	17°58'35"	34.00'	10.67'	5.38'	10.62'
C16	32°16'19"	50.00'	28.16'	14.46'	27.79'
C17	45°26'25"	57.00'	45.21'	23.87'	44.03'
C18	45°37'58"	57.00'	45.40'	23.98'	44.21'
C19	45°37'58"	57.00'	45.40'	23.98'	44.21'
C20	32°55'08"	57.00'	32.75'	16.84'	32.30'
C21	41°36'42"	50.00'	36.31'	19.00'	35.52'
C22	101°10'30"	25.00'	44.15'	30.42'	38.63'
C23	26°33'34"	410.00'	217.87'	110.93'	215.92'
C24	22°06'10"	380.00'	146.59'	74.22'	145.68'
C25	13°54'56"	380.00'	92.29'	46.37'	92.07'
C26	16°43'56"	320.00'	43.45'	47.06'	43.12'

STREET CENTERLINE

STREET CENTERLINE CURVE DATA					
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD
C100	21°43'10"	350.00'	132.68'	67.14'	131.88'
C101	29°55'17"	500.00'	261.11'	133.61'	258.16'
C102	2°06'24"	500.00'	18.38'	9.19'	18.38'
C103	27°48'53"	500.00'	242.73'	123.81'	240.35'
C104	83°45'51"	64.00'	93.57'	57.39'	85.45'
C105	7°08'17"	400.00'	49.83'	24.95'	49.80'

LEGEND

- FLAT BOUNDARY
- SECTION CORNER
- FOUND CORNER W/ 5/8" I.R. W/YELLOW CAP #1844
- SET CORNER W/ 5/8" I.R. W/YELLOW CAP #1844
- IRON ROD
- G.P.
- D.
- M.
- P.
- P.U.E.
- P.O.B.
- ADDRESS
- B.S.L.
- N.R.
- DEEDED DISTANCE
- MEASURED DISTANCE
- PREVIOUSLY RECORDED DISTANCE
- PUBLIC UTILITY EASEMENT
- POINT OF BEGINNING
- 234
- BUILDING SETBACK LINE
- NOT RADIAL

SCALE: 1"=40'



Civil Engineering Consultants, Inc.
2400 86th Street, Unit 12, Des Moines, Iowa 50322
515.276.4884 . Fax: 515.276.7084 . mail@cecinc.com



REVISIONS		COMMENTS	
1	---	---	---
2	---	---	---
3	---	---	---
4	---	---	---
5	---	---	---
6	---	---	---

DATE: SEPTEMBER 23, 2015

DATE OF SURVEY: JFO

DESIGNED BY: MEH

DRAWN BY: MEH

NORWALK ORCHARD VIEW PLAT 2
NORWALK, IOWA
FINAL PLAT



NORWALK ORCHARD VIEW PLAT 2

VICINITY SKETCH

SHEET
OF 1

E-7146



Civil Engineering Consultants, Inc.
2400 86th Street . Unit 12 . Des Moines, Iowa 50322
515.276.4884 . Fax: 515.276.7084 . mail@cecinc.com



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 9
For Meeting of 10.15.2015

REQUEST: Request from Silverado JV15, LLC to approve the Preliminary Plat of ***Silverado Ranch Estates Plat 2***

STAFF CONTACT: Luke Parris, AICP
City Planner

APPLICANT(S): Ryan Wiederstein
Silverado JV15, LLC
987 Tulip Tree Lane
West Des Moines, Iowa 50266

GENERAL DESCRIPTION: This request would create 31 single family lots south of the existing Silverado Ranch Estates subdivision.

IMPACT ON NEIGHBORHOOD: The request would not appear to have a negative impact on the area. The requested development matches the character of the surrounding neighborhood.

VEHICULAR & PEDESTRIAN TRAFFIC: The City discussed with the applicant a desire to have a secondary connection out of the subdivision. There is no requirement in the Subdivision Ordinance that provides guidance on the number of connections into or out of a subdivision. The Public Works Director requested a connection south to Clark Street between lots 8 & 9.

The applicant is concerned that connecting the subdivision directly to Clark Street will create a through connection to G14 and South Orilla Road, which would increase traffic through the area and diminish the rural nature of the subdivision.

The City suggested platting the ROW between lots 8 & 9 and not building the connection at this time. The City would require a bond or a mechanism to assess the property owners for the cost of the connection when it was time to build the road. The applicant was opposed to platting the ROW and complicating the process with future assessments on the various lot owners.

The applicant was not in favor of showing any connection, even just the ROW. The applicant elected to bring the Preliminary Plat forward without showing a second connection out of the subdivision.

The Planning and Zoning Commission discussed the need for the

connection and the facts surrounding it at their September 28, 2015 meeting. The Commission ultimately decided that a connection would not be needed. The Commission reasoned that the City currently had similar situation with loop roads in many other developments. The Commission discussed a possible connection to the east. The Commission was not in favor of an eastern connection because the Future Land Use map identified the area as High Density Residential.

TRAIL PLAN:	A 10' sidewalk/trail easement has been provided to match with a similar easement in Plat 1. There is not a trail or sidewalk currently installed in Plat 1.
ZONING HISTORY FOR SITE AND IMMEDIATE VICINITY:	The existing Silverado Ranch Estates Plat 1 and this subdivision are both zoned RE-1. Land to the south and west are outside of the City limits. Land to the east is zoned A-R. The City has an annexation agreement with the City of Cumming to not annex farther to the west. The future land use for the area is High-Density Residential to the west and Low-Density Residential to the south.
BUFFERS REQUIRED/NEEDED:	The Zoning Ordinance does not require buffering for the requested development.
DRAINAGE:	The developer submitted a Storm Water Management Plan that was reviewed by the City Engineer. Storm water is managed in three separate detention areas with three detention ponds (detention ponds do not hold standing water). Pond 1 and 2 discharge to an existing pond to the west outside of the plat boundary. Pond 3 discharges to the south near a culvert that crosses under Clark Street. On-site drainage is handled through drainage ditches along the street and swales between lots.
DEVELOPMENT HISTORY:	The area was previously preliminary platted with Silverado Ranch Estates Plat 1. The City has a horizon of two years for a preliminary plat to be valid. No work was done on the previous design for Plat 2; therefore a new preliminary plat is required.
FLOODPLAIN:	None of the proposed lots are located within a floodplain.
PARKLAND:	The development requires 783 square feet of parkland per single family dwelling unit. The development is required to provide 0.56 acres of parkland, or the equivalent. No park is shown on site. Parkland dedication will be finalized during final platting.
UTILITIES: WATER, SANITARY SEWER, STORM SEWER.	<ul style="list-style-type: none">• The plat shows a 50' front setbacks on most lots.• Some lots show a greater front setback. The developer had difficulty maintaining the lot width of 125' at the 50' front setback line while achieving the minimum 40,000 square feet necessary for a septic system.• There are 10' utility easements shown at the front of all proposed lots.• There are 5' drainage easements shown at the front of all proposed lots.• Drainage easements are shown throughout the plat along drainage ways.• Drainage and detention easements are shown at the location of

- A water main easement is shown between lots 10 and 11 to provide future access to water service along Clark Street.

The Future Land Use Map designates the area in question as High Density Residential. The Comprehensive Plan (page 5.12) identifies single family homes as a typical land use in this category however the minimum lot size is identified as 5,000 to 7,000 square feet. This proposed plat is for a rural subdivision. The site is zoned RE-1 and is not currently serviceable by City sanitary sewer. Both the RE-1 zoning, and the need for septic systems, dictate that lot sizes be a minimum of 40,000 square feet.

The Preliminary Plat consists of 31 lots, containing approximately 38.61 acres of land, which is located south of the existing Silverado Ranch Estates Plat 1, on the west side of town (south of G14 along South Orilla Road). The lots vary in size measuring from 40,000 SF to 87,290 SF.

The required front setback is 50' with a minimum lot width of 125 feet. For some lots, the developer had difficulty maintaining the lot width of 125' at the 50' front setback line while achieving the minimum 40,000 square feet necessary for a septic system. The developer has shown greater front setbacks to ensure buildings have the proper width for their building envelopes. Several lots within Plat 1 also showed similar front setbacks.

The Subdivision Ordinance requires that Preliminary Plat submissions provide details on lot design, street layout, sanitary sewer layout, water main layout, grading, and storm water management. All information has been submitted by the applicant.

City Manager

**STAFF
RECOMMENDATION:**

In the review process, it was staff's opinion that a second connection was needed out of the subdivision. The staff recommendation to the developer was a connection south to Clark Street along lots 8 and 9. Staff further recommended that the right-of-way could be platted now and the road built at a later date as long as a mechanism was provided to pay for the road.

The developer has brought forward a proposal that does not show a second connection. The developer was concerned about creating a through street that provides direct access to South Orilla Road. The developer was also concerned about a cumbersome mechanism to pay for the road extension that would be confusing for home owners. The developer offered an alternative connection to the east instead of the south. Staff preferred a connection to the south due to the uncertainty of when land to the east would develop.

The Planning and Zoning Commission determined that a second connection was not needed.

Relevant facts that were considered in determining the need for a connection were:

- Clark Street to the south is currently a gravel road.
 - There are currently 15 homes that are located along Clark Street.
 - To go north, those homes currently travel east to 50th Avenue in Norwalk or West to 30th Avenue in Cumming.
 - A connection to Clark Avenue would provide a direct connection to South Orilla Road through the Silverado Ranch Estates Subdivision.
 - Clark Street is planned as a future Collector in the Comprehensive Plan.
 - South Orilla Road is planned to continue south as a Minor Arterial in the Comprehensive Plan.
 - No right-of-way has been obtained for a future extension of South Orilla Road to the South.
 - Future extension of South Orilla Road would also require participation from the City of Cumming as half of the roadway would be outside of City limits.
 - Land to the east has not been platted. The land is identified as High Density Residential in the Comprehensive Plan.
 - Land to the south is outside of the City limits. It is identified as Low Density Residential in the Comprehensive Plan. The City would need to annex the ground to ensure it was developed according to the Comprehensive Plan.
 - The primary City concern is essentially the creation of one large cul-de-sac with 53 lots and only one access to G14.
 - A traditional cul-de-sac in the City is not allowed to be more than 800 feet. With the smallest 60' wide lots, that would be a total of approximately 30 lots with one access point.
-
- There are several subdivisions within the City are limited to one access point.
 - Plat 1 of the Ridge at the Estates has 33 lots
 - Plat 3 of the Legacy has 62 lots

- Plat 12 of the Legacy has 62 lots
- The Estates at the Ridge will have 50 lots
- Echo Valley Estates have 37 and 39 lots in various areas with single access to Iowa Highway 28.
- The current areas limited with one access were all developed near golf courses.

**PLANNING AND ZONING
RECOMMENDATION:**

The Planning and Zoning Commission recommends that the request for the Preliminary Plat of Silverado Ranch Estates Plat 2 (as submitted with no second road connection) be approved with the following conditions:

- That the applicant provides all supporting documentation required within the Norwalk Subdivision Regulations.
- That any significant modifications to the final plat be reviewed and approved by the Planning & Zoning Commission and City Council.

A Resolution Approving the Silverado Ranch Estates Plat 2 – Preliminary Plat

WHEREAS, the Planning & Zoning Commission reviewed this request at their regular meeting on September 28, 2015 and recommends approval of the Preliminary Plat; and,

WHEREAS, that upon final approval of the preliminary plat, the developer adheres to all provisions detailed in the Norwalk Subdivision Regulations and Norwalk Municipal Code of Ordinances; and,

WHEREAS, that any significant modifications to the preliminary plat be reviewed and approved by the Planning & Zoning Commission and City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa that the Preliminary Plat for the Silverado Ranch Estates Plat 2, as described and shown in attachment "A", attached hereto and made a part thereof by reference is hereby approved.

PASSED AND APPROVED this 15th day of October, 2015.

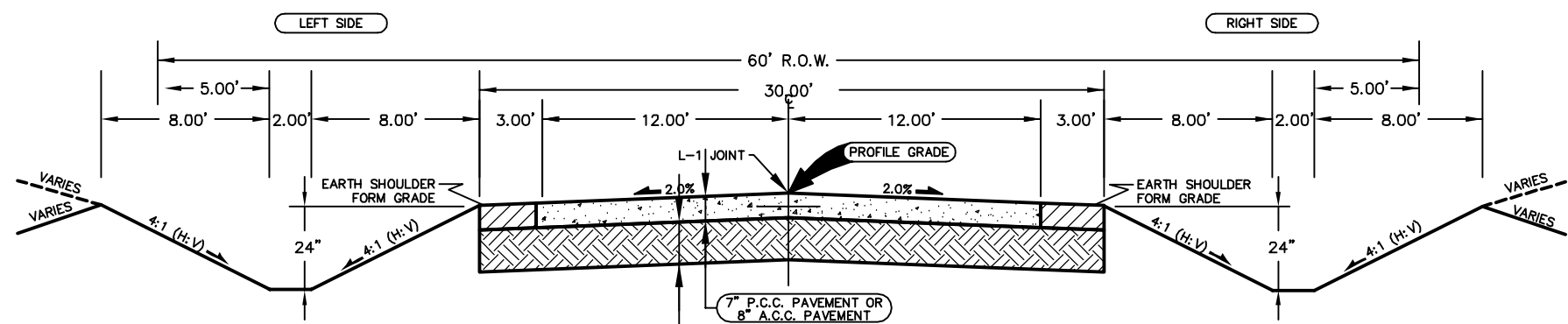
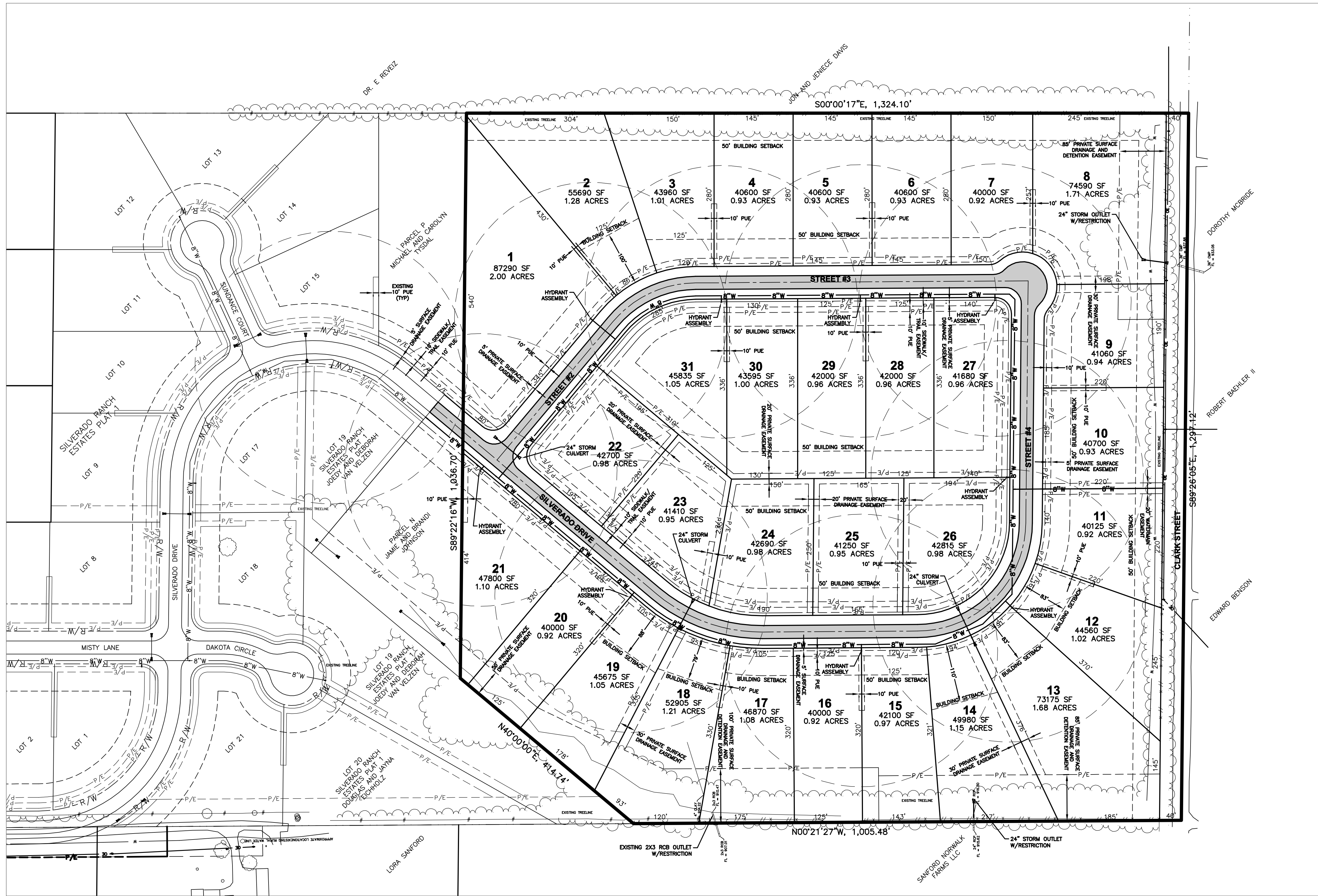
Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___

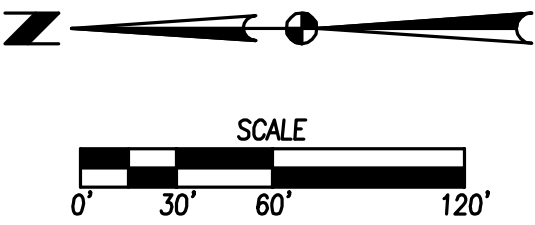
PRELIMINARY PLAT FOR:
SILVERADO RANCH ESTATES PLAT 2



TYPICAL RURAL SECTION - 24' ROADWAY
SILVERADO RANCH ESTATES

UTILITY WARNING

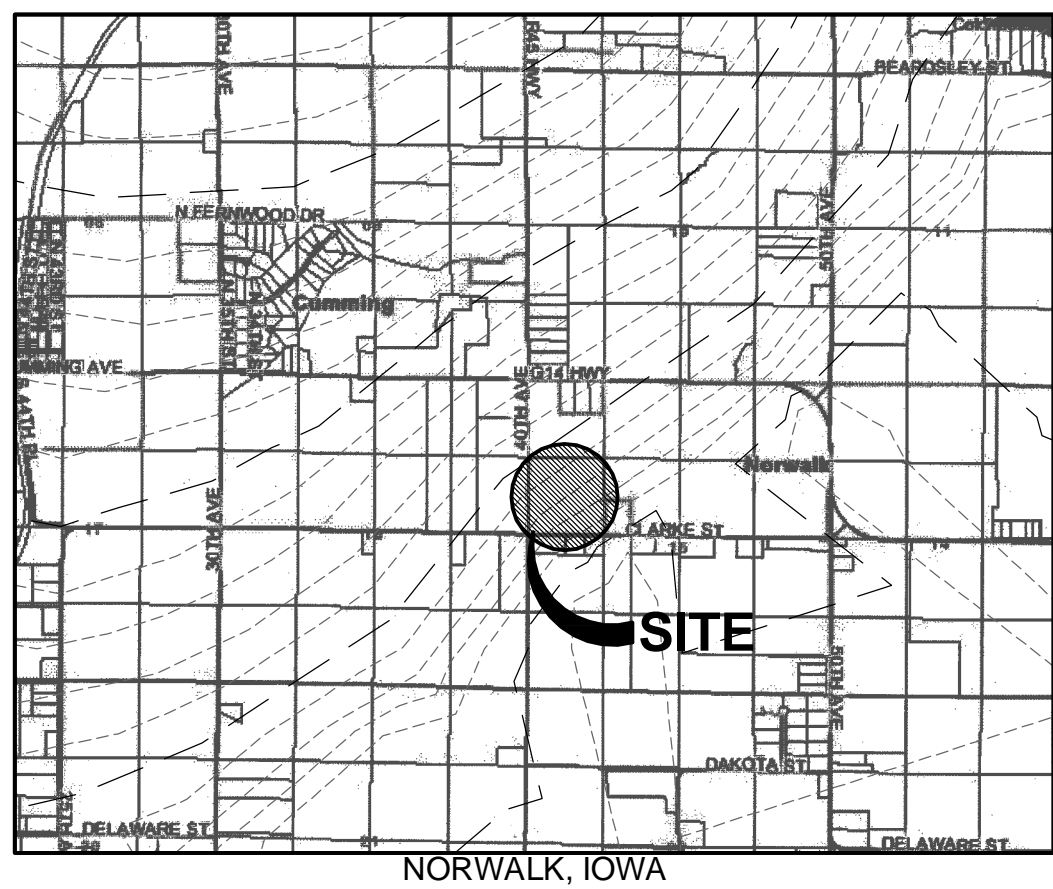
ANY UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY AND RECORDERS OBTAINED BY THIS SURVEYOR. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL THE UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION SHOWN.



NOTES

- NO STRUCTURES TO BE CONSTRUCTED WITHIN EASEMENTS
- ALL SURFACE DRAINAGE EASEMENTS AND DETENTION EASEMENTS ARE TO BE PRIVATE

VICINITY MAP



OWNER/ DEVELOPER

SILVERADO JV15 LLC
987 TULIP TREE LANE
WEST DES MOINES, IOWA 50266
PH: 515-554-4543
CONTACT: RYAN WIEDERSTEIN

ENGINEER / SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC
3405 S.E. CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PH: 515-369-4400
CONTACT: BRAD KUEHL

ZONING

RE-1: SINGLE FAMILY RURAL ESTATE DISTRICT

BULK REGULATIONS

SETBACKS:
FRONT = 50' MIN
REAR = 50' MIN
SIDE = 20' MIN (SUM OF BOTH = 40')

LEGEND

PROPOSED

- GROUND SURFACE CONTOUR
- TYPE SW-501 STORM INTAKE
- TYPE SW-503 STORM INTAKE
- TYPE SW-505 STORM INTAKE
- TYPE SW-506 STORM INTAKE
- TYPE SW-513 STORM INTAKE
- TYPE SW-401 STORM MANHOLE
- TYPE SW-402 STORM MANHOLE
- TYPE SW-301 SANITARY MANHOLE
- STORM/SANITARY CLEANOUT
- WATER VALVE
- FIRE HYDRANT ASSEMBLY
- SIGN
- DETECTABLE WARNING PANEL
- SANITARY SEWER WITH SIZE 8"S
- STORM SEWER ST
- WATERMAIN WITH SIZE 8"W

PRELIMINARY PLAT DESCRIPTION

A PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 77 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, IN THE CITY OF NORWALK, WARREN COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 19, SILVERADO RANCH ESTATES PLAT 1, AN OFFICIAL PLAT IN THE CITY OF NORWALK, WARREN COUNTY, IOWA; THENCE NORTH 40°00'00" EAST ALONG THE EASTERLY LINE OF SAID LOT 19 A DISTANCE OF 414.74 FEET; THENCE NORTH 89°22'16" EAST, 1,036.70 FEET TO THE EAST LINE OF SAID WEST HALF OF THE NORTHWEST QUARTER OF SECTION 15; THENCE SOUTH 00°00'17" EAST, 1,324.10 FEET TO THE SOUTH LINE OF SAID WEST HALF; THENCE SOUTH 89°26'05" EAST, 1,297.12 FEET TO THE WEST LINE OF SAID WEST HALF; THENCE NORTH 00°21'27" WEST, 1,005.48 FEET TO THE POINT OF BEGINNING AND CONTAINING 38.61 ACRES (1,681,649 SQUARE FEET).

DATE		09/23/15	
REVISIONS		THIRD SUBMITTAL 09/15/15	
THIRD SUBMITTAL		09/15/15	
FIRST SUBMITTAL		09/26/15	

3405 S.E. CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PHONE: (515) 369-4400 FAX: (515) 369-4410

TECH: ENGINEER:

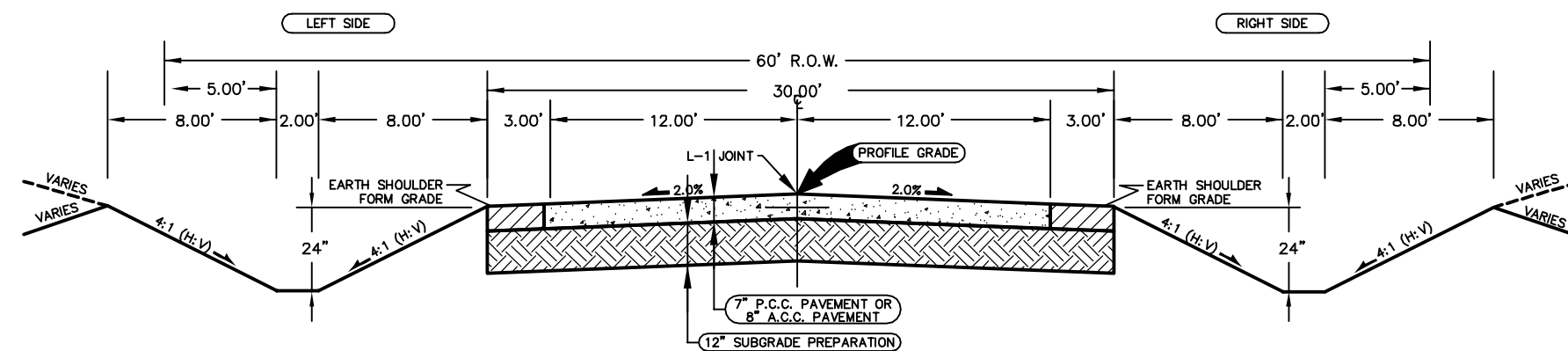
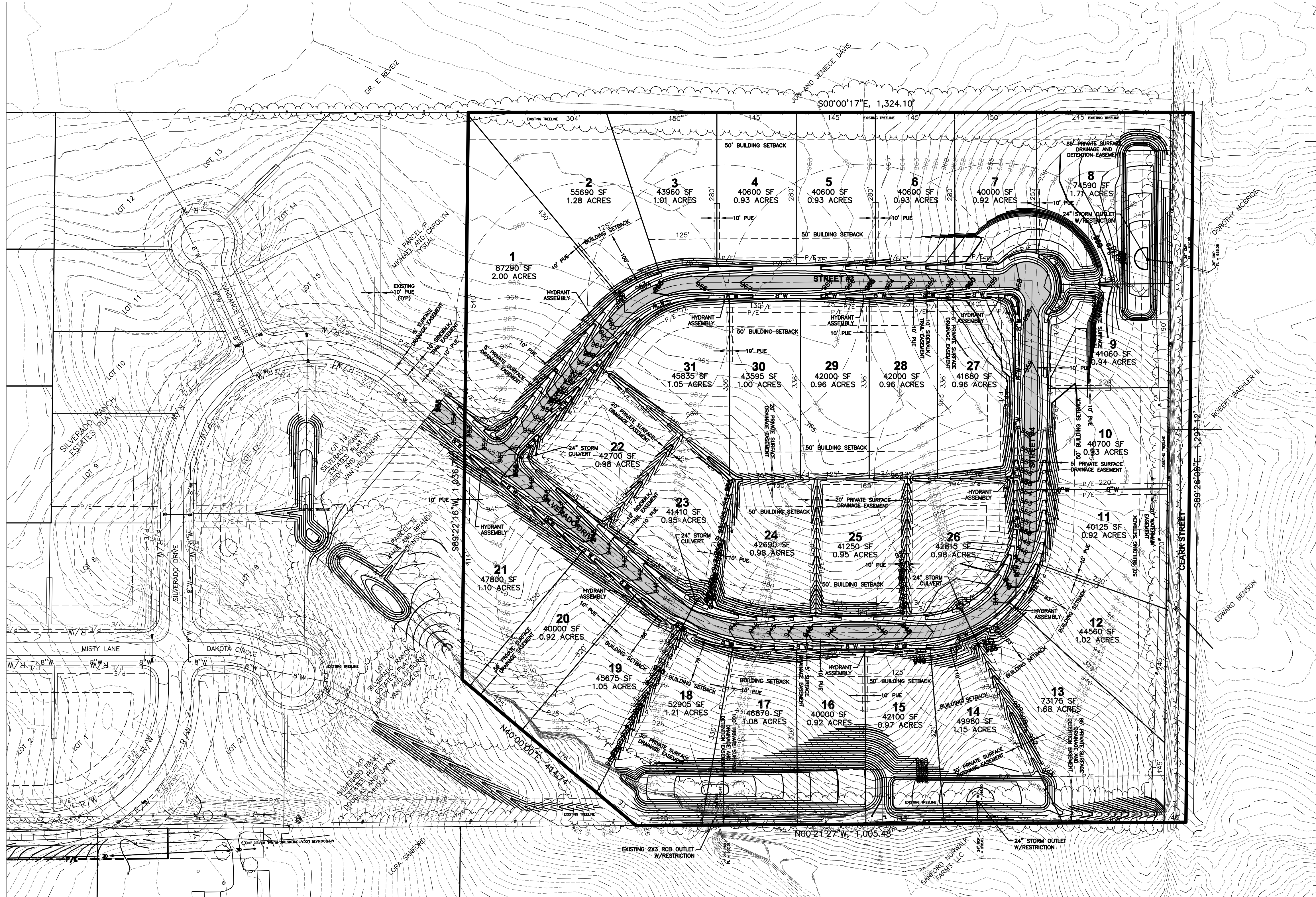
SILVERADO RANCH ESTATES PLAT 2

PRELIMINARY PLAT

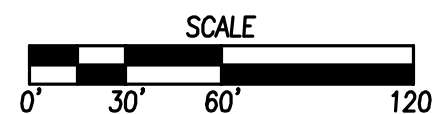
ANKENY, IOWA

1507405

PRELIMINARY PLAT FOR:
SILVERADO RANCH ESTATES PLAT 2



TYPICAL RURAL SECTION - 24' ROADWAY
SILVERADO RANCH ESTATES

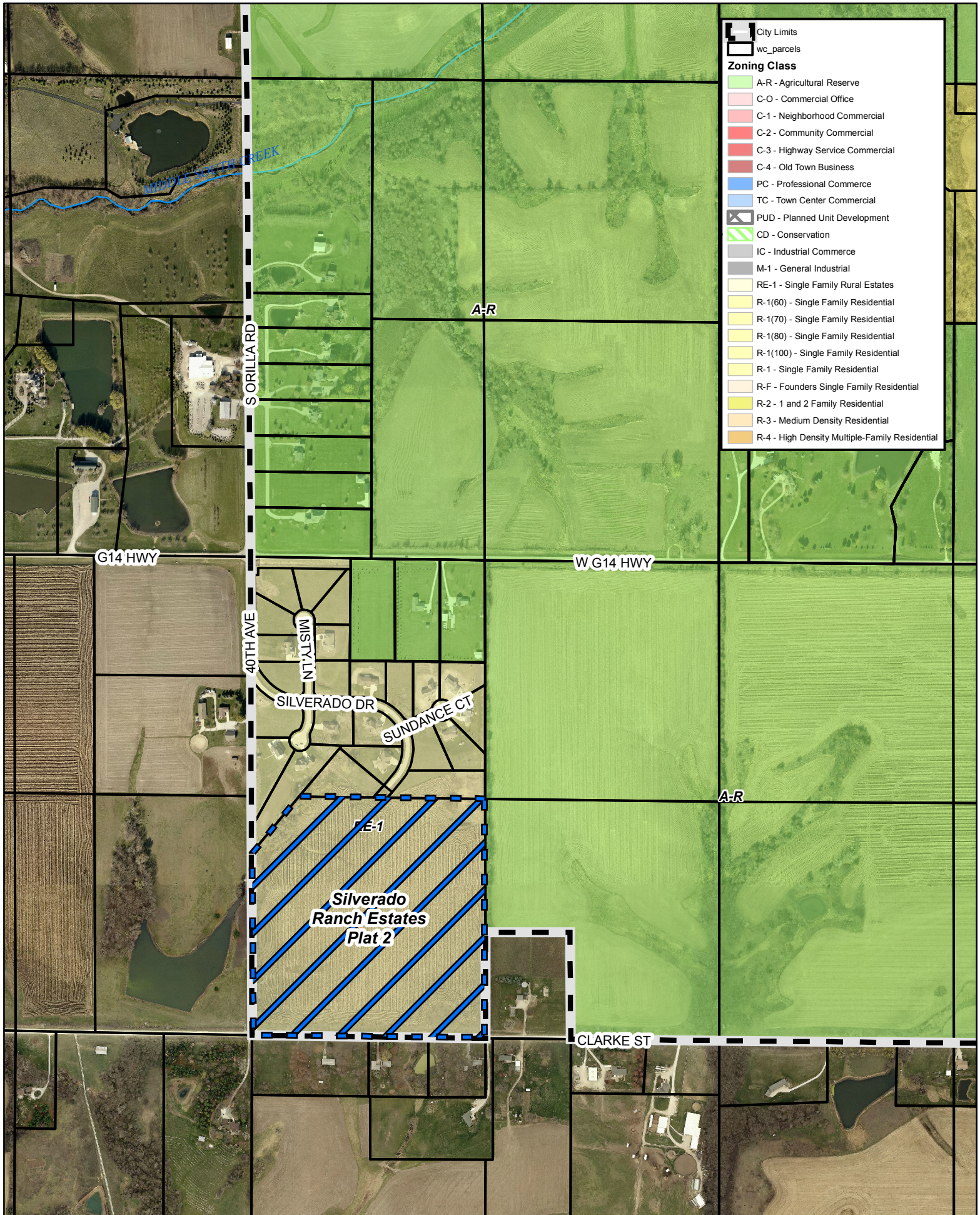


UTILITY WARNING

ANY UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY AND RECORDERS OBTAINED BY THIS SURVEYOR. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPREHEND ALL THE UTILITIES EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION SHOWN.

LEGEND

- PROPOSED
- GROUND SURFACE CONTOUR
 - TYPE SW-501 STORM INTAKE
 - TYPE SW-503 STORM INTAKE
 - TYPE SW-505 STORM INTAKE
 - TYPE SW-506 STORM INTAKE
 - TYPE SW-513 STORM INTAKE
 - TYPE SW-401 STORM MANHOLE
 - TYPE SW-402 STORM MANHOLE
 - TYPE SW-301 SANITARY MANHOLE
 - STORM/SANITARY CLEANOUT
 - WATER VALVE
 - FIRE HYDRANT ASSEMBLY
 - SIGN
 - DETECTABLE WARNING PANEL
 - SANITARY SEWER WITH SIZE 8"S
 - STORM SEWER ST
 - WATERMAIN WITH SIZE 8"W





**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 10
For Meeting of 10.15.2015

ITEM TITLE: Consideration and Action on a Resolution Ordering Construction and Setting Date for Hearing and Letting for the Founders' District Water Main Project

CONTACT PERSON: Tim Hoskins, Public Works Director

SUMMARY EXPLANATION: At the June 4, 2014 City Council meeting an engineering agreement with Veenstra & Kimm Inc. was approved to provide services necessary to design and construct replacement water mains in the southern part of the community. This is where a significant number of the water mains are of small diameter. These small pipes range from 2", 4", and 6" in diameter.

Several of the water mains in this area are made of a material called "transite" a material consisting of asbestos and concrete and were popular during the 1940s and 1950s. Production was banned in the early 1970s by the EPA due to health concerns.

The engineer has completed survey and design for this project and is ready with a schedule for the bidding and construction process. This schedule sets the date for receiving bids on October 29, 2015 with a public hearing and award of the contract taking place on November 5, 2015. The project completion date is scheduled for December 31, 2015.

☒ Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____

Funding Source: _____ Water Capital Improvements _____

APPROVED FOR SUBMITTAL _____


Marketa Oliver, City Manager

STAFF RECOMMENDATION: Approval of the resolution.

RESOLUTION NO. _____

**Resolution Ordering Construction of Certain Public Improvements,
Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and
Taking of Bids Therefore for Improvements Known as the
Founders' District Water Main Project**

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the FOUNDERS' DISTRICT WATER MAIN PROJECT, and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and,

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the FOUNDERS' DISTRICT WATER MAIN PROJECT in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the published Notice of Hearing and Letting, said public improvements being more generally described as follows:

All labor, materials, and equipment necessary for the construction of the proposed improvements as follows: Installation of new water main with valves and fire hydrants; connections of individual service lines; abandonment of existing water infrastructure; concrete replacements and restoration as needed.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice to bidders once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to October 29, 2015, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 10:00 a.m. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and opened at a public meeting as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on November 5, 2015, at 6:00 o'clock p.m.; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Norwalk, Iowa; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice of hearing once in said newspaper, said publication to be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of costs for said project, said hearing to be at 6:00 o'clock p.m. on November 5, 2015.

PASSED AND ADOPTED this 15th day of October, 2015.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 11
For Meeting of 10.15.2015

ITEM TITLE: Consideration of a Resolution Authorizing a Letter of Understanding with United Properties Investment Company LLC.

CONTACT PERSON: Wade R. Wagoner AICP LEED GA, Planning and Economic Development Director

SUMMARY EXPLANATION:

Attached is a letter of understanding that allows the city to acquire 1.88 acres and appropriate temporary constructions easements to build Elizabeth Holland Park and the corresponding detention/retention ponds.

 X Resolution Ordinance Contract Other (Specify)

Funding Source: None Required

APPROVED FOR SUBMITTAL Mark A. Long Oliver
City Manager

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

RESOLUTION NO. _____

**Resolution Approving a Letter of Understanding between the City of Norwalk
and United Properties LLC Regarding 1.88 Acres in Elizabeth Holland Park**

WHEREAS, the City of Norwalk ("the City") and United Properties LLC ("United") entered into a letter of understanding for park and open space dedication; and,

WHEREAS, the City and United agree to the terms and wish to sign the letter (Attachment A) of understanding for the mutual benefit of both parties.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa, that the letter of understanding, attached hereto and made a part thereof, is hereby approved.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute said agreement with United on the City's behalf, pending legal counsel review.

PASSED AND APPROVED this 15th day of October, 2015.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___

Tom Phillips
Mayor



Council Members:
Eric Delker
Tom Greteman
Erika Isley
Kyle Jackson
Jaki Livingston

Marketa George Oliver
City Manager

Vacant
Finance Officer

Jodi Eddleman
City Clerk

Ryan Coburn
Asst. Fire Chief

Greg Staples
Police Chief

Tim Hoskins
Public Works Director

Nancy Kuehl
Parks & Recreation Director

Wade Wagoner
Planning & Economic
Development Director

Holly Sealine
Library Director

Jim Dougherty
City Attorney

October 6, 2015

Letter of Understanding

The City of Norwalk, Iowa (hereinafter City) agrees to the following general non-binding terms and conditions with United Properties Investment Company LC (hereinafter United)

United contemplates that single family lots could be developed in the area to the West of the Southern Crossing PUD. This would necessitate a rezoning and a preliminary and final plat.

The City would normally require 783 square feet of parkland for each single family home. One and eighty-eight hundredths (1.88) acres cover the parkland requirement for 105 homes. The City's subdivision ordinance requires that dedicated parkland have slopes no greater 1.5%

In exchange for the 1.88 (plus or minus) acres, subject to survey, on the attached Exhibit Drawing form 1, and any appropriate temporary construction easements, the City will provide the following compensation to United.

- The City agrees to waive the 1.5% slope requirement and allow this area to be dedicated as United's Parkland requirement for up to 105 single family homes within this area or any other residential development within the City. Furthermore, the City shall assume the burden of the survey, recording, and any associated fees for this transaction.
- City Staff agrees to a favorable recommendation regarding a future downzoning request on the adjacent 47 acres should a down zoning request to residential be made by United.

This document needs to be executed by October 15, 2015

Signed by:

Michael Coppola
United Properties Investment Company LC

Date:_____

Signed by

Tom Phillips
Mayor City of Norwalk

Date:_____

PREPARED BY: VEENSTRA & KIMM, INC. - 3000 WESTOWN PARKWAY - WEST DES MOINES, IOWA 50266-1320 - (515) 225-8000
RETURN TO: VEENSTRA & KIMM, INC. - 3000 WESTOWN PARKWAY - WEST DES MOINES, IOWA 50266-1320 - (515) 225-8000

EXHIBIT DRAWING

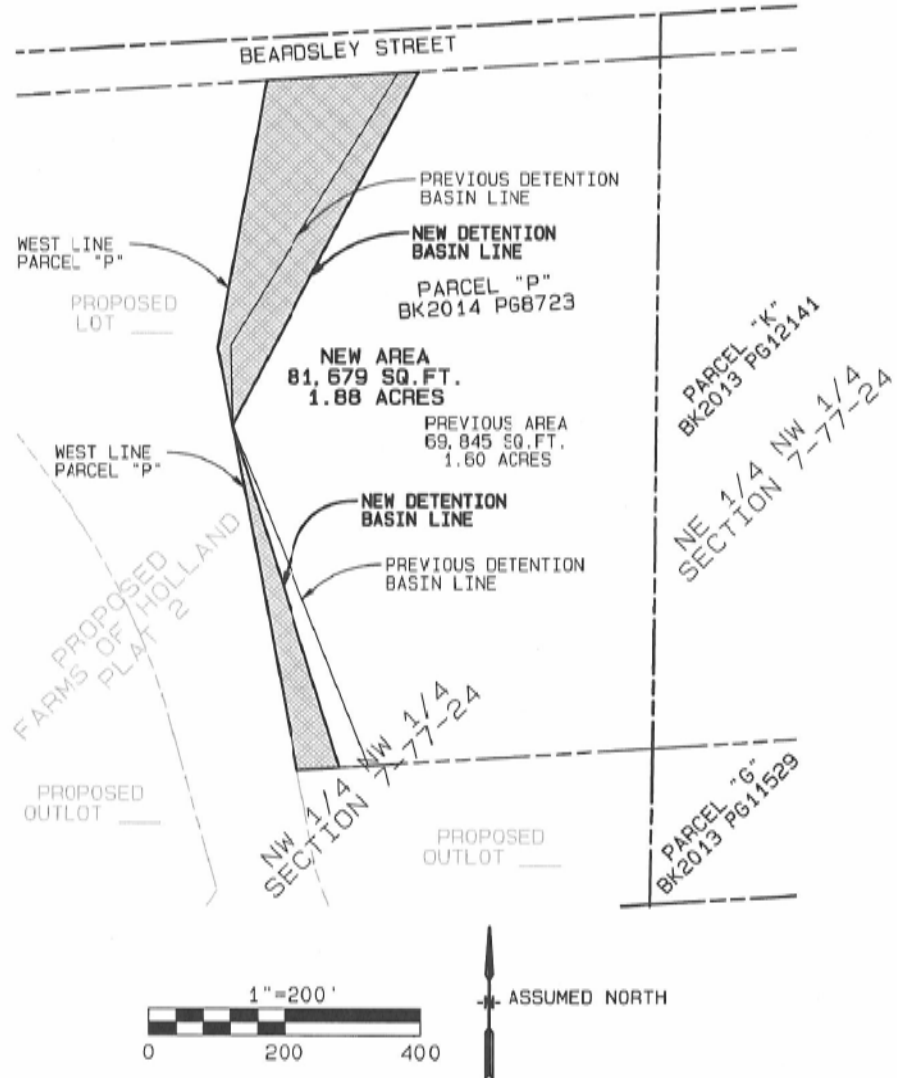
FOR DETENTION BASIN
FOR THE CITY OF NORWALK, IOWA

ADDRESS:
708-746 BEARDSLEY ST
NORWALK, IA 50211

OWNER:
UNITED PROPERTIES
INVESTMENT COMPANY, L.C.

BOOK 2014 PAGE 9619

PARCEL ID:
64024070443



SCALE 1"=200'
DRAWN TJP
CHECKED
APPROVED AJB
DATE 02-12-15
A.G.



VEENSTRA & KIMM, INC. 3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

EXHIBIT DRAWING 1

DWG. NO.

EX-1
1 OF 1

PROJECT 14278

Other considerations:

1. The Property requested by the City, owned by UPI, and depicted in Exhibit Drawing above attached hereto shall be donated to the City in its existing condition at no cost to the City, notwithstanding that the City shall be responsible for the costs of the plat of survey necessary to subdivide the requested Property and the costs to create an Abstract of Title as well as any costs and fees associated with the transfer of the Property.
2. The Property shall be conveyed to the City via Warranty Deed. The Abstract of Title for the property being conveyed shall show good and marketable title in the Property, free of all liens or other encumbrances to the satisfaction of the City. The conveyance shall occur in conjunction with and within 30 days of the execution of this Agreement by the parties, and execution of a preliminary development agreement for 25 acres +/- owned by United Properties at the NE corner of Highway 28 and Beardsley currently referred to as Echo Valley Marketplace.
3. UPI will not be responsible for improvements upon the Property. (This does not include normal assessments/connection fee associated with utilization of the Property by UPI's or its assigns land to the immediate East of the detention pond as a regional storm water utility.) This Agreement shall preclude UPI from constructing on-site detention in future development of the land UPI owns adjacent as the size of the contemplates this land draining to the regional retention facility.
4. UPI will provide all necessary easements to the City over land owned by UPI which is adjacent to the Property for purposes of access during construction of the storm water detention facility/park by the City and its assigns.
5. The City will designate the dedicated Property part of Elizabeth Holland Park.
6. The regional storm water detention facility, to be designed by the City, shall be designed to serve an area of land that includes the property to the east within the drainage basin
7. The dedication of the Property to the City by UPI shall satisfy its park dedication requirements, up to 1.88 acres, arising from the development of residential property anywhere in the City.



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 12
For Meeting of 10.15.2015

ITEM TITLE: Consideration of a Resolution Authorizing the Terms of a Preliminary Development Agreement with United Properties Investment Company LLC.

CONTACT PERSON: Wade R. Wagoner AICP LEED GA, Planning and Economic Development Director

SUMMARY EXPLANATION: Attached is a preliminary Development Agreement that spells out the terms for 25 acres +/- owned by United Properties at the northeast corner of Highway 28 and Beardsley currently referred to as Echo Valley Marketplace. This is a preliminary version of the agreement and the entire agreement will need to be vetted by the City's appropriate legal counsel and have legal descriptions added. Additionally, there are certain legal steps that need to be taken related to the modification of an Urban Renewal Plan and TIF district changes. The purpose for this preliminary agreement is to increase the property owner's comfort level and willingness to transact a separate piece of property related to Elizabeth Holland Park.

 X Resolution ___ Ordinance ___ Contract ___ Other (Specify) _____

Funding Source: _____ None Required. _____

APPROVED FOR SUBMITTAL _____

A handwritten signature in black ink, appearing to read "Hank DeLong Oliver", is written over a horizontal line.

City Manager

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

RESOLUTION NO. _____

A Resolution Approving a Preliminary Development Agreement that Spells Out the Terms of a New Urban Renewal (TIF) District for 25 Acres +/- Owned by United Properties at the NE Corner of Highway 28 and Beardsley Currently Referred to as Echo Valley Marketplace.

WHEREAS, the City of Norwalk (the "City") and United Properties LLC (United) wish to enter into a Development Agreement and create an urban renewal (TIF) district; and,

WHEREAS, the City and United agree to the terms and wish to enter into the preliminary development agreement for the mutual benefit of both parties.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Norwalk, Iowa, that the terms of the preliminary development agreement, attached hereto and made a part thereof, are hereby approved.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute said agreement with United on the City's behalf, pending legal counsel review.

PASSED AND APPROVED this 15th day of October, 2015.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___



Item No. 13
For Meeting of 10.15.2015

CONTACT PERSON: Wade R. Wagoner AICP LEED GA, Planning and Economic Development
Director

 X Resolution Ordinance Contract Other (Specify)

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

RESOLUTION NO. _____

A Resolution Approving a Preliminary Development Agreement that Spells Out the Terms of a New Urban Renewal (TIF) District for 25 Acres +/- Owned by United Properties at the NE Corner of Highway 28 and Beardsley Currently Referred to as Echo Valley Marketplace.

WHEREAS, the City of Norwalk (the "City") and United Properties LLC (United) wish to enter into a Development Agreement and create an urban renewal (TIF) district; and,

WHEREAS, the City and United agree to the terms and wish to enter into the preliminary development agreement for the mutual benefit of both parties.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Norwalk, Iowa, that the terms of the preliminary development agreement, attached hereto and made a part thereof, are hereby approved.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute said agreement with United on the City's behalf, pending legal counsel review.

PASSED AND APPROVED this 15th day of October, 2015.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Delker	___	___	___
Greteman	___	___	___
Isley	___	___	___
Jackson	___	___	___
Livingston	___	___	___

**Preliminary
Development Agreement between
United Properties Investment Company, L.C.
&
The City of Norwalk, Iowa**

Section 1. This Agreement is entered into between the City of Norwalk, Iowa (the "City") and United Properties Investment Company, L.C. (UPI) as of the ____ day of _____ 2015.

WHEREAS, In conjunction with the approval of this Agreement, UPI will submit, with assistance of the City, a plan and PUD amendment to include and rezone additional real property owned by UPI adjacent to the Property generally located on the Northeast corner of Highway 28 and Beardsley Street and depicted in Exhibit "A" attached hereto; and

WHEREAS, the City will create a new urban renewal (TIF) district based on a Plat of Survey by CDA +/- 25 acres on the Northeast corner of Highway 28 and Beardsley Street;

NOW, THEREFORE, in consideration of the mutual obligations contained in this Agreement, the parties hereto agree as follows:

Public Improvements:

All subdivisions and streets will adhere to the standards and design criteria set forth in the Norwalk Subdivision Ordinance and the Statewide Urban Design Specifications (SUDAS), as adopted or amended by the City of Norwalk unless noted otherwise in this Ordinance.

All street right-of-way and paving widths shall adhere to the standards recommended by the City's Comprehensive Plan 2013) for specific street classifications, which shall be determined at the time of platting based on the street's function and projected traffic volumes on the street.

It is anticipated that a new street as shown on the plan attached hereto as Exhibit B from Highway 28 to Beardsley Street shall be constructed by the Developer as a public improvement project and paid for by future increment revenues from a Tax Increment Financing (TIF) district to be paid for in a lump sum payment at the time the infrastructure is formally accepted as public improvements by the Norwalk City Council (said acceptance not to be unreasonably withheld). This improvement includes all grading, paving, storm water pipes and structures, public water mains, public sanitary sewers, and public street lights and traffic control signage, including a traffic light at the intersection with Highway 28/Sunset, subject to DOT approval, necessary and desired for the street construction including improvements as necessary for the street intersections with Highway 28 and Beardsley Street. This improvement does not include public sidewalks, bike trails and other public utilities not related to the street construction or otherwise desired to be constructed as part of the street installation. The owner of the land on which the area for right-of-way required for (New Street) is located (anticipated to be 60 feet in width) shall dedicate said land to the City, in whole or in part, for no fee,

at such time the City requests or at such time the land is platted or developed and upon city accepting infrastructure improvements. Prior to right-of-way dedication and street construction, a master grading plan shall be established for the entire PUD area, and a horizontal and vertical alignment of Masteller Road shall be determined by the developers engineer and reviewed by the City.

If additional TIF revenues are generated, the City will use the revenue in the following order.

1. Reimburse United Properties for up to \$200,000 related to expenses incurred in the purchase and relocation of the parcel containing underground storage tanks.
2. To pay for widening and other improvements on Beardsley Street to the extent that the improvements are commercial in nature.
 - a. When Beardsley Street is improved, UPI agrees to donate, at no cost to the city, the right-of-way needed to improve Beardsley Street.

UPI with the assistance of the City will develop a Planned Unit Development, hereafter referred to as "PUD," for the ground identified in Exhibit A. Such document will be submitted to the Planning and Zoning Commission and the City Council for review and approval through customary planning, zoning and City Council processes. Contained therein shall be the following language:

This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

This Agreement may not be amended, waived or modified in any respect unless the same shall be in writing and signed by both parties. No waiver by a party of any default by the other shall constitute a waiver of any other breach or default by the other, whether of the same or any other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other any contractual right by custom, estoppel, or otherwise.

Notifications/ Addresses

Michael Coppola

The City of
Norwalk Attn: City
Manager 705
North Avenue
Norwalk, IA 50211

The City and UPI have caused this Agreement to be signed, and the City's seal to be affixed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY:
CITY OF NORWALK, IOWA

By: _____
Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk

United Properties Investment Company, L.C.

By: _____
Michael A. Coppola, Manager

Exhibits

&

Legal Descriptions (Don't have yet)

MARKETPLACE AT ECHO VALLEY
PRELIMINARY CONCEPT

GA
 CIVIL DESIGN ADVANTAGE

5405 S.E. CROSSROADS DRIVE, SUITE G
 GRIMES, IOWA 50111
 PHONE: (515) 359-4400 FAX: (515) 359-4493

ENGINEER TECH

DATE: 11/11/01

BY: [Signature]

1" = 100'

0 100 200

11/11/01



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 13
For Meeting of 10.15.2015

ITEM TITLE: Discussion related to amendments to the following sections of the City of Norwalk Zoning Ordinance: Definitions, Non-conforming Accessory Structures, Exceptions and Modifications, Accessory Structures and Fences, Home Occupations, Privately Owned Improvements, Bulk Regulations Table, Zoning Districts, Multi-family Off-street Parking, Buffers, and Architectural Standards.

CONTACT PERSON: Luke Parris, City Planner

SUMMARY EXPLANATION: Over the past year, City staff has been working with Chris Shires at Confluence to review and update the City of Norwalk Zoning Ordinance. The updates encompass 11 sections of the Zoning Ordinance. Public hearings for the amendments to the Zoning Ordinance were split into two meetings.

On September 17, 2015, the following sections were the topic of a public hearing:

- Definitions;
- Non-Conforming Accessory Structures;
- Exceptions and Modifications;
- Accessory Structures and Fences;
- Privately Owned Improvements;
- Bulk Regulations Table;
- Multi-family Off-street Parking;
- Buffers; and,
- Architectural Standards.

On October 1, 2015, the following sections were the topic of a public hearing:

- Definitions;
- Home Occupations; and,
- Zoning Districts.

STAFF COMMENTS: The attached sections show new text in red and removed text has been struck through. There are numerous changes in each section. Below is a brief summary of the changes for each section.

Definitions

The definitions section is one of the most important sections of the zoning ordinance. It defines all of the various terminologies that are used throughout the code. The definitions of Child Care Homes and Child Development Homes were addressed. This was a topic of significant discussion at the Planning and Zoning public hearing. The current City Zoning Ordinance stated that an in-home daycare could not have more than seven (7) children at one time. This

language was difficult to enforce and was inconsistent with the number of children allowed by the Iowa Department of Human Services when they regulate in-home daycares.

The new definition of Child Care Homes and Child Development Homes attempts to bring the City's definitions in line with the Iowa DHS. The new definition is for 8 full-time children (Category A, B, and C-1 as defined by Iowa DHS). In no instances shall the in-home service exceed twelve (12) children, with no more than eight (8) being considered full-time.

Discussion at the Planning and Zoning Commission revolved around whether or not C-2 providers should be allowed. These providers are addressed through the Home Occupation section.

Other new and updated definitions focused on new uses that weren't as prevalent when the Zoning Ordinance was first written. This includes things like After Hour Businesses, Body Piercing Studios, Delayed Deposit Services, Hookah Lounges, Internet Cafes, and Smoking Lounges. Other changes in the definitions focused on clearing up the definitions of various dwelling unit types, and the definition of a family.

Non-Conforming Accessory Structures

This small section simply adds a statement regarding accessory structures that may have been made non-conforming by the adoption of the Zoning Ordinance. It allows for any non-conforming accessory structure to be rebuilt in the same location, but the size cannot be increased.

Exceptions and Modifications

Amendments to this section focused on exceptions related to yard requirements. This deals with projections into the required yard setback. It specifically allows for ground mounted HVAC or AC units for residential buildings in the side or rear setback. Additionally, uncovered steps, patios, and decks are allowed to extend 15' into a front setback and 25' into a rear yard setback. No steps, patios, or decks are allowed in a sideyard setback.

Accessory Structures and Fences

There were several amendments to these two sections. Amendments to the Accessory Structures focused on setting appropriate setbacks and separations for accessory structures. Amendments to the fence section included specific requirements for industrial districts, separate requirements for all other districts, allowing decorative features to exceed the height requirement, requiring unfinished sides of fences to face the property, and requirements for corner and double frontage lots. More detail was also added on permitted and prohibited materials. Lastly, new information was developed regarding how fences are measured, what requirements there are for fences in overland flowage easements, requirements for retaining walls, and requirements for maintaining vision clearance.

Home Occupations

In-home child care home or child development homes were added as a permitted home occupation. This further explains what is allowed for in-home care and also allows the C-2 provider, which could have up to sixteen (16) children, as a special use. The C-2 provider is required to obtain a new special use permit at least every 2 years. There is also a provision that the Special Use Permit may be revisited by the Board of Adjustment if the City receives more than two complaints from property owners that are within 200 feet.

Privately Owned Improvements

This section requires that all privately-owned improvements be reviewed by the City in the same manner that we review and inspect public facilities. Private utilities are required to be in a

common outlot of sufficient size to allow for maintenance. All townhouse units shall be serviced by individual and separate service lines for each utility. Private streets and roadways are to be constructed to City standards for paving and width. Private streets and roadways serving townhome complexes are allowed to be 24' wide with no permitted on-street parking, and 28' wide if on-street parking is allowed.

Bulk Regulations Table

This is a new section that provides a table of all bulk regulations for each zoning district. This table makes the Zoning Ordinance easier to use for staff and customers.

Zoning Districts

The updates to the Zoning Districts were focused on the City's various residential districts. Changes to each district are as follows:

- A-R District:
 - Require minimum 20' separation between buildings.
- RE-1 District
 - For uses other than dwellings require minimum 20' separation between buildings.
- R-1 District:
 - All single-family dwelling have a 2-car garage
 - Child Care Homes and Child Development Homes allowed as a permitted accessory use.
 - For uses other than dwellings require minimum 20' separation between buildings.
 - Covered front porches may encroach 8 feet into front yard setback.
- R-F District:
 - Newly created district called Founders Single-Family District for the older residential areas of town that do not meet R-1 standards.
 - Allows for improvements to dwellings that were not previously allowed due to non-conformity with the old ordinance.
- R-2 District:
 - Specifically define the permitted uses for the district instead of referring back to previous districts.
 - Require 2-car attached garages.
 - Differentiate between single-family dwelling, two-family dwelling, and One and Two-Family Rowhouse/Townhouse in the permitted uses.
 - Front setback for single-family and two-family is 25' feet.
 - For uses other than dwellings require minimum 20' separation between buildings.
 - Covered front porches may encroach 8 feet into front yard setback.
- R-3 District:
 - Specifically define the permitted uses for the district instead of referring back to previous districts. Two-family dwellings and greater.
 - Require garages, 2-car for two-family dwellings and One and Two-Family Rowhouse/Townhouse. One car for Multi-Family Rowhouse/Townhouse.
 - Minimum 5 units/acre for One and Two-Family Rowhouse/Townhouse.
 - Multi-Family Rowhouse/Townhouse not exceed 12 units/acre and no more than 8 units back-to-back. (Note: the definition of Multi-Family Rowhouse/Townhouse is that they are horizontally attached, therefore no apartment/condo style units are permitted in R-3).
- R-4 District:
 - Specifically define the permitted uses for the district instead of referring back to previous districts. Two-family dwellings and greater.
 - Require garages, 2-car for two-family dwellings and One and Two-Family Rowhouse/Townhouse. One car for Multi-Family Rowhouse/Townhouse.

- Permit Multiple-Family Apartments that must have at least 3 units attached vertically. (No 2-story apartment buildings).
- Maximum density for apartments is 18 units per acre.
- Assisted Living Facilities or other group quarters shall not exceed 18 units per acre or 36 beds.

Multi-Family Off-Street Parking:

The updates add requirements of 2 parking spaces for each 1 or 2 bedroom dwelling unit and 2.5 parking spaces for each 3 or greater bedroom dwelling unit. This section is part of the overall Off-Street Parking section, which also included language added regarding drive-thrus for food and beverage service businesses.

Buffers:

The updated buffer section completely overhauls the old section. Required buffers are now dynamic between the different uses. A residential use next to a commercial use requires a lesser buffer than a residential use next to an industrial use. Additionally, the size of the required buffer may be reduced if the density of plantings is increased. The reduction in the size of the buffer requires P&Z and Council approval.

Architectural Standards

The updated Architectural Standards remove the vague standards of the current code in favor of a more rigid system with identified materials and required percentages. In general, the new standards propose 4 classes of material. The classes were developed based on quality and permanency of each material. The goal is to require high quality durable materials for buildings that are intended to be in the community for a long time. In general, Class 1 and Class 2 materials are considered more suitable for commercial uses, while Class 3 and Class 4 materials are considered more suitable for residential uses. With materials defined, each Zoning District is then required to use a varying percentage of each material class. For example, any material can be used for single family homes, however, a building in the C-2 commercial district would be required to have 3 different Class 1 or Class 2 materials make up 75% of the façade, with Class 3 materials not exceeding 25% and Class 4 materials not exceeding 10%.

____Resolution X Ordinance ____ Contract ____ Other (Specify) _____

Funding Source: _____ NA _____

APPROVED FOR SUBMITTAL _____



City Manager

STAFF RECOMMENDATION: This a discussion item. Staff seeks direction on compiling a final ordinance for consideration.